

**Minnesota County Recorder's Association  
Executive Board Meeting  
May 4, 2015  
Agenda**

- Attendee Update
- Registered
- Non-Registered
- Late Registration
- Exhibitor Update
- Ignite
- Reduced Fee Exhibitor? MN Department of Health (Would like to issue refund)
- Presenters (May 8/18 Handouts Deadline)
- Materials
- Bags
- Handouts
- Other Stuff?

**Minnesota County Recorder's Association  
Executive Board Meeting  
May 4, 2015  
Special Meeting**

**Members present:** Jennifer Wagenius, Betti Kamolz, Michelle Cote, Susan Roth, Jill Cordes, Mona Hammer, Kathy Conlon and Cyndy Boyce

Jennifer Wagenius called the phone meeting to order at 2:00

**Attendee Update:** Jill Cordes sent an email to everyone with a list of names that have registered for conference.

**Registration:** Vitals registration fee is \$25.00 which is the same as the fee for the conference. Jennifer will send registration forms to Susan Anderson along with information on purchasing a meal for that day.

**Late Registration:** There will not be a fee for late registration.

**Exhibitor Updates and Ignite:** Michelle Cote has 9 registered exhibitors with 8 having sent their fees. There are 7 exhibitors that have signed up for Ignite. The remaining exhibitors from last year will be contacted about attending the conference. June 1<sup>st</sup> will be the deadline for exhibitors to submit their logos.

**Reduced Fee Exhibitor:** Minnesota Department of Health would like to attend as an exhibitor and will be charged the MACO government rate.

**Bags:** Jennifer has purchased lunch sized bags which will have a rain poncho, charger, and a small snack along with the new MACO Directory.

**Handouts:** Jill will prepare a budget through April 2015. Jennifer will take care of making copies for those that chose paper rather than electronic handouts.

**Other:** Thank you notes will be sent out to the exhibitors. Three retirees have responded that they will attend the meal. Funds from the special account will be used to pay for retiree meals.

There being no other business Betti Kamolz made a motion to adjourn. Susan Roth 2<sup>nd</sup> the motion. Meeting was adjourned.

Respectfully submitted by



Mona Hammer  
Secretary  
Minnesota County Recorder's Association