

**Minnesota County Recorder's Association
MACO Conference
Business Meeting
Jan. 17, 2013**

Lynn Ette Schrupp called the meeting to order

Jennifer Wagenius Lead the Pledge of Allegiance.

Kathy Dietz presented the Secretary's Report from the Business Meeting of June 13, 2012, the Executive Board Meeting from Oct. 24, 2011. Joel Beckman made a motion to waive the reading and to approve the Secretary's Report as presented to us in our packets and Mona Hammer seconded that motion. Motion carried.

Mary Ann DeGroot submitted the Treasurer's report for 2012. The 2012 yearend balance of \$117,795.44 Odyssey Certificate of Deposit was at \$35,939.91 bringing a total of \$153,735.35. The yearend balance for the Special Account is \$1741.28. Joel Beckman made a motion to waive the reading and to approve the Treasurer's Report as presented to us in our packets and Soledad Henriksen seconded that motion. Motion carried.

District Reports

The nine districts each gave a report on what they had been doing for district meetings this past year. Most districts meet around three times a year and the main topics they have been discussing are eRecording and Technology in the Office.

Conference

Darby Bowen is also planning the 2013 Recorders Institute at Ruttger's Bay; it will be June 11-14. The theme is going to be "Keep thinking about tomorrow". Registration fee will be reduced to \$150.00

2014 Susan Roth is still looking for a location but also says if Ruttger's has really good rates it also might be there. Susan has no Contract signed yet.

2015 Jennifer Wagenius is looking at different dates, and combine Conference. More details to come.

Committee Reports:

Torrens

2013 Chair is Pat Brown & Michelle Ashe
Are planning a Fall Workshop.

Committee of the Future and Public Relations

Kathy Conlon & Cindy Boyce are Co-Chair for 2013
They are looking at Job Descriptions for the recorders Office .

MACO Vitals/MOMS

Cheryl Perish and Susan Anderson are Co- Chairs for 2013

Moms

Kay Wrucke and Cheryl Perish are Co-Chairs for 2013
They are working on Marriage Certificates on line and working also with credit card Gateway.

Education

Kari Aanenson and Darlene Maneval are Co-Chairs for 2013.

By-Laws

Joyce Anderson is Chair for 2013
By-Laws committee are looking for more members.

Historian

Kari Aaneson is Chair for 2013
ArcSearch wants to scan at NO charge our scrapbook. It was motion was made to scan the book and to not put it on the MACO Website, just send the copy to Darby Bowen, our MCRA President. Seconded by Julie Kalkbrenner, Motion passed

Prep

Kathy Conlon is Chair for 2013
Kathy has suggested to invite other Prep groups to your meetings.

Mn Uniform Conveyance Blanks

Michelle Ashe, Gail Miller, and Cathy Racek.
Working on some new forms, eCRV, Release of Lands Marriage.

MACO-e Counties

This committee is in hibernation.

Audit

Jim Johnson is Chair for 2013
Mary Ann has the books in excellent order. The Audit Committee recommendation is to reduce the fees for registration.

UCC

Josh Amland is Chair for 2013.

MBLS is suppose to be release the new software in July, Josh says the system looks good.

Legislative

Susan Roth and Michelle Ashe are Co-Chairs for 2013

MACO Legislative Education Day at the Capitol is February 20, 2013

New Business

If anyone needs a new Name Badge contact MaryAnn DeGroot, the MCRA pays for the first Name Badges, to replace your Badge the cost is \$20-\$22..

Welcome to our new Recorder, Eileen Holtberg from Morrison County.

Association members who participated in the MCRA donations at conference donated to Minnesota Historical Society with the amount of \$290.00.

Election of Officers for the coming year was held

A nomination was made for Mona Hammer to be Secretary. Joel Beckman made a motion seconded by Larry Dailen for nominations to cease and cast a unanimous vote Mona Hammer as Secretary. Motion Carried.

A nomination was made for MaryAnn DeGroot to be Treasurer. Joel Beckman made a motion, seconded by Larry Dailen for nominations to cease and cast a unanimous vote MaryAnn DeGroot as Treasurer. Motion Carried.

