Reconciliation of SERVS and SEDRA to UFARS

August 2019

MASBO Monthly Essentials Briefing Webinar

Jill Guhlke, Region V

Disclaimer

Some of the examples will use data from the prior year.

Always refer to the MDE website and memos for the latest information and instructions.

SEDRA to UFARS Reconciliation

Reconciliation Overview

LEAs must complete a comparison between audited data reported in UFARS and expenditures entered in SEDRA upon completion of each state fiscal year.

The Special Education UFARS Comparison Report is posted to the MDE website.

- The reconciliation process compares your SEDRA data to your UFARS data.
- Your funding for the next year will be based on the lower of the two amounts.
- Any needed adjustments will be accomplished with a negative expenditure line added to your SEDRA data.

UFARS Account Codes

EXPENDITURE ACCOUNTS

	Fund	Org	Pro	Crs	Fin	Obj
X=Number of digits in UFARS dimension.	XX	XXX	XXX	XXX	XXX	XXX

FUND - Provides for a segregation of expenditures which are generally established in accordance with statutory requirements and GAAP. Included are the General, Food Service, Community Services, Construction, Debt Services, Trust, Agency and Internal Service Funds.

ORG/SITE - Provides separation of expenditures by budgeted learning site or district-wide. The learning sites have the same numbers as in the student reporting system (MARSS).

PROGRAM - Provides separation of expenditures for all aspects of school district operations, including direct instructional, administrative and various support activities. Examples include School Administration, Mathematics, Staff Development, Instruction for the Physically Impaired, and Facilities.

COURSE - This dimension has not been used for its original purpose in state reporting. An optional use of this dimension is to classify expenditures by locally defined relationships.

FINANCE - Provides detailed information of expenditures for which funding is restricted and also identifies expenditures which relate to a reserved fund balance. In some cases, this dimension is used to link expenditures to revenue. Examples include Title I, Basic Skills Education, and the National School Lunch Program. If the Finance Dimension is not needed, Code "000" is used.

OBJECT - Provides expenditure detail as to the service or commodity purchased. Examples include teacher salaries, food, bond interest, and technology equipment.

Special Education UFARS Permitted Code Combinations- Chapter 10

- MDE > Districts, Schools and Educators > School Finance > Financial Management > UFARS

FIN	Description	Funds	Org	Programs	Object
740	State – Special Education	01	001-999	401-416 Special Ed. Instruction	110, 140, 143-146, 150-166, 168-170, 172-176, 185-186, 191, 195, 199, 210-251, 270-280, 295-299, 305, 307, 315, 320-329, 340, 350, 365-366, 369-370, 380-385, 391-394, 396-399, 401-406, 433, 455-456, 465-466, 470, 490, 505-506, 530, 533, 535, 555-556, 582, 589, 820, 898
740	State – Special Education	01	001-999	420 Special Education Instruction	110, 143-146, 150-151, 153-166, 168-170, 172-176, 185-186, 191-195, 199, 210-251, 270-280, 295, 299, 305, 307, 315, 320-329, 340, 350, 365-366, 369-370, 380-385, 391-394, 396-399, 401-406, 433, 455-456, 465-466, 470, 490, 505-506, 530, 533, 535, 555-556, 582, 589, 820, 898
740	State – Special Education	01	001-999	422 Special Education – Students without Disabilities	110, 140, 143, 144, 152, 156, 157, 159, 161-162, 163, 165, 175-176, 191, 199, 210-251, 270-280, 295, 299, 305, 329, 394, 396-398, 401, 405-406, 433, 455-456, 465-466, 505-506, 530, 533, 555-556

What is SEDRA?

- Special Education Data Reporting Application
- The Special Education Data Reporting Application (SEDRA) program is the means by which districts, charter schools and other eligible entities report their special education expenditures.

