

**Minnesota County Recorder's Association
The Times They Are A-Changin
Business Meeting
Jan. 15, 2009**

Joel Beckman Lead the Pledge of Allegiance.

Kris Basilici called the meeting to order at 2:43 pm

Kathy Dietz presented the Secretary's Report from the Business Meeting of June 11, 2008. Joel Beckman made a motion to wave the reading and to approve the Secretary's Report and Jeff Aitken seconded that motion. Motion carried.

Mary Ann DeGroot submitted the Treasurer's report for 2008. The 2008 year end balance of \$86,545.52. Odyssey Certificate of Deposit was at \$34,254.05 bringing a total of \$120,800.02. We again received the MACO dues which was \$8,700.00. The MOMs registration was \$2,875.00.

The Auditing committee, which consists of James Johnson, Joy Sing and Joyce Anderson audited the books from Jan. 1, 2008 –Dec. 31, 2008. As always they found the books well organized and in order.

Kris Basilici asked for a motion to adjourn the meeting and resume after the E-well presentation. Jeff Aitkin made the motion and Katie Norby seconded his motion. Motion carried.

Pat Boeckman, Scott County Recorder is going to be retiring Jan. 16, 2009 after 32 years of service in the county. She has been the Recorder since 1993.

Committee Reports:

Joel Beckman sent a sign up sheet around to sign up for Committees.

Legislative

Joel Beckman and Kay Wrucke gave the Legislative report.

Joel stated they have 4 main topics they are working on :

1. Right of way Plats
2. Working with the Bar Assn on Transfer on Death Deeds
3. Marriage Bill cleaning up some language, working on Minister ordination papers, felony name changes and a requirement that an applicant for a marriage license provide a social security numbers
4. Torrens

Public Relations

Darby Bowen has retired from Chair and the 2009 Chair is Pam Hameister from Olmsted County.

Torrens

2009 Chair is Diane Grundhoefer from Stearns County, Diane will be working on a workshop again in the fall.

Public Relations

Pam Hameister is Chair for 2009

Vitals

Cheryl Perish is Chair for 2009

Education

Kari Aanenson and Darlene Maneval are Co-Chairs for 2009.

MACO signed a new contract with Century College to track CEUs for 2009. If we want our CEUs tracked we need to pay \$35 for 2009.

MACO didn't have a contract for 2007 or 2008 so there is no way for MACO to track CEUs for those two years. If you have been a MACO member prior to 2007 you can request a transcript from Century College and use those CEUs to become a certified County Official

through MACO. Since MACO didn't have an education program for two years Bonnie Rehder and Kris Basilici, 2007 and 2008 MCRA presidents made MCRA certificates if you completed the surveys to say what sessions you attended. The MCRA certificates are for MCRA members that need proof they attended educational sessions related to their positions. Read the MACO education pages on the website for more details on how to become certified by MACO.

By-Laws

Bev Bauer is Chair for 2009

The Resolution and Motions have been approved to be put on the MACO Website. The Secretary is to send the new Resolution and Motions to BevBauer.

Historian

Kari Aaneson is Chair for 2009

Prep

Kathy Conlon is Chair for 2009

Barb Kelmor would like all the district chairs for Prep to contact her when they have a meeting. She has a lot of knowledge that would be very helpful to our program.

Mn Uniform Conveyance Blanks

Cathy Racek is Chair for 2009

They are working on Affidavit of Survivorship/Todd Documents. A Clearance form is being worked on that would be attached to the Affidavit of Survivorship for recording.

MACO-e Counties

Jennifer Wagenius is Co Chair for 2009

Looking on more Web Conference for upcoming Conferences.

Attendance was down at eCounties Conference this past year, do to the current conditions the committee will take a look at the conference and make some decisions.

UCC

Larry Unger is Chair for 2009

Larry is working on having Joy, Joyce, Becky and Josh to help with the new upgrade on ucc's.

The UCC Dept has been testing various scanners to determine if they are compatible with the UCC Profile System. Everyone has been emailed the information.

District Reports

The nine districts each gave a report on what they had been doing for district meetings this past year. Each district has two meeting to four meetings a year. The New district Chairs for District 1 is Bev Lydeen, District 2 is Katie Norby/Kris Basilici, District 3 is Tonia Steinberger, District 4 is Darby Bowen, District 5 Tammy Tricas , District 6 Susan Roth, District 7 Becky McCann, District 8 is Joy Sing, District 9 is Pam Hameister .

Joel Beckman is working on 2009MCRA Conference. The dates are June 23-26 at Breezy Point. Conference runs Tuesday - Friday. Joel would like to keep Tuesday for Committee meetings. Cheryl Perish would like to have vitals on the first or last Day of Conference. Wednesday Joel is looking at a trip to the Lake with having the Best Fishing Hat contest.

Michelle Ashe is looking for a theme for the 2010 conference at Superior Shores Resot in Two Harbors, wich will be held on June 8-11, which is Tuesday – Friday. The rates for the conference are the same rate as 2004. The meal package is \$201.46 and standard single rooms \$430.72.