A nomination was made for Betti Kamolz to be Third Vice President. Joel Beckman made a motion, seconded by Larry Dalien for nominations to cease and cast a unanimous vote Betti Kamolz as Third Vice President. Motion Carried.

A nomination was made for Jennifer Wagenius to be Second Vice President. Joel Beckman made a motion, seconded by Larry Dalien for nominations to cease and cast a unanimous vote Jennifer Wagenius as Second Vice President. Motion Carried.

A nomination was made for Susan Roth to be First Vice President. Joel Beckman made a motion, seconded by Larry Dalien for nominations to cease and cast a unanimous vote Susan Roth as First Vice President. Motion Carried.

A nomination was made for Darby Bowen to be President. Joel Beckman made a motion, seconded by Larry Dalien for nominations to cease and cast a unanimous vote for Darby Bowen as President. Motion Carried.

A motion was made by Kari Anderson and seconded by Soledad Henriksen to adjourn the business meeting. Motion Carried. Meeting was adjourned.

Respectfully submitted by

Kathy Dietz
Secretary
Minnesota County Recorder's Association

Minnesota County Recorders Association

10/22/2013

2012 Budget Worksheet

	2007 Actual	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Budget	2012 Actual
1. MACO Regional Education Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00	\$ -
2. Summer Seminar/Workshop	\$ 18,985.37	\$ 6,583.86	\$ 3,149.76	\$ 8,620.38	\$ 4,486.62	\$ 12,000.00	\$ 6,256.30
3. Executive Board Expense	\$ 2,860.48	\$ 2,206.09	\$ 690.28	\$ 435.24	\$ 1,275.85	\$ 3,000.00	\$ 607.07
4. Committees							
a. Legislative	\$ 1,122.20	\$ 930.32	\$ 2,238.38	\$ 871.64	\$ 406.34	\$ 3,000.00	\$ 449.65
b. Certification & Education	\$ 74.08	\$ 379.55	\$ -	\$ -	\$ 128.09	\$ 2,500.00	\$ -
c. UCC	\$ -	\$ 237.86	\$ -	\$ -	\$ 638.91	\$ 1,500.00	\$ 138.75
d. Public Relations - Website - Future	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ 61.56
e. By-Laws	\$ 319.62	\$ -	\$ -	\$ -	\$ -	\$ 500.00	\$ -
f. Vitals	\$ 629.31	\$ 859.08	\$ -	\$ 281.69	\$ -	\$ 2,000.00	\$ -
g. Torrens	\$ 1,374.64	\$ 1,428.06	\$ 839.11	\$ 454.11	\$ -	\$ 1,500.00	\$ 1,218.61
h. Historian	\$ -	\$ -	\$ -	\$ 32.55	\$ 150.73	\$ 500.00	\$ 321.80
i. Conference Search	\$ 495.19	\$ 256.23	\$ 263.45	\$ -	\$ -	\$ 500.00	\$ 22.76
j. PREP, PRIA & MLTA	\$ 575.26	\$ 329.14	\$ 458.78	\$ 340.67	\$ 198.65	\$ 1,000.00	\$ 276.39
k. E-Commerce/E-Recording	\$ 644.15	\$ -	\$ -	\$ -	\$ -	\$ 1,500.00	\$ 51.06
l. Audit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5. Miscellaneous - Military Discharge	\$ 655.83	\$ 2,442.43	\$ 1,107.94	\$ 665.26	\$ 1,662.78	\$ 1,500.00	\$ 657.91
6. Secretary/Treasurer Honorariums	\$ 1,500.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
7. President - National Convention	\$ 1,331.53	\$ 1,936.37	\$ -	\$ 1,139.29	\$ -	\$ 4,000.00	\$ -
8. District Chairs	\$ -	\$ 38.38	\$ -	\$ -	\$ -	\$ -	\$ -
9. Uniform Conveyance Blanks	\$ 1,231.75	\$ 1,931.98	\$ 1,433.72	\$ 1,897.84	\$ 2,000.43	\$ 2,800.00	\$ 2,360.95
10. Association Dues - PRIA & PREP	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 550.00	\$ 850.00	\$ 550.00
11. Accounting, Tax Preparation & Taxes	\$ 1,674.33	\$ 711.50	\$ 798.67	\$ 798.67	\$ 798.67	\$ 1,000.00	\$ 744.65
12. Refunds, Replacements & Service Charges	\$ 550.24	\$ -	\$ 0.75	\$ -	\$ -		
MOMS	\$ -	\$ 2,875.00	\$ -	\$ -	\$ -		
Totals	\$ 34,523.98	\$ 25,645.85	\$ 13,480.84	\$ 18,037.34	\$ 14,297.07	\$ 44,150.00	\$ 15,717.46