Special Education SEDRA Code Sheets

- MDE > Districts, Schools and Educators > School Finance > Special Education > State Funding > Code Sheets

Code Sheets

SFY 2020 Federal CEIS Voluntary Special Education Expenditures Code Sheet FIN 425 - 6/24/19

SFY 2020 Federal CEIS Mandatory Special Education Expenditures Code Sheet FIN 429 - 6/24/19

SFY 2020 Federal SEDRA Special Education Expenditures Code Sheet - 6/14/19

SFY 2020 State SEDRA Unreimburseable Nonfederal Special Education Expenditures Code Sheet - 5/6/19

SFY 2020 State SEDRA Special Education Expenditures Code Sheet - 5/6/19

SFY 2020 Medical Assistance SEDRA Unreimbursable Nonfederal Expenditures Code Sheet - 5/6/19

SFY 2020 Medical Assistance SEDRA State Expenditures Code Sheet - 5/6/19

SFY 2020 ADSIS Unreimbursable Nonfederal Expenditures Code Sheet - 5/6/19

SFY 2020 ADSIS SEDRA State Expenditures Code Sheet - 5/6/19

SFY 2020 ACTE Special Education Unreimburseable Nonfederal Expenditures Code Sheet - 5/6/19

SFY 2020 ACTE Special Education Nonfederal Expenditures Code Sheet - 5/6/19

SEDRA Code Sheets-State

UFARS Finance Dimensions (FIN) to SEDRA Funding Source Codes (FSC)

UFARS FIN	SEDRA FSC	Description
740	A	Special Education Program Aid - Regular School Year (Ages Birth-21) includes Q-Comp
740	E	Program Aid - Extended School Year (July-August and June)
740	M	Court Placement (Non-Minnesota Resident) (**Entered by Minnesota Department of Education (MDE)**)
740	P	Out-of-State Tuition (Minnesota Residents with Individualized Education Programs (IEPs)) (**Entered by MDE**)
799	R	Collaboration - Expansion Early Intervention and Prevention Services - Local Collaborative Time Study (LCTS)
756	U	Full State Payment - Pupils with IEPs (**Entered by MDE**)
761	X	Full State Payment - Pupils without IEPs (**Entered by MDE**)

UFARS Object Codes to SEDRA Service Codes

UFARS Object Code	SEDRA Service Code	Description
See PTC	A	Payroll Personnel **(Salaries Only)** - (401-416, 422)
See PTC	B	Contracted Personnel/Agency Services for Pupil
393	C	Contracted Pupil Placements
366	F	Staff Travel (Early Childhood Special Education (ECSE) - Home Based Travel Only) **(Requires Activity Code)**
369	"f"	Field Trip Admissions
315/350	G	Repair and Maintenance
406/433/456/466	H	Individualized Instructional Supplies and Test Materials
370/380	J	Rent or Lease for Direct Services
490	'o'	Food for Identified IEP Student Needs
506/533/556	P	Equipment for Instruction
381	P	Equipment for Instruction **(Only use with UFARS Finance Codes 317, 320 and 740)**
399	"p"	Purchase of Special Education Contracted Services from Another District/Cooperative
396	U	Purchase of Services (Salaried personnel from other districts)
406/433/456/466	"u"	Purchase of Instructional Supplies/Material
No Code	V	Non-Resident Pupil Served by One-to-One Paraprofessional **(minimum zero expenditure required)**
185	4	Local Educational Agency (LEA) Settled Contracts (Can only be used Personnel Type Code 99)

SEDRA Code Sheets-State

UFARS Object Codes to SEDRA Personnel Type Code

Payroll Personnel - Service Code A

UFARS Object Code	SEDRA PTC	Description
140	1	Teacher (Requires Setting Code)
143	2	Program Coordinator/Due Process Facilitator/Teacher on Special Assignment (TOSA) (Non-Supervisory)
140	3	Academic and Behavioral Strategist
150	4	Physical Therapy Services
151	5	Occupational Therapy Services
154	6	School Nurse
152	7	Educational Speech/Language Pathologist (Requires Setting Code)
161	8	Paraprofessional/Personal Care Assistant
156	11	School Social Worker
175	12	Cultural Liaison (Requires Activity Code)
157	13	School Psychologist
153	14	Audiologist
174	15	Adaptive Physical Education Specialist
145	23	Substitute Teachers

