

**Minnesota County Recorder's Association  
Executive Board  
Oct. 3, 2011  
VFW  
Hutchinson, Mn**

**Present: Mary Ann DeGroot, Michelle Ashe, Lynn Ette Schrupp,  
Kathy Dietz, Darby Bowen, Susan Roth and Michael Cunniff.**

Lynn Ette Schrupp called the meeting to order at 10:30 AM

Kathy Dietz handed out the Secretary's Report from March 31, 2011 Executive Board meeting and the Report from the Business meeting on June. 15, 2011. Michael Cunniff made a motion to accept the minutes and Michelle Ashe seconded that motion, Motion carried.

Mary Ann gave the Treasurer's Report. Current Checking account Balance as of September 29, 2011 is \$149,427.86. The Odyssey Investment Certificate is \$35,760.60. Special Fund Balance is \$1840.56. Mary Ann reported that a \$50.00 expense and income transaction in the Special Account took place to keep activity in that account.

Military Discharge/DD214 expense will be under the Miscellaneous account for 2012 budget.

Motion was made by Michael Cunniff and seconded by Susan Roth to accept the Treasurer's Report. Motion carried.

**District Updates:**

Only two districts gave their updates, District 9 has been talking about procedures on Sheriff Sale and Foreclosure, and District 6 has been working on getting uniform across their District.

**Committee Updates:**

Committee of the Future

Pam Hameister was the Chair and is retiring at the end of Oct. Kathy Conlon from Nicollet County is the intrem Chair until January.

**Vitals**

Lynn Ette will bring to the Legislative Committee the Notary Public fee increase for 2012. They are working on the Notary fee of \$1.00 to increase to \$20.00.

### Passports

There are 37 Recorders that still have passports, Colin wants us to have a contact person. The Executive Board feels that with all the changes in passports, it is very important to have a committee. Lynn Ette will find a chair for the passport committee.

### Torrens Committee;

Pat Brown accepted the Chair for the Torrens group.

### Recorders Assn/Land Title Assn Workgroup

Title groups would like everyone to be eRecording by 2014 or have it as a option. Our Committee Mike Cunniff, Jennifer Wagenius, Kay Wrucke, Larry Dalien and Lynn Ette Schrupp will be willing to help all Counties on the eRecording.

### **MACO Update:**

#### New Business

MACO dues will not be given back to MCRA. MACO has said they need the dues for Services.

#### 2012 Recorders Institute- Michael Cunniff

Ruttger's Bay Lake Lodge June 11-15, 2012, Mike is still working on a theme. Mike will have the Recorders Round table group again this year. He also will have Tuesday for Vitals Day. Mike is also looking at technology for the Conference.

#### 2013 Recorders Institute-Darby Bowen

Darby is also taken a look at Ruttger's Bay Lake Lodge, she is working on where you get the best price.

#### 2014 Recorders Institute -Susan Roth

Susan hasn't started working on the Conference planning for the year 2014.

The Executive Board worked on the 2012 Budget, The bottom dollar stayed at \$44,150.00. The E Commerce Committee was changed to E Recording Committee. Michelle Ashe made a motion to approve the 2012 Budget and MaryAnn DeGroot seconded it, Motion carried.

Meeting adjourn at 12:30

Respectfully submitted by



Kathy Dietz

Secretary

Minnesota County Recorder's Association

**Minnesota County Recorders Association**  
**Financial Report**  
**September 29, 2011**

**Checking Account Balance on 01-01-2011** **\$ 101,954.04**

**Income**

MACO Dues	\$	-	
MCRA Special Fund - Account Activity Required	\$	50.00	
Summer Conference Registration	\$	15,200.00	
Vendor Conference Registration	\$	6,225.02	
Interest Earned	\$	72.65	
Vitals Workshop	\$	-	
Torrens Workshop	\$	-	
Refund for Damaged Product	\$	201.36	
<b>Total Income</b>			<b>\$ 21,749.03</b>

**\$ 123,703.07**

**Expenses**

MACO Regional Education Expenses	\$	-	
Summer Seminar/Workshop	\$	4,486.62	
Executive Board	\$	564.87	
Legislative Committee	\$	124.14	
Certification & Education	\$	128.09	
UCC	\$	638.91	
Committee of the Future/Webmaster	\$	-	
Bylaws	\$	-	
Vital Statistics	\$	-	
Torrens	\$	-	
Historian	\$	150.73	
Conference Search	\$	-	
PREP, PRIA & MLTA	\$	198.65	
ERER, E-Counties & MACATFO	\$	-	
Audit	\$	-	
Misc.	\$	885.99	
Secretary/Treasurer Honorariums	\$	-	
President - National Convention	\$	-	
District Chairs	\$	-	
Uniform Conveyance Blanks	\$	1,509.14	
Association Dues - MRESA & PRIA	\$	550.00	
Accounting, Tax Preparation & Taxes	\$	798.67	
Service Charge	\$	-	
<b>Total Expenses</b>			<b>\$ 10,035.81</b>

**Checking Account** **\$ 113,667.26**

**Odyssey Certificate of Deposit** **\$ 35,760.60**

**Totals** **\$ 149,427.86**

**Minnesota County Recorders Association**  
Financial Report for Special Account  
September 29, 2011

**Account Balance on January 1, 2011** **\$ 1,839.93**

**Income**

Interest Earned	\$	0.63	
MCRA - Account Activity Required	\$	50.00	
Total Income			<b>\$ 50.63</b>

**\$ 1,890.56**

**Expenses**

MCRA - Account Reimbursement	\$	50.00
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Total Expenses **\$ 50.00**

**Balance** **\$ 1,840.56**