

2016 MCRA SUMMER CONFERENCE
MCRA Business Meeting Agenda
June 17, 2016

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE (Led by Becky McCann, 2nd Vice President)

WELCOME

- ADDITIONS TO THE AGENDA
- SECRETARY'S REPORT – JENNIFER FIBISON
- TREASURER'S REPORT – JILL CORDERS

District Reports:

District 1: Kristen Hultgren, Kittson County
District 2: Kristine Basilici, Carlton County
District 3: Diann Giese, Grant County
District 4: Elaine Martig, Big Stone County; Josh Amland, Lac Qui Parle County
District 5: Rhonda Olson, Kanabec County
District 6: Janice From, Scott County Todd Uecker, Ramsey County
District 7: Lynn Wilson, Nobles County
District 8: Sharon Budin, LeSueur County
District 9: Rick Kvien, Steele County

Committee Reports:

Torrens: Pat Brown
Public Relations/Future/Website: Mick Moriarty & Doug Hanson
Education: Jenny Fibison & Jill Cordes
Historian: Kari Aanenson
MN PREP: Kathy Conlon
MN Conveyance Blanks: Gail Miller & Michelle Ashe
Audit: Joy Sing
Legislative: Michelle Ashe & Lynn Ette Schrupp
Nominating: Jennifer Wagenius
Bylaws & Resolutions: Lynn Ette Schrupp

New Business:

- Joint Summer Conference with MACATFO – Thoughts and Discussion
- Reminder to please put filing totals on MACO Website.
- Retirees – Continue, costs, email address only?
- Session Topics for MACO

Old/Other Business:

- Introductions of New Recorders, Deputies or others attending their first conference
- Any upcoming retirees, that would like to announce publicly?
- Other?

Adjourn

Minnesota County Recorders Association

Financial Report

June 9, 2016

Checking Account Balance on 01-01-2016 \$ 102,617.91

| | | | |
|--------------------------------|----|---------------------|--------------------|
| Income | | | |
| Summer Conference Registration | \$ | 6,895.00 | |
| Vendor Conference Registration | | | |
| Interest Earned | | | |
| Vitals Workshop | \$ | - | |
| Transfer to open checking acct | \$ | - | |
| Torrens Workshop | \$ | - | |
| Bank Adjustment | | | |
| | | Total Income | \$ 6,895.00 |

\$ 109,512.91

Expenses

| | | | |
|--|----|-----------------------|--------------------|
| MACO Regional Education Expenses | \$ | 109.94 | |
| Summer Seminar/Workshop | \$ | 1,831.50 | |
| (Prepaid 2017 speaker) | \$ | 2,750.00 | |
| Executive Board | | | |
| Legislative Committee | | | |
| Certification & Education | | | |
| Public Relations, Website, Comm. of Future | \$ | - | |
| Bylaws | \$ | - | |
| Vital Statistics | \$ | - | |
| Torrens | \$ | - | |
| Historian | \$ | 106.39 | |
| Conference Search | \$ | 98.82 | |
| PREP, PRIA & MLTA | | | |
| ERER, E-Counties & MACATFO | \$ | - | |
| Audit | | | |
| Misc. | \$ | 49.00 | |
| Transfer to new Account (\$5 savings) | | | |
| Secretary/Treasurer Honorariums | | | |
| President - National Convention | | | |
| District Chairs | \$ | - | |
| Uniform Conveyance Blanks | \$ | 260.16 | |
| Association Dues - MRESA & PRIA | \$ | - | |
| Accounting, Tax Preparation & Taxes | \$ | 564.33 | |
| Service Charge canc check | \$ | 20.00 | |
| Refunds | | \$171.00 | |
| Refunds | | | |
| | | Total Expenses | \$ 5,961.14 |

Checking Account \$ 103,551.77

Odyssey Certificate of Deposit \$ 36,432.74

Totals \$ 139,984.51

Savings (needed to open checking account at Credit Union) \$5.00

Minnesota County Recordors Association
Financial Report for Special Account
June 9, 2016