UFARS Program Code to SEDRA Disability Code

UFARS Program Code	SEDRA Disability Code	Description
401	401	Speech or Language Impairments
402	402	Developmental Cognitive Disability - Mild-Moderate
403	403	Developmental Cognitive Disability - Severe-Profound
404	404	Physically Impaired
405	405	Deaf and Hard of Hearing
406	406	Visually Impaired
407	407	Specific Learning Disability
408	408	Emotional or Behavioral Disorders
409	409	Deaf-Blind
410	410	Other Health Disabilities
411	411	Autism Spectrum Disorders
412	412	Developmentally Delayed

SEDRA Code Sheets-State

- Special Education PARA paid with State Special Education Funding during the regular school year who works with children with Autism.
  - SEDRA Funding Source Code= A = UFARS Finance Code 740
  - SEDRA Service Code A/Personnel Type Code 8 = UFARS Object Code 161
  - SEDRA Program Disability Code 411 = UFARS Program Code 411

UFARS Account Code = 01-XXX-411-000-740-161

SEDRA Code Sheets-State

- Special Education Licensed Emotional/Behavioral Disorder Teacher paid with State Special Education Funding during the regular school year.
  - SEDRA Funding Source Code= A = UFARS Finance Code 740
  - SEDRA Service Code A/Personnel Type Code 1 = UFARS Object Code 140
  - SEDRA Program Disability Code 408 = UFARS Program Code 408

UFARS Account Code = 01-XXX-408-000-740-140

SEDRA vs. UFARS Report (Special Education / UFARS Reconciliation)

Minnesota Funding Reports (MFR)

The Minnesota Department of Education (MDE) Program Finance area created the Minnesota Funding Reports (MFR) to provide state, district, school and program level funding information. An interactive search for MFR reports is available by school district, category, year and report. Read the help document.

Use the Drop Downs to identify the report of interest

Sort District list by: Name Number
List District Types: All Standard Co-Ops

District
View reports added in the last: All Reports
Category: Special Education
Year: 17-18
Report: Special Education / UFARS Comparison

or enter up to 5 districts: (9999-99)

List Reports Reset

District	Fiscal Year	Report Name	Category	Run Date
2135-01	FY 17-18	Special Education / UFARS Comparison	Special Education	12/28/2018 8:36AM

SEDRA vs. UFARS Report (Special Education / UFARS Reconciliation)

