

**Minnesota County Recorders Association  
Executive Board Meeting  
Friday, December 13, 2013 11:00 a.m.  
Willmar MN - Grizzlys**

**Call meeting to order**

**Additions to agenda**

**Secretary's Report**

**\*Approval of the April 3, 2013 and September 11, 2013 Executive Board minutes**

**Treasurer's Report**

**\*Approval of the Treasurer's report**

**Committee Updates**

**Torrens Workshop**

**Legislative Update (Susan and Lynn Ette)**

**Recorder/Land Title Workgroup (Lynn Ette, Jennifer)**

**Nomination Committee**

**Nomination for 3<sup>rd</sup> Vice President**

**MACO Update (Michelle)**

**Old Business:**

**Recording Institute Updates**

**2014 (Susan)**

**2015 (Jennifer)**

**2016 (Betti)**

**Information regarding conference site searching**

**Other:**

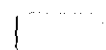
**New Business:**

**Pick donation recipient for donations at MACO Conference**

**2014 Budget**

**Other:**

**\*Motion to Adjourn**



**Minnesota County Recorder's Association  
Executive Board Meeting  
Friday, December 13, 2013 11:00 am  
Willmar, MN**

**Present:** Darby Bowen, Lynn Ette Schrupp, Susan Roth, Betti Kamolz, MaryAnn DeGroot, Mona Hammer, Julie Kalkbrenner

**Secretary's Report:** Mona Hammer presented the Secretary's Report from the Executive Board meetings held April 3, 2013 and September 11, 2013. Lynn Ette Schrupp made a motion to approve the Secretary's Reports as presented and Susan Roth seconded the motion. Motion carried.

**Treasurer's Report:** MaryAnn DeGroot submitted the Treasurer's Report dated December 11, 2013. MaryAnn reported she had not yet received the registration fees from the Torrens Workshop. A discussion followed on the balance in the account. Lynn Ette Schrupp made a motion to approve the Treasurer's Report as presented and Betti Kamolz seconded the motion. Motion carried.

**Committee Updates:**

Torrens Workshop was discussed by Darby Bowen. The workshop was well attended. The speakers and subjects covered were excellent. It was suggested that we may need to find a larger meeting room for the workshop next year. Top Torrens Topics Roundtable will be held at Winter Conference.

Susan Roth gave a Legislative update. There will not be a joint meeting with the Auditors and Treasurers this year. A mandate for eRecordings was discussed. The Bar Association is looking into Safe At Home.

Lynn Ette Schrupp discussed the Recorder/Land Title Workgroup.

Nomination Committee update. Michelle Cote, Polk County was nominated for 3<sup>rd</sup> Vice President.

MACO update. It was suggested that there should be a separate registration table for those attending just the vitals/passport sessions. We will need to check with the MACO contact doing packets for the Winter Conference.

**Old Business: Recording Institute Updates**

2014-Susan Roth held a discussion on the Vitals session, Recording Workshop, vendors schedule, agenda and entertainment.

2015-Jennifer Wagenius was not present at the meeting however she will be having the conference at Ruttger's.

2016-Betti Kamolz is checking on options for having the conference in New Ulm or Walker.

**New Business:**

Donation Recipient-Darby Bowen will send an email asking for names of recipients to receive the donations at MACO Conference. Once a recipient is chosen an email will be sent out to all members so that they can have checks made out in advance.

2014 Budget-Discussion on whether there was any need to increase the budget. Lynn Ette Schrupp made a motion to keep the 2014 budget the same as last year. Susan Roth seconded the motion. Motion carried.

There being no other business, Lynn Ette Schrupp made a motion to adjourn. Susan Roth seconded the motion. Meeting was adjourned.

Respectfully submitted by



Mona Hammer  
Secretary  
Minnesota County Recorder's Association

# Minnesota County Recorders Association

Financial Report  
December 11, 2013

Checking Account Balance on 01-01-2013 \$ 117,795.44

## Income

MACO Dues		
Summer Conference Registration	\$	13,050.00
Vendor Conference Registration	\$	6,225.00
Interest Earned	\$	56.90
Vitals Workshop	\$	-
Torrens Workshop	\$	-
Total Income		\$ 19,331.90