The 2011conference is being planned by Lynn Ette Schrupp from McLeod County. Lynn Ette is looking for good rates and she is also keeping in mind the budget cuts that are happening around the State.

Election of Officers for the coming year was held

A nomination was made for Mike Cunniff to be Third Vice President. Joel Beckman made a motion, seconded by Larry Unger for nominations to cease and cast a unanimous vote for Mike Cunniff as Third Vice President. Motion Carried.

A nomination was made for Lynn Ette Schrupp to be Second Vice President, Michelle Ashe to be First Vice President, Mary Ann DeGroot to be Treasurer and Kathy Dietz to be Secretary. Joel Beckman made a motion, seconded by Larry Unger for nominations to cease and cast a unanimous vote for . Lynn Ette Schrupp to be Second Vice President, Michelle Ashe to be First Vice President, Mary Ann DeGroot to be Treasurer and Kathy Dietz to be Secretary. Motion Carried.

A nomination was made for Joel Beckman to be President. Jeff Aitken made a motion, seconded by Larry Unger for nominations to cease and cast a unanimous vote for Joel Beckman as President. Motion Carried.

A motion was made by Jeff Aitken and seconded by Larry Unger to adjourn the business meeting. Motion Carried. Meeting was adjourned at 4:00 p.m.

Joel Beckman gave a big Thanks to Kris Basilici for a successful conference and a excellent year as President.

Respectfully submitted by



Kathy Dietz

Secretary

Minnesota County Recorder's Association

MINNESOTA COUNTY RECORDERS ASSOCIATION 2009 BUDGET

	<u>Budget</u>	<u>Expenses</u>
1. MACO Regional Education Expense	\$ 2,000.00	\$ -
2. Summer Workshop/Seminar	\$ 12,500.00	\$ 1,185.17
3. Executive Board Expense	\$ 3,000.00	\$ -
4. Committees:		
a. Legislative	\$ 3,000.00	\$ 1,136.40
b. Certification & Education	\$ 3,000.00	\$ -
c. UCC	\$ 500.00	\$ -
d. Committee of the Future/Public Relations	\$ 1,500.00	\$ -
e. By-laws/Resolution	\$ 500.00	\$ -
f. Vitals	\$ 2,000.00	\$ -
g. Audit	\$ -	\$ -
h. Torrens	\$ 1,500.00	\$ -
i. Historian	\$ 500.00	\$ -
j. Conference search	\$ 500.00	\$ 221.65
k. PREP, PRIA & MLTA	\$ 1,000.00	\$ 311.93
l. E-Commerce: ERER, E-Counties & MACATFO	\$ 2,000.00	\$ -
Committee Totals	\$ 16,000.00	
5. Miscellaneous	\$ 1,500.00	\$ 827.94
6. Secretary/Treasurer Honorarium	\$ 2,000.00	\$ -
7. President - National Convention	\$ 4,000.00	\$ -
8. District Chair	\$ -	\$ -
9. Uniform Conveyance Blanks	\$ 1,500.00	\$ 904.10
10. Association Dues - MRESA & PRIA	\$ 850.00	\$ -
11. Accounting & Tax Preparation	\$ 800.00	\$ 798.67
12. Replacement check for uncashed check	\$ -	\$ -
13. Reversal of Service Charge	\$ -	\$ 0.75
TOTAL	\$ 44,150.00	\$ 5,386.61

**MINNESOTA COUNTY RECORDERS ASSOCIATION
2008 BUDGET**

	<u>Budget</u>	<u>Expenses</u>
1. MACO Regional Education Expense	\$ 2,000.00	\$ -
2. Summer Workshop/Seminar	\$ 12,500.00	\$ 6,583.86
3. Executive Board Expense	\$ 3,000.00	\$ 2,206.09
4. Committees:		
a. Legislative	\$ 3,000.00	\$ 930.32
b. Certification & Education	\$ 3,000.00	\$ 379.55
c. UCC	\$ 500.00	\$ 237.86
d. Committee of the Future/Public Relations	\$ 1,500.00	\$ -
e. By-laws/Resolution	\$ 500.00	\$ -
f. Vitals	\$ 2,000.00	\$ 859.08
g. Audit	\$ -	\$ -
h. Torrens	\$ 1,500.00	\$ 1,428.06
i. Historian	\$ 500.00	\$ -
j. Conference search	\$ 500.00	\$ 256.23
k. PREP, PRIA & MLTA	\$ 1,000.00	\$ 329.14
l. E-Commerce: ERER, E-Counties & MACATFO	\$ 2,000.00	\$ -
Committee Totals	\$ 16,000.00	
5. Miscellaneous	\$ 1,500.00	\$ 2,442.43
6. Secretary/Treasurer Honorarium	\$ 2,000.00	\$ 2,000.00
7. President - National Convention	\$ 4,000.00	\$ 1,936.37
8. District Chair	\$ -	\$ 38.38
9. Uniform Conveyance Blanks	\$ 1,500.00	\$ 1,931.98
10. Association Dues - MRESA & PRIA	\$ 850.00	\$ 500.00
11. Accounting & Tax Preparation	\$ 800.00	\$ 711.50
12. Replacement check for uncashed check	\$ -	\$ -
13. Refunds	\$ -	\$ -
14. MOMS Expenses	\$ -	\$ 2,875.00
TOTAL	\$ 44,150.00	\$ 25,645.85