Minnesota County Recorders Association
Financial Report
December 31, 2012

Checking Account Balance on 01-01-2012 **\$ 109,429.48**

Income

MACO Dues			
Summer Conference Registration	\$	14,900.00	
Vendor Conference Registration	\$	5,325.00	
Interest Earned	\$	58.42	
Vitals Workshop	\$	-	
Torrens Workshop	\$	3,800.00	
Total Income			\$ 24,083.42

\$ 133,512.90

Expenses

MACO Regional Education Expenses			
Summer Seminar/Workshop	\$	6,256.30	
Executive Board	\$	607.07	
Legislative Committee	\$	449.65	
Certification & Education	\$	-	
UCC	\$	138.75	
Public Relations, Website, Comm. of Future	\$	61.56	
Bylaws	\$	-	
Vital Statistics	\$	-	
Torrens	\$	1,218.61	
Historian	\$	321.80	
Conference Search	\$	22.76	
PREP, PRIA & MLTA	\$	276.39	
ERER, E-Counties & MACATFO	\$	51.06	
Audit	\$	-	
Misc.	\$	657.91	
Secretary/Treasurer Honorariums	\$	2,000.00	
President - National Convention	\$	-	
District Chairs	\$	-	
Uniform Conveyance Blanks	\$	2,360.95	
Association Dues - MRESA & PRIA	\$	550.00	
Accounting, Tax Preparation & Taxes	\$	744.65	
Service Charge	\$	-	
Total Expenses			\$ 15,717.46

Checking Account **\$ 117,795.44**

Odyssey Certificate of Deposit **\$ 35,939.91**

Totals **\$ 153,735.35**

Minnesota County Recorders Association
Financial Report for Special Account
December 31, 2012

Account Balance on January 1, 2012		\$ 1,740.79
Income		
Interest Earned	\$ 0.49	
	Total Income	\$ 0.49
		\$ 1,741.28
Expenses		
	Total Expenses	\$ -
	Balance	\$ 1,741.28