412 DEVELOPMENTALLY DELAYED						
Licensed Classroom Teacher	76,862.99	76,862.99	0.00	0.00	A,4-1,3,7,15,57,62,63,99	140,152,185
Non-Licensed Classroom Staff	46,345.67	46,345.67	0.00	0.00	A-08,53,64,65	141,161,162,186
Substitute Para/PCA/1-to-1 Para	1,995.51	1,995.51	0.00	0.00	A-58	146
Staff Travel	593.98	593.98	0.00	0.00	F	365,366
Individual Instructional Supply/Material	441.09	441.09	0.00	0.00	H,u	406,433,456,466
Fringe Benefits/Fixed Charges	0.00	13,767.87	13,767.87-	0.00	L	Object codes see below #
SUBTOTAL	126,239.24	140,007.11	13,767.87-	0.00		
420 SPECIAL EDUCATION AGGREGATE (3 MORE DIS)						
Licensed Instructional Support Staff	84,469.00	84,469.00	0.00	0.00	A-pers types see below *	Object codes see below *
Contracted Personnel/Services SEDRA	8,662.51	8,662.51	0.00	0.00	B,3,5,6	Object codes see below **
Staff Travel	742.80	742.80	0.00	0.00	F	365,366
Individual Instructional Supply/Material	3,471.76	3,471.76	0.00	0.00	H,u	406,433,456,466
Office Supply/Materials	1,316.10	1,316.10	0.00	0.00	I	401,405,455,465
Communication Services	226.43	226.43	0.00	0.00	K	320
Fringe Benefits/Fixed Charges	128,251.71	32,834.93	95,416.78	0.00	L	Object codes see below #
Salary Purchased from Another District	67,843.95	67,843.95	0.00	0.00	U	396
Equipment for Student/direct instruction	746.00	746.00	0.00	0.00	P	506,533,556,381
SUBTOTAL	295,730.26	200,313.48	95,416.78	0.00		
TOT ALL DISABILITIES						
Licensed Classroom Teacher	620,077.85	620,077.85	0.00	0.00	A,4-1,3,7,15,57,62,63,99	140,152,185
Non-Licensed Classroom Staff	448,868.59	448,868.59	0.00	0.00	A-08,53,64,65	141,161,162,186
Licensed Instructional Support Staff	84,469.00	84,469.00	0.00	0.00	A-pers types see below *	Object codes see below *
Substitute Teachers	230.00	230.00	0.00	0.00	A-23	145
Substitute Para/PCA/1-to-1 Para	21,377.95	21,377.95	0.00	0.00	A-58	146
Contracted Personnel/Services SEDRA	17,356.51	17,356.51	0.00	0.00	B,3,5,6	Object codes see below **

Licensed Instructional Support Staff
*Personnel Type Code 2,4,5,6,11,13,14,15,25,26,27,28,29,34,33,35,37,40,44,46,48,55
*Object Code 143,150,151,153-157,163-165,167,173,174,176

Fringe Benefits
#Object Code 191, 199-280 and 299 Federal
#Object Code 191, 199-251, 270-280, 299, 397 State

Contracted Personnel/Services
**Object Code 303,304,307,341-349,351-359,361-363,371-379,394

Non-Instructional Support
***Personnel Type Code 12,18,22,38,42,45,47,49,50,51,52,56
***Object Code 158,159,160,166,167,168,170,172,175
****Object code 366, 820

SEDRA vs. UFARS Report (Special Education / UFARS Reconciliation)

Example #1	Finance Code 740		
Difference between SEDRA and **UFARS** for the funding categories is ZERO.			
Tot All Disabilities	SEDRA	UFARS	Difference
Licensed Teacher	$ 19,120.36	$ 19,120.36	$ -
Non- Licensed	$ 26,230.71	$ 26,230.71	$ -
Licensed Support	$ 35,414.71	$ 35,414.71	$ -
Sub Teachers	$ 59.02	$ 59.02	$ -
Cont. Srvs/Plcmts	$ 4,950.00	$ 4,950.00	$ -
Inst Supply	$ 1,425.64	$ 1,425.64	$ -
Total	$ 87,200.44	$ 87,200.44	$ -
Categories	SEDRA	UFARS	Difference
Salaries	$ 80,824.80	$ 80,824.80	$ -
Cont. Srvs/Plcmts	$ 4,950.00	$ 4,950.00	$ -
Suppl/Equipment	$ 1,425.64	$ 1,425.64	$ -

SEDRA vs. UFARS Report (Special Education / UFARS Reconciliation)

Example #2	Finance Code 740		
SEDRA is equal to or less than UFARS for all of the funding categories.			
Tot All Disabilities	SEDRA	UFARS	Difference
Licensed Teacher	$ 19,120.36	$ 21,250.00	$ (2,129.64)
Non- Licensed	$ 26,230.71	$ 26,230.71	$ -
Licensed Support	$ 35,414.71	$ 35,414.71	$ -
Sub Teachers	$ 59.02	$ 161.23	$ (102.21)
Cont. Srvs/Plcmts	$ 4,950.00	$ 4,950.00	$ -
Inst Supply	$ 1,425.64	$ 1,444.00	$ (18.36)
Total	$ 87,200.44	$ 89,450.65	$ (2,250.21)
Categories	SEDRA	UFARS	Difference
Salaries	$ 80,824.80	$ 83,056.65	$ (2,231.85)
Cont. Srvs/Plcmts	$ 4,950.00	$ 4,950.00	$ -
Suppl/Equipment	$ 1,425.64	$ 1,444.00	$ (18.36)

