

AGENDA
MN GIS/LIS Consortium Board
Friday, May 20th, 2011
10:00 a.m. to 12:00 p.m. Board Meeting

Location: Ewald Consulting – 1000 Westgate Drive Suite 252, St. Paul, MN 55114

To: 2011 GIS/LIS Consortium Board Members:

Board Directors

Jesse Adams - Secretary
Steve Benson - Past Chair
Kari Geurts - Treasurer
Josh Gumm - At-Large
Blaine Hackett - Private Sector
David Kelley - Higher Education
Tami Maddio - Conference Chair
Bart Richardson - State Government
Sarah Schrader - Chair
Adam Snegosky - Local Government
Ben Verbick - Chair-Elect
Alison Wieckowicz - Conference Chair-Elect

Ex-Officio Members

Rebecca Foster - MnGAC
Nancy Rader - MnGeo

Committee Chairs (Non Board Members)

David Kelley - Scholarship
Mark Kotz - Awards
Ben Richason - Education
Gerry Sjerven - Web Administrator
David Kelley - Prof. Development

From: Sarah Schrader, Chair

If you are unable to attend or will be late to this meeting, please call Sarah @ 651-385-3193 or cell phone 651-775-1417 or send an e-mail to: sarah.schrader@co.goodhue.mn.us

AGENDA

Approval of Agenda / Additions to Agenda	Schrader
Secretary's Report Approval of Minutes	Adams
Treasurer's Report Approval of Report	Geurts

Action Items\New Business

- | | |
|---|-----------------|
| • Review and approve the Spring Workshops Budget | Foster |
| • Spring Workshops Update | Kelley/Schrader |
| • Review and approve the 2010 Annual Report Document | Schrader |
| • Ewald Contract Renewal | Schrader |
| • Review 2011 List of Goals | Schrader |
| • Round Robin | Schrader |
| ○ Issues in general | |
| ○ Any Ewald issues for the next monthly follow-up request from Scott? | |

Committee Summary Reports

- | | |
|---------------------------------|------------|
| • Awards Committee | Kotz |
| • Conference Committee | Maddio |
| • Education Committee | Richason |
| • Membership Services Committee | Foster |
| 1. Database\Web Committee | Richardson |

2. Newsletter Committee
 3. Outreach Committee
- Professional Development (Spring Workshops) Committee
 - Scholarship Committee
 - Statewide Community Advisory Body
 - MnGeo Update

Rader
Hackett
Kelley
Kelley
Foster
Rader

Conference Call Instructions:

Dial: 1-866-394-4146

Participant code: 11191230#

Board Chair: 11172589#



Minnesota GIS/LIS Consortium
1000 Westgate Drive
Suite 252
Saint Paul, MN 55114
www.mngislis.org

Committee Reports – May 2011

Awards

- No Report this month

Conference Committee Report

- No report this month

Database Committee

- The committee plans to meet next week to review and prioritize the database committee goals for 2011.

MnGeo State Government Geospatial Advisory Council

- The next meeting will be held Tuesday, May 31st at the Centennial Office Building, St. Paul from 10:00-Noon.

MnGeo Statewide Geospatial Advisory Council

- The next meeting will be held Thursday, June 30th at the Metropolitan Counties Government Center, St. Paul from 1:00-4:00pm.

All meetings of both councils are open to the public and meeting materials and presentations are posted online. For more info, see: <http://www.mngeo.state.mn.us/councils/index.html>