2013 MACO ANNUAL CONFERENCE

January 14-18, 2013

REGISTRATION
Opportunities

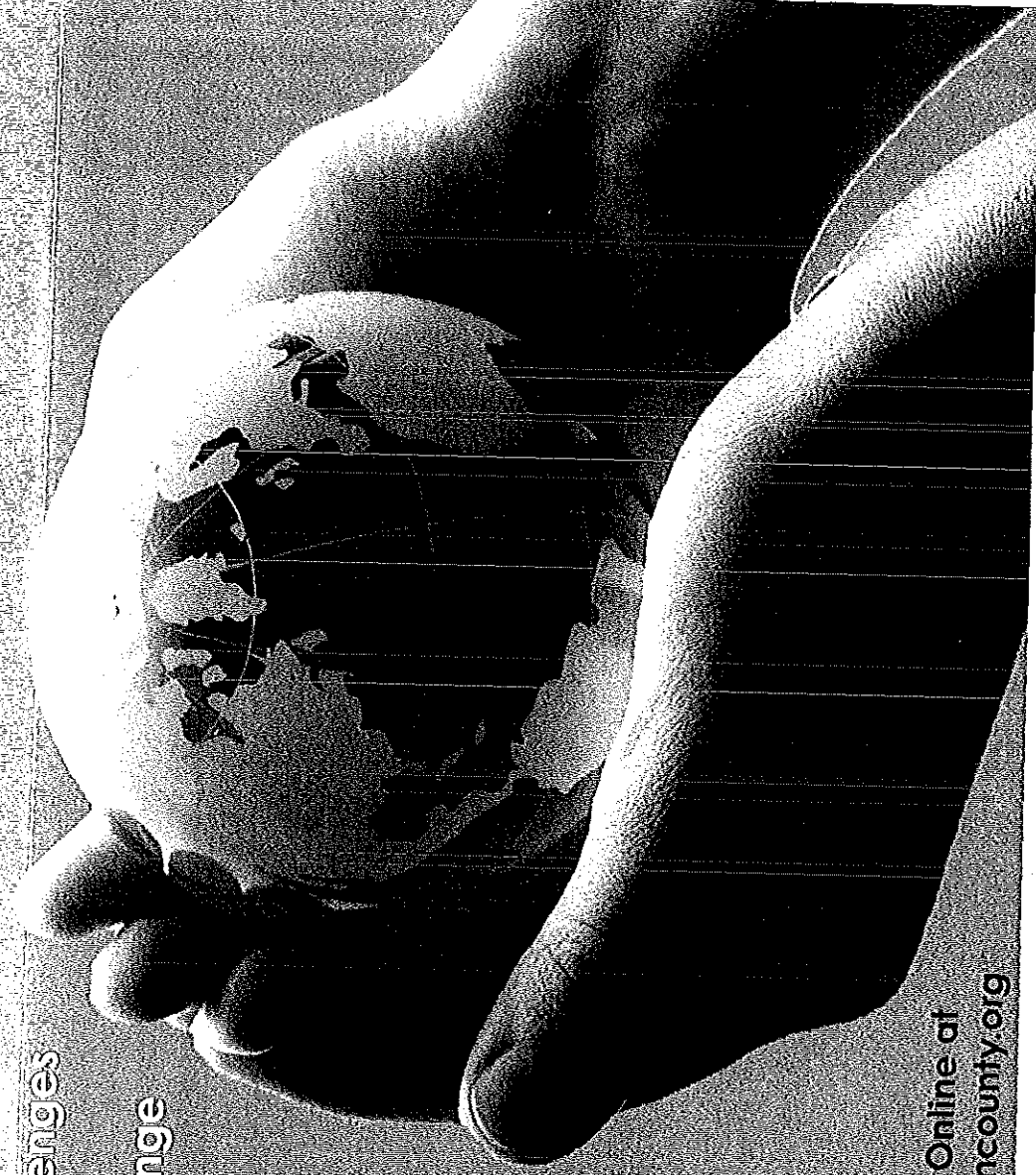
DoubleTree by Hilton
Hotel Bloomington

7800 Normandale Blvd.
Bloomington, MN 55439

Shaping the Future

Meeting the Challenges

Leading the Change



Sign Up Online at
www.mnco.org

It is time to make plans for the 2013 MACO Winter Conference, scheduled for January 14-18, 2013. The event will be held at the same location as last year: The DoubleTree by Hilton Hotel Bloomington. We have so many new and exciting things to kick off this year. On behalf of the MACO Board of Directors, we hope to see all of you in January. It will be time well spent!

For online conference registration, visit the MACO Website at www.mncounty.org. You will be invoiced directly upon registration. Registration deadline is January 4. We want to have an accurate count so we can make sure to have enough food for everyone! Information will also be posted on the MACO Website, including an updated agenda.