MINNESOTA COUNTY RECORDERS ASSOCIATION
AUDITING COMMITTEE REPORT

To: Kris Basilici, President

We have examined the reports, checked receipts and examined disbursements of the Treasurer of the Minnesota County Recorders Association for the period of:

1-1-08 to 12-31-08

It is our opinion that the records correctly reflect the income and expenses of the Association for the period above stated -

With the following exceptions and/or recommendations:

Well organized and awesome job!

Respectfully Submitted:

<u>James V. Johnson</u>	<u>1-15-09</u>
<u>Pepe Anderson</u>	<u>1-15-09</u>
<u>Gay Sing</u>	<u>1-15-09</u>
MCRA Audit Committee	Date

Minnesota County Recordors Association

Financial Report
December 31, 2008

Checking Account Balance on 01-01-2008 \$ 71,765.42

Income

MACO Dues	\$	8,700.00	
MACO Reimbursement for Conference Supplies	\$	243.87	
Summer Conference Registration	\$	18,350.00	
Vendor Conference Registration	\$	6,100.00	
Bus Reimbursement	\$	72.00	
Interest Earned	\$	185.08	
Torrens Workshop	\$	3,900.00	
MOMS Registration	\$	2,875.00	
Total Income			\$ 40,425.95

\$ 112,191.37

Expenses

MACO Regional Education Expenses	\$	-	
Summer Seminar/Workshop	\$	6,583.86	
Executive Board	\$	2,206.09	
Legislative Committee	\$	930.32	
Certification & Education	\$	379.55	
UCC	\$	237.86	
Committee of the Future/Webmaster			
Bylaws			
Vital Statistics	\$	859.08	
Torrens	\$	1,428.06	
Historian			
Conference Search	\$	256.23	
MRESA , PREP & PRIA	\$	329.14	
ERER, E-Counties & MACATFO			
Audit			
Misc.	\$	2,442.43	
Secretary/Treasurer Honorariums	\$	2,000.00	
President - National Convention	\$	1,936.37	
District Chairs	\$	38.38	
Uniform Conveyance Blanks	\$	1,931.98	
Association Dues - MRESA & PRIA	\$	500.00	
Accounting & Tax Preparation	\$	711.50	
Refunds & Replacements			
MOMS Expenses	\$	2,875.00	
Total Expenses			\$ 25,645.85

Checking Account \$ 86,545.52

Odyssey Certificate of Deposit \$ 34,254.50

Totals \$ 120,800.02

Minnesota County Recordors Association
Financial Report for Special Account
December 31, 2008

Account Balance on January 1, 2008 **\$ 1,859.80**

Income

Interest Earned \$ 2.22

Total Income **\$ 2.22**

\$ 1,862.02

Expenses

Funeral Flowers \$ 25.63

Total Expenses **\$ 25.63**

Balance **\$ 1,836.39**

**Minnesota County Recorder's Association
2009 Winter Conference
Business Meeting
January 14, 2009
2:45 - 4:30 P.M.
AGENDA**

- **Pledge of Allegiance – Joel Beckman**
- **Call to Order**
- **Secretary's Report**
- **Treasurer's Report**
- **Audit Report**

- **Committee Reports**
 - **Legislative – Kay Wrucke and Joel Beckman**
 - **Torrens – Diane Grundhoefer**
 - **Public Relations & Committee of the Future – Darby Bowen**
 - **Vitals – Cheryl Perish**
 - **Education – Kari Aanenson & Darlene Maneval**
 - **Bylaws & Resolutions – Bev Bauer**
 - **Historian – Kari Aanenson**
 - **MN PREP – Kathy Conlon**
 - **MN Conveyancing Blanks – Cathy Racek**
 - **MACO E-Counties – Jennifer Wagenius**
 - **UCC – Larry Unger**

- **District Reports**
 - **District 1 – Michelle Cote**
 - **District 2 – Katie Norby**
 - **District 3 – Renae Niemi**
 - **District 4 – Darby Bowen/Ginny Mahoney**
 - **District 5 – Tammy Tricas**
 - **District 6 – Jennifer Wagenius**
 - **District 7 – Becky McCann**
 - **District 8 – Kathy Dietz**
 - **District 9 – Sue Davis**

- **Future Summer Conference Update**
 - **2009 Joel Beckman**
 - **2010 Michelle Ashe**
 - **2011 Lynn Ette Schrupp**
 -
- **Old Business**
- **New Business**
- **Election of Officers**
- **Adjourn**