AGENDA
MN GIS/LIS Consortium Board
Friday, May 20th, 2011
10:00 a.m. to 12:00 p.m. Board Meeting
Location: Ewald Consulting – 1000 Westgate Drive Suite 252, St. Paul, MN 55114

To: 2011 GIS/LIS Consortium Board Members:

**Board Directors**
- Jesse Adams - Secretary
- Steve Benson – Past Chair
- Kari Geurts – Treasurer
- Josh Gumm – At-Large
- Blaine Hackett – Private Sector
- David Kelley – Higher Education
- Tami Maddio – Conference Chair
- Bart Richardson – State Government
- Sarah Schrader – Chair
- Adam Snegosky – Local Government
- Ben Verbiick – Chair-Elect
- Alison Wieckowicz – Conference Chair-Elect

**Ex-Officio Members**
- Rebecca Foster – MnGAC
- Nancy Rader – MnGeo

**Committee Chairs (Non Board Members)**
- David Kelley – Scholarship
- Mark Kotz – Awards
- Ben Richason – Education
- Gerry Sjerven – Web Administrator
- David Kelley – Prof. Development

**From:** Sarah Schrader, Chair
If you are unable to attend or will be late to this meeting, please call Sarah @ 651-385-3193 or cell phone 651-775-1417 or send an e-mail to: sarah.schrader@co.goodhue.mn.us

**AGENDA**

Approval of Agenda / Additions to Agenda
Secretary’s Report Approval of Minutes
Treasurer’s Report Approval of Report

**Action Items/New Business**

- Review and approve the Spring Workshops Budget
- Spring Workshops Update
- Review and approve the 2010 Annual Report Document
- Ewald Contract Renewal
- Review 2011 List of Goals
- Round Robin
  - Issues in general
  - Any Ewald issues for the next monthly follow-up request from Scott?

**Committee Summary Reports**

- Awards Committee
- Conference Committee
- Education Committee
- Membership Services Committee
  1. Database/Web Committee
2. Newsletter Committee  
   Rader
3. Outreach Committee  
   Hackett
   • Professional Development (Spring Workshops) Committee  
     Kelley
   • Scholarship Committee  
     Kelley
   • Statewide Community Advisory Body  
     Foster
   • MnGeo Update  
     Rader

Conference Call Instructions:

Dial: 1-866-394-4146
Participant code: 11191230#
Board Chair: 11172589#
Committee Reports – May 2011

Awards
● No Report this month

Conference Committee Report
● No report this month

Database Committee
● The committee plans to meet next week to review and prioritize the database committee goals for 2011.

MnGeo State Government Geospatial Advisory Council
● The next meeting will be held Tuesday, May 31st at the Centennial Office Building, St. Paul from 10:00-Noon.

MnGeo Statewide Geospatial Advisory Council
● The next meeting will be held Thursday, June 30th at the Metropolitan Counties Government Center, St. Paul from 1:00-4:00pm.

All meetings of both councils are open to the public and meeting materials and presentations are posted online. For more info, see: http://www.mngeo.state.mn.us/councils/index.html

MnGeo
● 2011 LiDAR flights: Woolpert, Inc. has been making good progress collecting LiDAR in the Arrowhead region. Once it is collected, it will take about six months until it is delivered to DNR. Two areas – one encompassing Vermillion State Park and one capturing the west portion of Duluth – likely will be available first. Tim Loesch will be teaching sessions on how to use LiDAR data at the spring workshops and is planning one for the fall workshops. See the MN Elevation Mapping Project webpage for more about the project: www.mngeo.state.mn.us/committee/elevation/mn_elev_mapping.html

● LiDAR training needs survey: The LiDAR Research and Education Subcommittee is is assessing how elevation data collected using LiDAR is used by resource professionals in Minnesota and what type(s) of training is needed. The survey is open until June 1.

● Spring leaf-off imagery flights: Despite uncooperative weather, Surdex Corporation was able to complete all of the areas missed in 2010 (I’m 99% sure of this) and much of the area in Southern Minnesota scheduled for 2011. For more on the project, see: www.mngeo.state.mn.us/chouse/airphoto/southmn11.html

● GLO Field Note scanning: The project to scan and index Minnesota’s original General Land Office survey field notes now includes the supplemental surveys (railroad, island and reservation); it is on track to be completed by June 30. BLM will distribute the data through their GLO website: http://www.glorecords.blm.gov/default.aspx. The availability date is
anticipated to be mid- to late-summer since BLM needs to tweak their site to accommodate unique attributes collected for Minnesota. For more information, see: www.mngeo.state.mn.us/chouse/GLO/fieldnotes/index.html

**Newsletter**
- **Spring issue**: Published.
- **Summer issue**: Article deadline is May 31.
- **Future issues**: We are working to solve some technical problems caused by changes in the online publishing process.