Monday, January 14		Thursday, January 17	
4 - 5 p.m.	MCRA Packet Assembly	7 - 8 a.m.	Registration, Continental Breakfast
4 - 10 p.m.	MACO Vitals Advisory Committee/MOMS Core Team	8 - 9 a.m.	<i>An Investment Portfolio in this Interest Rate Environment</i>
Tuesday, January 15		8 - 9 a.m.	<i>Update on Eurozone; Adverse Possession; and Prescriptive Rights</i>
8 a.m. - 10 a.m.	MPLS Passport Agency/ Facility Managers Training	8 - 9 a.m.	<i>The Property is Forfeiting – Now What?</i>
9 - 10 a.m.	MACATFO Packet Assembly	9 - 9:30 a.m.	<i>The Importance of Bond Registers, Debt Levies and Debt Reporting</i>
9 - 10 a.m.	MACO Vitals Registration	9 - 9:30 a.m.	<i>Office of Secretary of State updates on MBLs system</i>
9:30 - 1 p.m.	AMCO General Session	9:30 - 10 a.m.	<i>Mortgage and Deed Tax</i>
10 a.m. - 1 p.m.	MACO Vitals Session (<i>please select the separate registration option on page three to attend this session</i>)	9:30 - 10:30 a.m.	Vendor Break
1 - 2 p.m.	MCRA Legislative Committee	10 - 11 a.m.	<i>Fiscal Crisis, Innovation, and Performance Accountability</i>
1 - 2 p.m.	MACATFO Executive Board Meeting	10:30 - 11 a.m.	<i>Hennepin County Class Action Vs. Fannie Mae and Freddie Mac</i>
2 - 3 p.m.	MACATFO Finance/Accounting Committee	11 a.m. - 12 p.m.	<i>eRecording Success in MN</i>
2 - 3 p.m.	MCRA Executive Board Meeting	11 a.m. - 12 p.m.	New GASB Pronouncements and Other Topics
2 - 3 p.m.	MCRA Website Committee	12 - 1:30 p.m.	Lunch with Retirees
2:30 - 4:30 p.m.	Vendor Setup	1:30 - 5:00 p.m.	Retiree Gathering Room
2:30 - 3:30 p.m.	MCRA UCC Committee Meeting	1:30 - 3:00 p.m.	<i>Business as (Un)Usual: The New Normal</i>
3 - 4 p.m.	MACO Election Committee	1:30 p.m.	Vendor Teardown
3:30 - 4:30 p.m.	MACO Board Meeting (<i>All MACO members encouraged to attend</i>)	3:15 - 4:30 p.m.	MCRA Business Meeting
3 - 4 p.m.	MCRA Bylaws and Resolutions Committee	3:15 - 4:30 p.m.	MACATFO Business Meeting
4 - 5 p.m.	MACATFO Drainage Committee	5:00 - 7:00 p.m.	Dinner
4 - 5 p.m.	MACATFO Legislative Committee	7:00 - 11:00 p.m.	Networking
4:30 - 6:00 p.m.	President's Reception (<i>Honoring Past and Current Presidents of MACO/MACATFO/MCRA</i>)		
6:00 p.m.	Dinner on your Own	Friday, January 18	
Wednesday, January 16		8 - 8:30 a.m.	Breakfast
7 - 8 a.m.	Registration, Continental Breakfast	8:30 - 10 a.m.	Keynote Speaker
8 - Noon	Century College — Preparing for Leadership		
Noon - 1 p.m.	Lunch with Vendors		
1 - 3 p.m.	<i>Fraud – The Good, The Bad & The Ugly</i>		
3:00 - 3:30 p.m.	Vendor Break		
3:30 - 4:30 p.m.	MACO Website Review		
4:30 - 5:30 p.m.	Data Practices and Information Requests		
5:30 - 6:30 p.m.	Reception in Vendor Area		
6:30 - 10 p.m.	Banquet and Awards (Six Appeal)		

Hotel Information

MACO has acquired a special room rate for those wishing to stay at the DoubleTree by Hilton during the conference. The rate is \$97+tax/night. To get this discount, you must call the hotel directly and ask for "the MACO conference rate." Hurry, this rate will expire December 24. Call to reserve your room at 952-835-7800.

IMPORTANT: MACO attendees will have the right to use purchase orders for their sleeping rooms. Purchase Orders will **NOT** be used to guarantee a guestroom reservation. A credit card will need to be provided in order to reserve a guestroom and it is the attendee's responsibility to mail or fax the purchase order to the Hotel at least three (3) business days prior to arrival. If the guest attempts to check in or provide a purchase order less than three (3) business days prior to arrival, the hotel will not accept this request and the guest will need to provide an alternative form of payment.

Please fax all purchase orders to the hotel accounting department at (952) 896-5361. Please make sure reservation information is supplied to ensure billing gets on the reservation.