Account Balance on January 1, 2016 \$ 1,505.39

Income

Interest Earned

Total Income \$ -

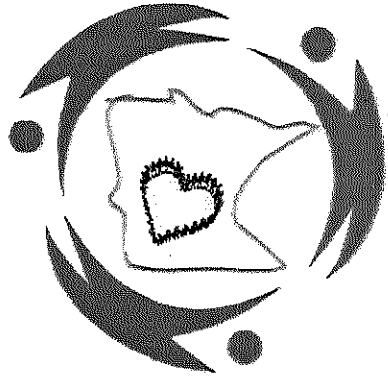
Expenses

2/8/2016 Hall's Floi

44.89

Total Expenses \$ 44.89

Balance \$ 1,460.50



COUNTIES THE HEART OF GOVERNMENT

Minnesota County Recordors Association

JUNE 2016- NEW ULM MN

Conference Agenda

Tuesday, June 14, 2016

11:00 – 3:00: VITAL RECORDS ADMINISTRATION

Susan Anderson, Anoka County; Joan Boesen, Olmsted County; Krista Bauer, MDH Office of Vital Records; Kay Wrucke, Martin County; Bonnie Rehder, MOMS Coordinator; Pegi Palmes, MOMS Co-coordinator; Sherry Asmus, Faribault County.

Agenda

11:00 Vital Records Administration Committee (VAC)

Legislative update

11:15 Update from MDH

11:45 MOMS

12:00 Lunch during the meeting

12:30 DD214 Update and demo

2:00 eMar App update and demo Enhancements

Session Description/Goals and Objectives

This session will provide information and guidance to local offices on Vital Records Administration. The session will include government agency and committee updates on passport, notary, birth, death, marriage, ordination, and the statewide marriage index. Updates will be provided on statutes, rules, best practices, processes and legislation.

12:00: LUNCH – FOR REGISTERED ATTENDEES NOT PARTICIPATING IN ABOVE SESSION

3:30 – 4:30: SPONSOR IGNITE PROGRAM

Session Description/Goals and Objectives

Attendees will learn about emerging topics and technologies related to real property document recording and will experience a high speed, high energy, presentation format that they can use to “ignite” others. Each participating exhibitor is invited to speak about their ideas, product initiatives, or industry projections according

to a specific format. The event holds the motto, "Enlighten us, but make it quick!" The presentations are meant to "ignite" the audience on a subject, whereby awareness, thought and action are generated on the subjects presented. Each presenter is given 5 minutes and the opportunity to show 20 slides. Each slide will be visible for 15 seconds.

5:00 – 6:00: AVAILABLE TIME FOR USER GROUP MEETINGS.

6:00 – 7:30: VENDOR RECEPTION

Visit with the vendors and enjoy an array of wonderful appetizers.

Wednesday, June 15, 2016

8:00 – 8:15: WELCOME TO THE CITY OF NEW ULM

Short address by Audra Shaneman, Chamber President/CEO

8:15 – 9:30: CROW WING COUNTY'S JOURNEY TOWARDS ORGANIZATIONAL EXCELLENCE

Doug Hansen - doughansen@crowwing.us

Land Services Supervisor – Crow Wing

Session Description/Goals and Objectives

This presentation will detail Crow Wing County's implementation of Managing for Results, what it is and how and why it is being utilized by county departments. We will discuss each of the four perspectives, Customer, Financial, Internal Processes, and Learning and Growth and the impact the Lean Continuous Improvement program has on Managing For Results. In addition, we will talk about the challenges of developing consistent, attainable performance measures and how to collect the data to report. We will also provide an overview on the County's Pay for Performance.

9:30 – 9:45: PEPSA (PUBLIC EMPLOYEES PENSION SERVICE ASSOCIATION)

Bonnie Rehder - moms.coordinator@outlook.com

Session Description/Goals and Objectives

Promoting PEPSA; which works to protect and improve your PERA pension

BREAK

10:00 – 11:30: TORRENS PANEL

David J Meyers – dmeyers@rinkenoonan.com

Wayne Anderson - Wayne.anderson@co.ramsey.mn.us

Robert Russell - rrussell@prtcl.com

Cheryl Perish - Cheryl.perish@co.todd.mn.us

Session Description/Goals and Objectives

This panel will discuss the nuts and bolts of how the Torrens system might function day to day in the registrar's office. The panel will discuss what the statutes provide (or fail to explain) in operating the Torrens system. Emphasis will be on how the Registrar and Torrens Examiners need to work as a team and assist each other in the processing of Torrens related issues. How to handle a Proceeding Subsequent, Examiner's Certification/Directive, when a residue certificate is should be issued, the difference between certified copy of a Certificate of Title vs. Registered Property Report and many more interesting items.

