

**Minnesota County Recorders Association
Executive Board Meeting
Wednesday, October 24, 2012 at 11:15 a.m.
Phone Conference**

Call meeting to order

Additions to agenda

Secretary's Report

***Approval of the March 22, 2012 Executive Board minutes**

Treasurer's Report

***Approval of the Treasurer's report**

District Updates

District 4: Swift, Big Stone, Pope County Elected vs Appointed on Nov Ballot

Committee Updates

Torrens Workshop (Michelle)

Recorder/Land Title Workgroup (Lynn Ette, Jennifer)

Nomination Committee

Nominations for 2013 for Secretary and 3rd Vice / Others remaining

MACO Update (Michelle)

Old Business:

MRT/SDT Class at MACO Conf

Recording Institute Updates

2013 (Darby)

2014 (Susan)

2015 (Jennifer)

Information regarding conference site searching

Other:

New Business:

Pick donation recipient for donations at MACO Conference

2013 Budget

Other:

***Motion to Adjourn**

***=Need motion**

**Minnesota County Recorder's Association
Executive Board
October 24, 2012
Phone Conference**

**Present: Mary Ann DeGroot, Michelle Ashe, Lynn Ette Schrupp,
Kathy Dietz, Darby Bowen, Susan Roth and Jennifer Wagenius.**

Lynn Ette Schrupp called the meeting to order at 11:15 AM

Kathy Dietz handed out the Secretary's Report from March 22, 2012 Executive Board meetings. Susan Roth made a motion to accept the Executive Board minutes and Darby Bowen seconded that motion, Motion carried.

Mary Ann gave the Treasurer's Report. Current Checking account Balance as of Oct. 24, 2012 is \$152,794.34. The Odyssey Investment Certificate is \$35,760.60. Special Fund Balance is \$1741.16. Motion was made by Susan Roth and seconded by Jennifer Wagenius to accept the Treasurer's Report. Motion carried.

District update:

District 4 gave a report that Swift, BigStone, and Pope County are having the question on their November Ballot for Elected vs Appointed.

MACO Update:

Michelle Ashe gave an update on the MACO Board meeting, the Board continued discussion about allowing non-MACO members from a county to attend the MACO annual winter conference at MACO member registration rates. MACO is drafting a policy.

Nomination Committee which consist of the 3 past president, (LynnEtte Schrupp, Michelle Ashe, and Joel Beckman) were busy finding a 3rd Vice President and Secretary for 2013.

Old Business:

LynnEtte Schrupp is going to contact and work with Bill Lonergan to get something together for the Recorders and Auditor/Treasurer at MACO Conference.

Conference updates:

2013 MCRA RECORDING INSTITUTE(Darby Bowen)

June 10-14 at Ruttgers in Deerwood, the Theme is "Keep Thinking About Tomorrow".

2014 MCRA RECORDING INSTITUTE(Susan Roth)

Susan is researching for the best rates and it is looking like Rutgers could be the place for the 2014 Institute.

2015 MCRA RECORDING INSTITUTE(Jennifer Wagenius)

Nothing planned yet.

Information regarding conference site searching is passed down for each Vice President. MCRA pays for mileage and 3 sites to search.

New Business

The Executive Board has decided to pick donation recipient for donations at MACO Conference which is Minnesota Historical Society this year.

A motion was made by Jennifer Wagenius to keep the 2013 Budget for MCRA the same as 2012 budget, second by Darby Bowen. Motion carried.

Mary Ann Degroot made a motion to adjourn the meeting and Michelle Ashe seconded the motion.

Meeting adjourn

Respectfully submitted by



Kathy Dietz
Secretary

Minnesota County Recorder's Association

Minnesota County Recorders Association
 Financial Report
 October 24, 2012

Checking Account Balance on 01-01-2012 **\$ 109,429.48**

Income

MACO Dues			
Summer Conference Registration	\$	14,900.00	
Vendor Conference Registration	\$	5,325.00	
Interest Earned	\$	43.48	
Vitals Workshop	\$	-	
Torrens Workshop	\$	-	
Total Income			\$ 20,268.48

\$ 129,697.96

Expenses

MACO Regional Education Expenses	\$	-	
Summer Seminar/Workshop	\$	6,256.30	
Executive Board	\$	578.87	
Legislative Committee	\$	402.62	
Certification & Education	\$	-	
UCC	\$	138.75	
Public Relations, Website, Comm. of Future	\$	61.56	
Bylaws	\$	-	
Vital Statistics	\$	-	
Torrens	\$	1,218.61	
Historian	\$	184.20	
Conference Search	\$	22.76	
PREP, PRIA & MLTA	\$	276.39	
ERER, E-Counties & MACATFO	\$	-	
Audit	\$	-	
Misc.	\$	228.91	
Secretary/Treasurer Honorariums	\$	-	
President - National Convention	\$	-	
District Chairs	\$	-	
Uniform Conveyance Blanks	\$	2,000.60	
Association Dues - MRESA & PRIA	\$	550.00	
Accounting, Tax Preparation & Taxes	\$	744.65	
Service Charge	\$	-	
Total Expenses			\$ 12,664.22