Note: If a district's UFARS data is higher than SEDRA, the district should be sure that all eligible special education expenditures have been claimed on SEDRA. Failure to do so may result in lower state special education revenue for the district.

SEDRA vs. UFARS Report (Special Education / UFARS Reconciliation)

Example #3 Finance Code 740

SEDRA is equal to or greater than UFARS for all of the funding categories.

Tot All Disabilities	SEDRA	UFARS	Difference
Licensed Teacher	$ 19,120.36	$19,845.56	$ (725.20)
Non- Licensed	$ 26,230.71	$26,230.71	$ -
Licensed Support	$ 35,414.71	$33,689.56	$ 1,725.15
Sub Teachers	$ -	$ 59.02	$ (59.02)
Cont. Srvs/Plcmts	$ 4,950.00	$ 2,650.50	$ 2,299.50
Inst Supply	$ 1,425.64	$ 1,425.64	$ -
Total	$ 87,141.42	$83,900.99	$ 3,240.43

Categories	SEDRA	UFARS	Difference
Salaries	$ 80,765.78	$79,824.85	$ 940.93
Cont. Srvs/Plcmts	$ 4,950.00	$ 2,650.50	$ 2,299.50
Suppl/Equipment	$ 1,425.64	$ 1,425.64	$ -

MDE will sum the SEDRA and UFARS expenditures by the 3 categories. Adjustments will be made to the categories with lower UFARS than SEDRA.

Adjustments	Amount
FSC-A SRV-A DIS 420	$ (940.93)
FSC A SRV-C DIS-404 DAYS-74	$ (2,299.50)

SEDRA vs. UFARS Report (Special Education / UFARS Reconciliation)

Your tuition billing rates are based on your SEDRA expenses based on the disability code. You should tie out your UFARS and SEDRA in order to get the most accurate expense by disability code in order to generate the correct costs ***by disability*** for your tuition billing. <u>If you are not reconciling out by disability, but the categories above are tied out, you still may lose funding.</u>

Tuition Billing Rate

Special Education Tuition Billing Regular School Year Rate Calculation Report

Review your SFY Report- Check to see if you have:

1. Disability/sites with hours and no expenditures
2. Disability/sites with expenditures and no hours.

Report can be found Data Center > Data Reports and Analytics > School Finance Reports > Minnesota Funding Reports (MFR) > Special Education Tuition Billing > Special Education Tuition Billing Regular School Year Rate Calculation