11:15 – 12:45: WORKING LUNCH – COMMITTEE MEETINGS

Education Committee

Jenny Fibison – fibison.jennifer@co.olmsted.mn.us

Jill Cordes – jill.cordes@co.mower.mn.us

Legislative Committee

Michelle Ashe – michelle.ashe@co.sherburne.mn.us

Public Relations/Committee of the Future/Website Committee

Doug Hansen - Doug.Hansen@crowwing.us

Mick Moriarty – mick.moriarty@co.aitkin.mn.us

Torrens Committee

Pat Brown - Pat.Brown@CO.DAKOTA.MN.US

Session Description/Goals and Objectives

This provides a time frame for committees to meet in person for discussion and action planning. It is also a means for new Recordors to sample and participate on a committee and encourage enlistment on committees.

1:00 – 3:00: WHERE DO COUNTIES COME FROM/E-NOTARY SIGNATURES



Eileen Roberts – Roberts.eileen@dorsey.co

Session Description/Goals and Objectives

Where do counties come from? Most of us attending this conference work for counties, but how many of us have stepped back and wondered about the origin of the county as a local unit of government? This presentation explores the role of the county in early England, its evolution in the American colonies, and its post-Revolution spread westward throughout the United States. We'll also explore the role of the county in the Northwest Territory and Minnesota Territory, and how the county after Minnesota achieved statehood, in 1858. Finally, we'll survey the origin of some Minnesota county names and discuss some of their more colorful characters. Please join us!

3:30 – 7:00: NETWORKING GROUP ACTIVITIES

3:20 – Load chartered buses for an afternoon and evening of group networking, including a tour of New Ulm, and local attractions, weather permitting we will enjoy an outdoor picnic in a local park. Buses will return everyone to the Best Western Plus. You will need a photo ID, and if you want, any personal libations. Soft drinks will be provided.

Thursday, June 16, 2016

8:00 – 9:15: FINDING BALANCE FOR THE WORKING CAREGIVER



Kim Madsen – kmadsen@mnraaa.org

Session Description/Goals and Objectives

This session will define who is a caregiver; the impact of caregivers in the workplace; workplace discrimination; protection and supportive workplace policies. It will also outline what the workplace can do to help and improve a caregiver's life.

9:30 – 10:30: RESILIENCY THROUGH ADVERSITY



Deborah Hadley - hadle034@umn.edu

Session Description/Goals and Objectives

We all face trials and tribulations in our lives, but how can some people work through adversity and find incredible strength, while other become completely crushed? Why are some people more resilient than others? Resiliency is the ability to become strong, healthy, or successful again after something bad happens. In this session you will learn strategies to help you build your resiliency to work through the changes and challenges you may encounter throughout your life.

10:30 – 12:00: BETWEEN YOU AND ME



Shari Fischer – sharif@fischerlaw.legal



Nancy Landmark – nancyl@CPTitle.com

Session Description/Goals and Objectives

“County Recorders and Registrars of Title work with members of the public, attorneys and title companies on a daily basis. Periodically, on both sides of these working relationships, there are challenges and successes. This discussion will address some of the key points of improvement and identify places we can work together to improve all of our systems.”

12:00 – 1:00: LUNCH

1:00 – 2:30: GOVERNMENT RECORDS BASICS

Charles Rodgers - Charles.rodgers@mnhs.org
Government Records Archivist – Minnesota State Archives

Session Description/Goals and Objectives

The session will include a brief review of the state records laws, the definition of government records, local government records retention schedules, basic records management issues, and the role of the State Archives and State Historical Records Advisory Board.

2:30 – 3:00: MACO FORUM

Kristine Basilici – kris.basilici@co.carlton.mn.us
Carlton County Recorder and MACO Web Committee Chair
Betti Kamolz – betti.kamolz@co.brown.mn.us
Brown County Recorder, MACO Board and Web Committee member
Doug Hansen – doughansen@crowwing.us
Land Services Supervisor – Crow Wing

Session Description/Goals and Objectives

This session will provide a guided tour of the new MACO forum communication tool. A hands on demonstration and tutorial will ease the transitions from “listserve” to the highly functional forum.

3:00 – 4:30: HOT TOPICS PANEL

Kelly Callahan, Freeborn County Recorder – kelly.callahan@co.freeborn.mn.us

Susan Roth, Ramsey County Recorder – susan.roth@co.ramsey.mn.us

Cheryl Perish, Todd County Recorder – Cheryl.perish@co.todd.mn.us

Rick Little, Attorney at Law – rickslittle@gmail.com

Session Description/Goals and Objectives

This session gives Recorders the opportunity to ask any question related to their jobs or about our Association. New or seasoned Recorders always have questions that need answers and our panelists of seasoned Recorders will try to answer them. Questions will be solicited in advance for the panels review. Additional questions may be asked after submitted questions have been answered.