MnGeo

- **2011 LiDAR flights:** Woolpert, Inc. has been making good progress collecting LiDAR in the Arrowhead region. Once it is collected, it will take about six months until it is delivered to DNR. Two areas – one encompassing Vermillion State Park and one capturing the west portion of Duluth – likely will be available first. Tim Loesch will be teaching sessions on how to use LiDAR data at the spring workshops and is planning one for the fall workshops. See the MN Elevation Mapping Project webpage for more about the project: www.mngeo.state.mn.us/committee/elevation/mn_elev_mapping.html
- **LiDAR training needs survey:** The [LiDAR Research and Education Subcommittee](#) is assessing how elevation data collected using LiDAR is used by resource professionals in Minnesota and what type(s) of training is needed. The [survey](#) is open until **June 1**.
- **Spring leaf-off imagery flights:** Despite uncooperative weather, Surdex Corporation was able to complete all of the areas missed in 2010 (I'm 99% sure of this) and much of the area in Southern Minnesota scheduled for 2011. For more on the project, see: www.mngeo.state.mn.us/chouse/airphoto/southmn11.html
- **GLO Field Note scanning:** The project to scan and index Minnesota's original General Land Office survey field notes now includes the supplemental surveys (railroad, island and reservation); it is on track to be completed by June 30. BLM will distribute the data through their GLO website: <http://www.glorerecords.blm.gov/default.aspx>. The availability date is

anticipated to be mid- to late-summer since BLM needs to tweak their site to accommodate unique attributes collected for Minnesota. For more information, see: www.mngeo.state.mn.us/chouse/GLO/fieldnotes/index.html

Newsletter

- **Spring issue:** Published.
- **Summer issue:** Article deadline is May 31.
- **Future issues:** We are working to solve some technical problems caused by changes in the online publishing process.

Outreach Committee

- As of May 18th, there are 63 members on the Consortium's LinkedIn page.
- The committee is meeting prior to the May board meeting to review 2011 goals and to review the final draft of the 2010 Annual Report document. The Annual Report document will then be brought to the board for approval.

Professional Development Committee

- Spring Workshops Update – Meeting Agenda Item

Scholarship

- We currently have 8 of 13 Student Scholar named by their respective schools.
- The University of Minnesota may not have an Undergraduate representative. Susanna McMaster reports that they may not have a student they feel comfortable nominating.
- Scholarship committee has worked with the conference committee and it was agreed that a scholarship raffle at the conference will be the main fund raiser in 2011.
- A letter asking for raffle prize donations went out with conference mailings to vendors.
- Proceeds from the 2011 Beer Tasting will go towards the Scholarship Fund.

Web Committee

- No Report this month

Finance Committee

- No report this month

Minnesota GIS/LIS Consortium
Treasurers Report for April, 2011
Date of Report: 05/20/2011
Prepared by: Kari Geurts

Account Status as of 04/30/2011

Account	Balance	Description
General Fund	\$5,370.67	Affinity checking account
Reserve Fund	\$35,022.85	Affinity savings account
Wells Fargo Accounts	\$6,557.69	Wells Fargo accounts
Accounts Receivable	\$4,995.00	Unpaid invoices
Other Assets	\$6,650.00	Prepaid expenses, Inventory, Undeposited funds
Accounts Payable	-\$98.14	Unpaid bills
Balance	\$58,498.07	Total Assets

Deposits	\$1,924.98	Registrations and interest
Expenses	\$3,152.17	See profit/loss detail

Scholarship Endowment	\$28,122.79	Affinity savings account
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Treasurer Comments

The Wells Fargo account was not closed. Amanda said they had to set up a credit card with Affinity before the Wells Fargo account could be closed. She promised me she would close it this week. So we got changed bank fees from them!

We also got charged \$25.00 from Affinity because Amanda was not able to set up the online banking and e-statements which were the requirements for not receiving the charge. We fixed this on Tuesday 5/17, when I found out about it. We should not see ANY bank charges next month.

We received \$1,920.00 for 2010 spring workshop and fall conference fees. This does not show up as income, it is used as payment against the accounts receivable. So the accounts receivable went from \$6,915.00 in March to \$4,995.00 in April. Heading in the right direction.

Deposits:

Spring workshop and fall conference (2010)	\$1,920.00
Interest Income	\$4.98
Total	\$1,924.98

Expenses:

Bank Service Charges - Affinity	\$25.00
Meeting Expenses	\$11.47
Postage	\$12.10
Association Management Fee	\$700.00
Website	\$2,000.00
Rent/Storage	\$2.19
Telephone	\$132.34
Office Supplies/Photocopies	\$220.18
Bank Fees Wells Fargo	\$48.89
Total	\$3,152.17