Tuition Billing Rate

*** SECTION C
REGULAR SCHOOL YEAR

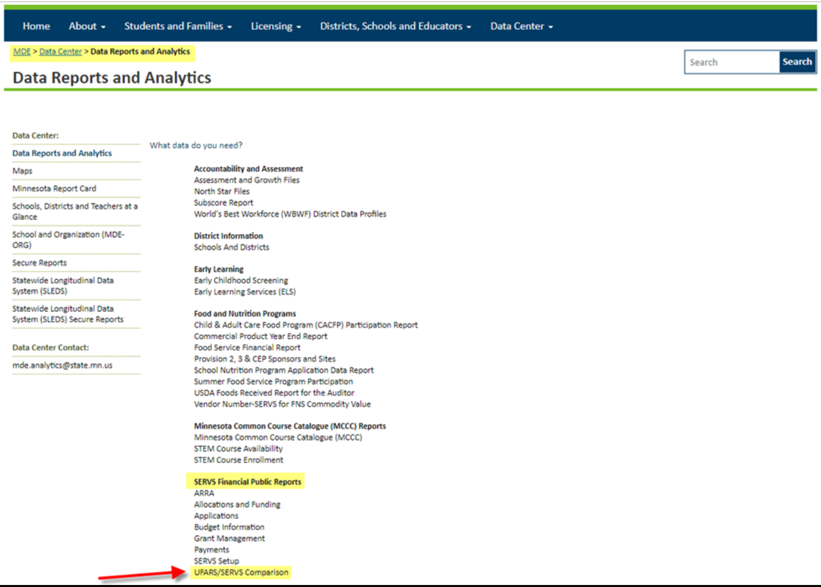
	DISABILITY	OLD FORMULA EDRS 'A'	UFARS NON-FEDERAL	TOTAL EXPENDITURE	SPED AID = EXP * RATIO 1	UNREIMBURSED COST
401	SPEECH OR LANGUAGE IMPAIRMENT	53,024.98	9,251.25	62,276.23	37,448.63	24,827.60
	Service Hours					836.00
	Unreimbursed Cost/Service Hours					29.70
402	MILDLY MODERATE-DCD	21,662.81	5,733.35	27,396.16	16,474.16	10,922.00
	Service Hours					3,768.90
	Unreimbursed Cost/Service Hours					2.90
403	SEVERE-PROFOUND-DCD	37,000.58	8,619.28	45,619.86	27,432.64	18,187.22
	Service Hours					2,211.00
	Unreimbursed Cost/Service Hours					8.23
404	PHYSICALLY IMPAIRED	59,625.05	12,368.85	71,993.90	43,292.16	28,701.74
	Service Hours					790.80
	Unreimbursed Cost/Service Hours					36.29
405	DEAF OR HARD OF HEARING	0.00	0.00	0.00	.00	.00
	Service Hours					1,114.50
	Unreimbursed Cost/Service Hours					0.00
407	SPECIFIC LEARNING DISABILITY	308,148.62	19,327.87	327,476.49	196,921.76	130,554.73
	Service Hours					8,942.80
	Unreimbursed Cost/Service Hours					14.60

SERVS to UFARS Reconciliation

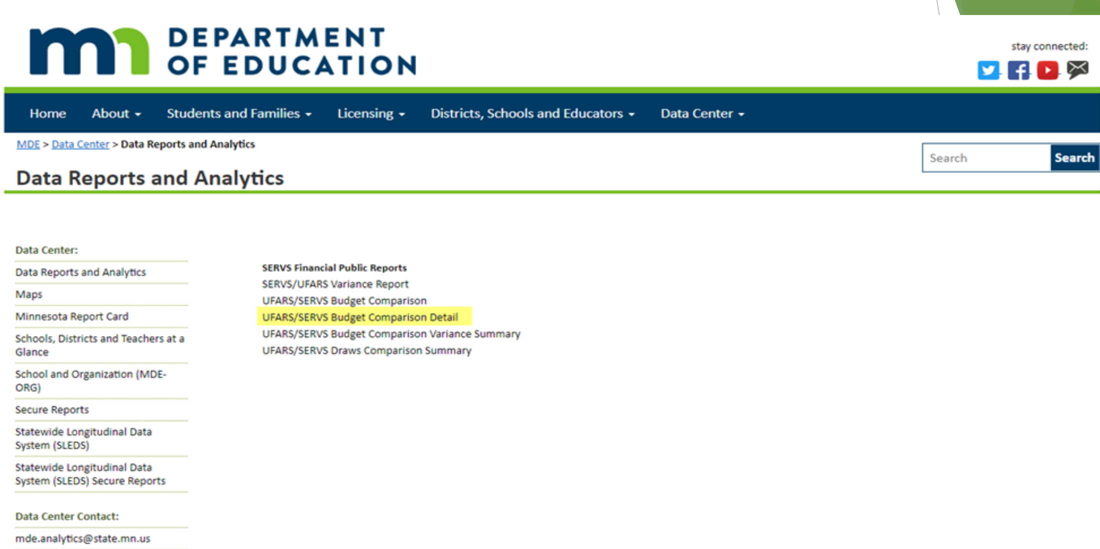
What is SERVS?