\$ 137,127.34

## Expenses

MACO Regional Education Expenses	\$	-
Summer Seminar/Workshop	\$	6,674.33
Executive Board	\$	898.77
Legislative Committee	\$	465.85
Certification & Education	\$	-
UCC	\$	-
Public Relations, Website, Comm. of Future	\$	-
Bylaws	\$	-
Vital Statistics	\$	-
Torrens	\$	1,590.52
Historian	\$	-
Conference Search	\$	-
PREP, PRIA & MLTA	\$	306.70
ERER, E-Counties & MACATFO	\$	180.59
Audit	\$	-
Misc.	\$	620.71
Secretary/Treasurer Honorariums	\$	2,000.00
President - National Convention	\$	-
District Chairs	\$	-
Uniform Conveyance Blanks	\$	1,192.04
Association Dues - MRESA & PRIA	\$	550.00
Accounting, Tax Preparation & Taxes	\$	509.65
Service Charge	\$	-
Refunds	\$	150.00
Total Expenses		\$ 15,139.16

Checking Account \$ 121,988.18

Odyssey Certificate of Deposit \$ 36,047.66

Totals \$ 158,035.84

**Minnesota County Recorders Association**  
Financial Report for Special Account  
December 11, 2013

<b>Account Balance on January 1, 2013</b>		<b>\$ 1,741.28</b>
<b>Income</b>		
Interest Earned	\$ 0.44	
	<b>Total Income</b>	<b>\$ 0.44</b>
		<b>\$ 1,741.72</b>
<b>Expenses</b>		
	<b>Total Expenses</b>	<b>\$ -</b>
	<b>Balance</b>	<b>\$ 1,741.72</b>

# Minnesota County Recorders Association

12/9/2013

## 2014 Budget Worksheet

	<u>2010 Actual</u>	<u>2011 Actual</u>	<u>2012 Actual</u>	<u>2013 Budget</u>	<u>2013 Actual</u>	<u>2014 Budget</u>
1. MACO Regional Education Expense	\$ -	\$ -	\$ -	\$ 2,000.00		
2. Summer Seminar/Workshop	\$ 8,620.38	\$ 4,486.62	\$ 6,256.30	\$ 12,000.00	\$ 6,674.33	
3. Executive Board Expense	\$ 435.24	\$ 1,275.85	\$ 607.07	\$ 3,000.00	\$ 898.77	
4. Committees						
a. Legislative	\$ 871.64	\$ 406.34	\$ 449.65	\$ 3,000.00	\$ 465.85	
b. Certification & Education	\$ -	\$ 128.09	\$ -	\$ 2,500.00		
c. UCC	\$ -	\$ 638.91	\$ 138.75	\$ 1,500.00		
d. Public Relations - Website - Future	\$ -	\$ -	\$ 61.56	\$ 500.00		
e. By-Laws	\$ -	\$ -	\$ -	\$ 500.00		
f. Vitals	\$ 281.69	\$ -	\$ -	\$ 2,000.00		
g. Torrens	\$ 454.11	\$ -	\$ 1,218.61	\$ 1,500.00	\$ 1,590.52	
h. Historian	\$ 32.55	\$ 150.73	\$ 321.80	\$ 500.00		
i. Conference Search	\$ -	\$ -	\$ 22.76	\$ 500.00		
j. PREP, PRIA & MLTA	\$ 340.67	\$ 198.65	\$ 276.39	\$ 1,000.00	\$ 306.70	
k. ERER, eCounties & eCommerce	\$ -	\$ -	\$ 51.06	\$ 1,500.00	\$ 180.59	
l. Audit	\$ -	\$ -	\$ -	\$ -		
5. Miscellaneous - Military Discharge	\$ 665.26	\$ 1,662.78	\$ 657.91	\$ 1,500.00	\$ 620.71	
6. Secretary/Treasurer Honorariums	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	
7. President - National Convention	\$ 1,139.29	\$ -	\$ -	\$ 4,000.00		
8. District Chairs	\$ -	\$ -	\$ -	\$ -		
9. Uniform Conveyance Blanks	\$ 1,897.84	\$ 2,000.43	\$ 2,360.95	\$ 2,800.00	\$ 1,192.04	
10. Association Dues - PRIA & PREP	\$ 500.00	\$ 550.00	\$ 550.00	\$ 850.00	\$ 550.00	
11. Accounting, Tax Preparation & Taxes	\$ 798.67	\$ 798.67	\$ 744.65	\$ 1,000.00	\$ 509.65	
12. Refunds, Replacements & Service Charges	\$ -	\$ -	\$ -	\$ -	\$ 150.00	
MOMS	\$ -	\$ -	\$ -	\$ -		
<b>Totals</b>	<b>\$ 18,037.34</b>	<b>\$ 14,297.07</b>	<b>\$ 15,717.46</b>	<b>\$ 44,150.00</b>	<b>\$ 15,139.16</b>	

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