Checking Account **\$ 117,033.74**

Odyssey Certificate of Deposit **\$ 35,760.60**

Totals **\$ 152,794.34**

Minnesota County Recordors Association
Financial Report for Special Account
October 24, 2012

Account Balance on January 1, 2012		\$ 1,740.79
Income		
Interest Earned	\$ 0.37	
	Total Income	\$ 0.37
		\$ 1,741.16
Expenses		
	Total Expenses	\$ -
	Balance	\$ 1,741.16

Minnesota County Recorders Association

10/24/2012

2012 Budget Worksheet

	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Actual
1. MACO Regional Education Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ -
2. Summer Seminar/Workshop	\$ 18,985.37	\$ 6,583.86	\$ 3,149.76	\$ 8,620.38	\$ 4,486.62	\$ 12,000.00	\$ 6,256.30
3. Executive Board Expense	\$ 2,860.48	\$ 2,206.09	\$ 690.28	\$ 435.24	\$ 1,275.85	\$ 3,000.00	\$ 578.87
4. Committees							
a. Legislative	\$ 1,122.20	\$ 930.32	\$ 2,238.38	\$ 871.64	\$ 406.34	\$ 3,000.00	\$ 402.62
b. Certification & Education	\$ 74.08	\$ 379.55	\$ -	\$ -	\$ 128.09	\$ 2,500.00	\$ -
c. UCC	\$ -	\$ 237.86	\$ -	\$ -	\$ 638.91	\$ 1,500.00	\$ 138.75
d. Public Relations - Website - Future	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ 61.56
e. By-Laws	\$ 319.62	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ -
f. Vitals	\$ 629.31	\$ 859.08	\$ -	\$ 281.69	\$ -	\$ 2,000.00	\$ -
g. Torrens	\$ 1,374.64	\$ 1,428.06	\$ 839.11	\$ 454.11	\$ -	\$ 1,500.00	\$ 1,218.61
h. Historian	\$ -	\$ -	\$ -	\$ 32.55	\$ 150.73	\$ 500.00	\$ 184.20
i. Conference Search	\$ 495.19	\$ 256.23	\$ 263.45	\$ -	\$ -	\$ 500.00	\$ 22.76
j. PREP, PRIA & MLTA	\$ 575.26	\$ 329.14	\$ 458.78	\$ 340.67	\$ 198.65	\$ 1,000.00	\$ 276.39
k. E-Commerce/E-Recording	\$ 644.15	\$ -	\$ -	\$ -	\$ -	\$ 1,500.00	\$ -
l. Audit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5. Miscellaneous - Military Discharge	\$ 655.83	\$ 2,442.43	\$ 1,107.94	\$ 665.26	\$ 1,662.78	\$ 1,500.00	\$ 228.91
6. Secretary/Treasurer Honorariums	\$ 1,500.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ -
7. President - National Convention	\$ 1,331.53	\$ 1,936.37	\$ -	\$ 1,139.29	\$ -	\$ 4,000.00	\$ -
8. District Chairs	\$ -	\$ 38.38	\$ -	\$ -	\$ -	\$ -	\$ -
9. Uniform Conveyance Blanks	\$ 1,231.75	\$ 1,931.98	\$ 1,433.72	\$ 1,897.84	\$ 2,000.43	\$ 2,800.00	\$ 2,000.60
10. Association Dues - PRIA & PREP	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 550.00	\$ 850.00	\$ 550.00
11. Accounting, Tax Preparation & Taxes	\$ 1,674.33	\$ 711.50	\$ 798.67	\$ 798.67	\$ 798.67	\$ 1,000.00	\$ 744.65
12. Refunds, Replacements & Service Charges	\$ 550.24	\$ -	\$ 0.75	\$ -	\$ -		
MOMS	\$ -	\$ 2,875.00	\$ -	\$ -	\$ -		
Totals	\$ 34,523.98	\$ 25,645.85	\$ 13,480.84	\$ 18,037.34	\$ 14,297.07	\$ 44,150.00	\$ 12,664.22

MCRA Past President's

* = Retired

1987 Robert Bambenek

1994 David Sexe *

1995 Kathryn Conlon

1996 Nancy Huff *

1997 Mark Monacelli

1998 Marlene Martinson *

1999 Pat Boeckman *

2000 Cindy Koosmann *

2001 Gail Miller

2002 Linda Tuttle * , was on the list and than it went to Ken Schmalz

2003 Kay Wrucke

2004 Larry Dalien

2005 Jeanine Barker *

2006 Jeff Aitkin

2007 J Bonnie Rehder

2008 Kris Basilici

2009 Joel Beckmann

2010 Michelle Ashe

2011 Lynn Ette Schrupp

2012 Lynn Ette Schrupp (Re-elected upon the death of 1st Vice Michael Cunniff on Nov. 29, 2011)