- **S**tate **E**ducation **R**ecord **V**iew and **S**ubmission
- SERVS Financial is a password protected web site for members of educational organizations who have received prior approval to submit grant applications and create budgets, approve transactions, request fund reimbursement, or simply view grant applications and the budget management process.
- The reconciliation at year end for SERVS and UFARS is for your Title and Federal Special Education

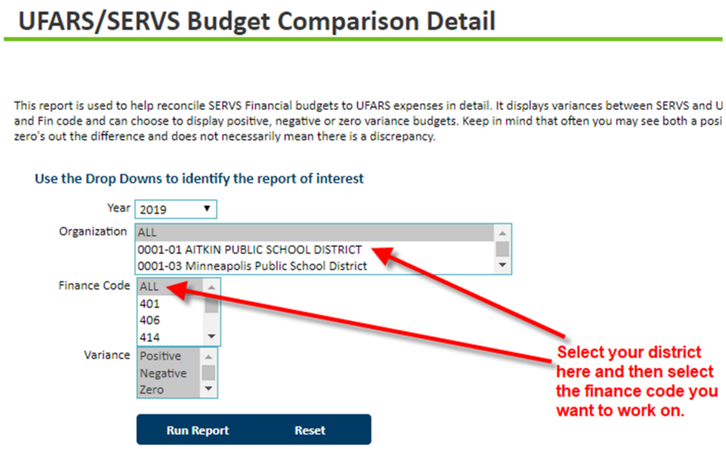
SERVS UFARS Reconciliation



SERVS UFARS Reconciliation



SERVS UFARS Reconciliation



SERVS UFARS Reconciliation

Section Name	Object Code	Object Description	SERVS Budget Total	UFARS Current Year Award Course Code 000	S Prior Year	S 2nd Prior Year	UFARS Total	Variance SERVS Budget to UFARS Exp
Non Set Aside	140	Licensed Classroom Teacher	100,636.43	113,059.34		.00	113,059.34	12,422.91
	161	Certified Paraprofessional and Personal Care Assistant	89,823.58	88,377.32		.00	88,377.32	(1,446.26)
	170	Non-Instructional Support	39,604.48	.00		.00	.00	(39,604.48)
	210	FICA/Medicare	14,570.19	14,172.24		.00	14,172.24	(397.95)
	214	PERA (Public Employees Retirement Association)	6,736.77	6,628.36		.00	6,628.36	(108.41)
	430	Supplies and Materials – Non-Individualized Instructional	500.00	345.00		.00	345.00	(155.00)
	490	Food	.00	.00	.00	.00	.00	.00
Total Non Set Aside			**296,303.45**	**258,378.75**	**.00**	**.00**	**258,378.75**	**(37,924.70)**
Non Public	140	Licensed Classroom Teacher	12,422.91	.00	.00	.00	.00	(12,422.91)
No Specific	210	FICA/Medicare	950.35	.00	.00	.00	.00	(950.35)
Course	218	TRA (Teacher Retirement Association)	957.81	.00	.00	.00	.00	(957.81)
Total			**14,331.07**	**.00**	**.00**	**.00**	**.00**	(14,331.07)
Homeless	303	Federal Subawards and Subcontracts (amount up to $25,000)	100.00	.00	.00	.00		(100.00)
	401	Supplies and Materials – Non-Instructional	600.00	28.00	.00	.00	28.00	(572.00)
Total Homeless			**700.00**	**28.00**	**.00**	**.00**	**28.00**	(672.00)
Parent Involvement	303	Federal Subawards and Subcontracts (amount up to $25,000)	450.00	.00	.00	.00	.00	(450.00)