**Outreach Committee**
- As of May 18th, there are 63 members on the Consortium’s LinkedIn page.
- The committee is meeting prior to the May board meeting to review 2011 goals and to review the final draft of the 2010 Annual Report document. The Annual Report document will then be brought to the board for approval.

**Professional Development Committee**
- Spring Workshops Update – Meeting Agenda Item

**Scholarship**
- We currently have 8 of 13 Student Scholar named by their respective schools.
- The University of Minnesota may not have an Undergraduate representative. Susanna McMaster reports that they may not have a student they feel comfortable nominating.
- Scholarship committee has worked with the conference committee and it was agreed that a scholarship raffle at the conference will be the main fund raiser in 2011.
- A letter asking for raffle prize donations went out with conference mailings to vendors.
- Proceeds from the 2011 Beer Tasting will go towards the Scholarship Fund.

**Web Committee**
- No Report this month

**Finance Committee**
- No report this month
Minnesota GIS/LIS Consortium
Treasurers Report for April, 2011
Date of Report: 05/20/2011
Prepared by: Kari Geurts

Account Status as of 04/30/2011

<table>
<thead>
<tr>
<th>Account</th>
<th>Balance</th>
<th>Description</th>
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<tbody>
<tr>
<td>General Fund</td>
<td>$5,370.67</td>
<td>Affinity checking account</td>
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<tr>
<td>Reserve Fund</td>
<td>$35,022.85</td>
<td>Affinity savings account</td>
</tr>
<tr>
<td>Wells Fargo Accounts</td>
<td>$6,557.69</td>
<td>Wells Fargo accounts</td>
</tr>
<tr>
<td>Accounts Receivable</td>
<td>$4,995.00</td>
<td>Unpaid invoices</td>
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<tr>
<td>Other Assets</td>
<td>$6,650.00</td>
<td>Prepaid expenses, Inventory, Undeposited funds</td>
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<tr>
<td>Accounts Payable</td>
<td>-$98.14</td>
<td>Unpaid bills</td>
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<tr>
<td>Balance</td>
<td>$58,498.07</td>
<td>Total Assets</td>
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| Deposits               | $1,924.98 | Registrations and interest                      |
| Expenses               | $3,152.17 | See profit/loss detail                         |

Scholarship Endowment  | $28,122.79| Affinity savings account                      |

Treasurer Comments

The Wells Fargo account was not closed. Amanda said they had to set up a credit card with Affinity before the Wells Fargo account could be closed. She promised me she would close it this week. So we got charged bank fees from them!

We also got charged $25.00 from Affinity because Amanda was not able to set up the online banking and e-statements which were the requirements for not receiving the charge. We fixed this on Tuesday 5/17, when I found out about it. We should not see ANY bank charges next month.

We received $1,920.00 for 2010 spring workshop and fall conference fees. This does not show up as income, it is used as payment against the accounts receivable. So the accounts receivable went from $6,915.00 in March to $4,995.00 in April. Heading in the right direction.
Deposits:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Spring workshop and fall conference (2010)</td>
<td>$1,920.00</td>
</tr>
<tr>
<td>Interest Income</td>
<td>$4.98</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$1,924.98</strong></td>
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Expenses:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bank Service Charges - Affinity</td>
<td>$25.00</td>
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<tr>
<td>Meeting Expenses</td>
<td>$11.47</td>
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<tr>
<td>Postage</td>
<td>$12.10</td>
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<tr>
<td>Association Management Fee</td>
<td>$700.00</td>
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<tr>
<td>Website</td>
<td>$2,000.00</td>
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<tr>
<td>Rent/Storage</td>
<td>$2.19</td>
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<tr>
<td>Telephone</td>
<td>$132.34</td>
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<td>Office Supplies/Photocopies</td>
<td>$220.18</td>
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<tr>
<td>Bank Fees Wells Fargo</td>
<td>$48.89</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$3,152.17</strong></td>
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