Friday, June 17, 2016

8:30 – 10:00: THE TWO MOST IMPORTANT WORDS IN THE WORLD



Theresa Rose – Theresa@theresarose.com

Session Description/Goals and Objectives

90-minute Keynote + Q&A: *The Two Most Important Words in the World*

Overworked? Under slept? Have you turned into a raving stress bunny? Reignite your mojo and discover how you can live, work and move from a place of joy instead of struggling in a state of overwhelming stress. You will increase engagement, improve your health and well-being, and get motivated to have the purposeful, juicy life you are meant to live!

10:15 – 10:30: ADDRESS FROM MACO'S AMC REPRESENTATIVE

Michelle Ashe – michelle.ashe@co.sherburne.mn.us

Session Description/Goals and Objectives

Present overview of the position and relate pertinent information to MCRA members.

10:30 – 11:30: MCRA ANNUAL BUSINESS MEETING

BOX LUNCH TO GO

**Minnesota County Recorder's Association
Business Meeting
June 17, 2016**

Betti Kamolz called the meeting to order.
Becky McCann led us in the Pledge of Allegiance.

There were no additions to the agenda.

Jenny Fibison presented the Secretary's Report from the Business Meeting on February 4, 2016. Joel Beckman made a motion to waive the reading and approve the minutes as presented in our packets. Joy Sing seconded the motion. The motion carried.

Jill Cordes presented the Treasurer's Report dated June 9, 2016. Joel Beckman made a motion to waive the reading of the Treasurer's Report as submitted in our packets. Joy Sing seconded the motion.

District Reports:

District Chairman-District 1-Kristen Hultgren, District 2-Kristine Basilici, District 3-Diann Giese, District 4- Elaine Martig, District 5-Rhonda Olson, District 6-Janice From, District 7-Lynn Wilson, District 8-Sharon Budin, District 9-Rick Kvien.

Future Conference Updates:

2017-Michelle Cote Conference will be at Rutgers June 12-16. The meeting materials should go out shortly after Winter Conference 2017.

2018-Becky McCann Conference will be at Rutgers.

2019-Rick Kvien No conference place set up yet, is looking at Rutgers.

Committee Reports:

Torrens-Cathy Racek Cathy will be the new co-chair of the committee with Brian Blair from Dakota County. A fall workshop is being planned.

Public Relations/Future/Website-Mick Moriarty/Doug Hansen Will be sending a survey out.

Education-Jenny Fibison/Jill Cordes Working on a spread sheet regarding e-recordings. The spread sheet will assist with trying to put together a step by step process for e-filing.

Historian-Kari Aanenson Purchased a new camera. Send Kari anything you want added.

MN PREP- Kathy Conlon Nothing to report.

MN Conveyance Blanks-Gail Miller/Michelle Ashe/Cathy Racek Working to get date added to the top of the affidavit form. Reviewing content within Contract for Deeds.

Audit-Joy Sing Nothing to report.

Legislative-Michelle Ashe/Lynn Ette Schrupp Didn't pass the County appointment bill. The bill for the marriage five day waiver did pass and will come into effect August 1. The requested change to the split rules did not pass. Real ID one piece passed to undo the rule regarding discussing it.

Nominating- Jennifer Wagenius Nothing to report.

Bylaws and Resolutions-Lynn Ette Schrupp Nothing to report.

New Business:

Joint Summer Conference with MACATFO: We discussed whether it would be beneficial to consider combining summer conferences in the future with MACATFO. A few suggested this may be a good idea with more and more offices becoming combined.

Reminder to put filing totals on MACO Website.

Retirees-Continue, costs, email address only- Stop mailing retirees. If Bev has their email address she will continue to contact them.

Session Topics for MACO- Betti is looking for suggestions for MACO conference. Possible TODD's and MLTA sessions.

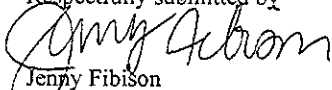
Old/Other Business:

New Recorders, Deputies or others attending their first conference. Carver County: Luke Kranz and Karen Lewis
Lyon County: Michelle DeSmet **Lake County:** Lori Ekstrom **Ramsey County:** Megan Haugen. **Chisago County:** Dawn Boeckman.

Future Retirees: Marilyn Novak-Benton County and Barb Galrelcik-Wright County

There being no other business, Kristine Basilici made a motion to adjourn. Michelle Ashe seconded the motion.
Meeting was adjourned.

Respectfully submitted by



Jenny Fibison

Secretary Minnesota County Recorders Association