SERVS UFARS Reconciliation

2018-19 Closeout for Title Applications

- June 30, 2019 – Spending ends, grant closeout (within 90 days)
- June/July/August 2019 – Amendment Window Two
  - Revise your SERVS budget to match both your draw amount and your UFARS budget. **If your budget revisions change the amount to be budgeted and the local educational agency (LEA) serves one or more nonpublic schools, the budget worksheet should be revised and resubmitted.** **Budget revisions greater than 10 percent (10%) will require the signature of the superintendent/charter director and approval from MDE.**
  - Balance Forward any unspent funds into the 2019-20 application. If balancing forward more than 15 percent (15%) of the 2018-19 allocation, complete and submit a waiver request. (See below for additional information.
  - November 30, 2019 – Final UFARS Report submitted to MDE.

SERVS UFARS Reconciliation

Notes on waiver Requests

- An LEA can opt to request a waiver to keep the excess carryover funds once every three years. If the LEA receives a waiver, the excess carryover is then carried forward and can be spent during the following school year.
- Check your SERVS site to verify what % can be carried over for the various funding allowances.

Finance Code: 401 - Formula - 401 - SFY 2019, Title I, Part A:
State Fiscal Year: 2019

Primary MDE Contact
Strand, Dwayne
Phone: 651-582-8641
Email: Dwayne.Strand@state.mn.us

Funds Available And Budget Summary

UFARS Course Code	Carry Forward %	Federal Obligate B
012 - 401 2017 Award	0.0%	09/30/2018
011 - 401 2018 Award	0.0%	09/30/2019
000 - 401 2019 Award	15.0%	09/30/2020

UFARS Report Period	Budget Obligation Period
07/01/2018 - 06/30/2019	07/01/2018 - 06/30/2019

Finance Code: 414 - Formula - 414 - SFY 2019, Title II, Part A: Teacher and Pr
State Fiscal Year: 2019

Primary MDE Contact
Strand, Dwayne
Phone: 651-582-8641
Email: Dwayne.Strand@state.mn.us

Funds Available And Budget Summary

UFARS Course Code	Carry Forward %	Federal Obligate By
012 - 414 2017 Award	0.0%	09/30/2018
000 - 414 2019 Award	100.0%	09/30/2020

SERVS UFARS Reconciliation

Amendment Window One:

2019 Title Program Applications may be amended during Amendment Window One, which closes on April 30, 2019. LEAs can add object code(s) at this time. **No new object codes can be added after April 30.** LEAs should review spending patterns to determine if a waiver for the 2019-2020 school year will be required.

SERVS UFARS Reconciliation

- SERVS budgets must match total SERVS draws by finance code.
- UFARS expenditures and final SERVS budgets must match by finance code and object code.
- UFARS expenditures and final SERVS draws must match by finance code and object code.
- The total special education expenditures in UFARS, by finance code, must be equal to, or greater than, the draws in SERVS and the expenditures entered in SEDRA.

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SERVS UFARS Reconciliation (2)

- MDE will accept UFARS as the audited and final expense.
- If the amount of expenditures in SERVS is greater than UFARS, MDE staff will review financial data to determine if there was an overpayment.
- If it is determined that an overpayment exists, the LEA will be required to repay funds drawn in SERVS in excess of the UFARS reported amount.

Submissions Deadlines

FY 2019 Final Audited UFARS (November 30, 2019) The statutory deadline falls on a Saturday; therefore, submissions are timely if submitted on the next succeeding day which is not a Saturday, Sunday or legal holiday (Minn. Stat. §474A.025). Therefore, submissions are due by Monday, December 2, 2019.

SEDRA Dates:
December 2, 2019– Last day to submit documentation to remove errors
December 2, 2019– SEDRA closes at 3 p.m. for SFY 2019 Data

Contacts for More Information

- Title- mde.esea@state.mn.us
- Special Education- mde.spedfunding@state.mn.us
- UFARS Coding- mde.ufars-accounting@state.mn.us