

AGENDA
MN GIS/LIS Consortium Board
Friday, January 20st, 2012
10:00 a.m. to 12:00 p.m. Board Meeting

Location: Ewald Consulting – 1000 Westgate Drive Suite 252, St. Paul, MN 55114

To: **2012 GIS/LIS Consortium Board Members:**

Board Directors

Ben Verbick - Chair
Sarah Schrader – Past Chair
Josh Gumm – Chair-Elect
Kari Geurts - Treasurer
Catherine Hansen - Secretary
Stacey Stark – Higher Education
Heather Bergen – At-Large
Bart Richardson – State Government
Blaine Hackett – Private Sector
Michelle Trager - Local Government
Alison Wieckowicz – Conference Chair
Derek Lorbiecki – Conf. Chair-Elect

Ex-Officio Members

Gerry Sjerven – MnGAC
Nancy Rader – MnGeo

Committee Chairs (Non Board Members)

David Kelley – Scholarship
Mark Kotz - Awards
Ben Richason –Education
Gerry Sjerven – Web Administrator
David Kelley – Prof. Development

From: Ben Verbick, Chair

If you are unable to attend or will be late to this meeting, please call Ben @ 763-543-2638 or cell phone 763-226-7060 or send an e-mail to: bverbick@logis.org

AGENDA

Approval of Agenda / Additions to Agenda	Verbick
Secretary's Report, Approval of Minutes	Adams/Hansen
Treasurer's Report, Approval of Reports	Geurts
• Review and approve December Treasurer's Report	

Action Items\New Business

- | | |
|---|------------------|
| • Test of JoinMe meeting technology | Adams |
| • Review Conference finances and approve Ewald profit-share | Maddio |
| ○ Presentation of final 2011 Conference budget | |
| • Spring Workshop Preparation | Verbick |
| ○ Committee formation | |
| • Webmaster Contract | Verbick |
| • Strategic Retreat Meeting | Verbick |
| ○ February 17 th at LOGIS | |
| • Conflict of Interest form | Verbick |
| • 2011 Annual Report Document | Schrader/Verbick |
| • Review of draft contract for Members360 | Richardson |
| • Round Robin with Ewald | Verbick |
| ○ Issues in general | |
| ○ Any Ewald issues for the next monthly follow-up request from Scott? | |

Committee Summary Reports (draft)

- **Awards Committee** Kotz
- **Conference Committee** Wieckowicz
- **Education Committee** Richason
- **Membership Services Committee** Foster
- **1. Database\Web Committee** Richardson
- **2. Newsletter Committee** Rader
- **3. Outreach Committee** Hackett
- **Professional Development Committee** Kelley
- **Scholarship Committee** Kelley
- **Statewide Community Advisory Body** Rader
- **MnGeo Update** Rader

Conference Call Instructions:

Dial: 1-866-394-4146

Participant code: 11191230#

Board Chair: 11172589#

MnGeo

CGIO Position Open: David Arbeit, the State of Minnesota's Chief Geospatial Information Officer and MnGeo's director, will retire in early 2012; the posting for his replacement is at the [State Jobs website](#) (position # 11OET000040). The application deadline is January 30. The steps in the selection process are still being determined but will include input from the GIS community.

Business Plan for Statewide Parcel Integration project: A joint proposal from Pro-West & Associates, Inc. and Applied Geographics to prepare the plan was accepted. For a summary of the project, progress-to-date and next steps, see the [interim report](#) and the [project webpage](#).

Orthophoto Program: See this [orthoimagery program update](#) for a summary of progress on the Springtime Aerial Imagery Program; orthophotos for the 35 southern Minnesota counties flown in 2011 are in the final stages of QA/QC and should be online soon via [MnGeo's Image Service](#). Imagery along Minnesota's border with Canada, and along the Minnesota and Wisconsin Lake Superior shore has recently been added to the service, courtesy of USGS and NGA.

LiDAR data: DNR recently updated the [LiDAR status map](#). The Arrowhead and the north metro areas flown in 2011 are being delivered to DNR in blocks; some of the Arrowhead data has had data quality problems with breaklines and is being reprocessed by the vendor. For updates, see the [Minnesota Elevation Mapping Project webpage](#).

GLO Field Notes Scanning: Due to budget cuts and shifting priorities, BLM has been delayed in posting Minnesota's [scanned field notes](#) online. They are currently estimating project completion at the end of February.

Newsletter

Winter/Spring 2012 issue: The deadline is January 30 for publication in March.

Geospatial Advisory Councils

*The **Statewide** Geospatial Advisory Council addresses issues of concern to the wider GIS community; the **State Government** Geospatial Advisory Council focuses on state agency issues.*

Statewide Council: Gerry Sjerven represents the Consortium on this council. The last meeting was November 29 (as described in the December Board report); the minutes are now online. The slide presentation on Spring Aerial Imagery Program partnership opportunities for 2013 and 2015 has been supplemented by a statement from Christy Christensen, McLeod County, describing his experiences participating in LiDAR and orthophoto partnerships. All meeting materials are linked from the [council's webpage](#).

The Statewide Council's next meeting will be February 29.

State Government Council: The council last met on January 10. Tim Loesch demonstrated DNR's Geospatial Data Resources Sites (GDRS), the department's next generation approach to

data management and distribution, providing more detail to complement the overview he'd given at the council's Nov. 8 meeting.

Meeting materials are linked from the [council's webpage](#); the minutes should be online within a week or so.

The State Government Council's next meeting will be March 13.

Treasurers Report for December, 2011

Date of Report: 1/20/2012

Prepared by: Kari Geurts

Account Status as of 12/31/2011

Account	Balance	Description
General Fund	\$39,373.75	Affinity checking account
Reserve Fund	\$35,046.38	Affinity savings account
Accounts Receivable	\$3,535.00	Unpaid invoices
Other Assets	\$5,000.00	Prepaid expenses, Inventory, Undeposited funds
Accounts Payable	-\$13,011.60	Unpaid bills
Balance	\$69,943.53	Total Assets
Income	\$954.11	Registrations and interest
Expenses	\$16,720.89	See profit/loss detail
Scholarship Endowment	\$33,330.61	Affinity savings account

Treasurer Comments

Honorariums donated (6310) has the wrong code, should be 7310. I will have Amanda change the code and then transfer the money to the scholarship fund.

Need to check with Amanda about the credit card charges.

Scholarship award for \$200.00 code.

Need to check with Amanda about the Printing and Reproduction (8160) charge of \$7.80

The income and expense detail are described below.

Deposits:

Honorariums Donated	\$900.00
Reserve Account Interest Income	\$2.98
Scholarship Interest Income	\$2.58
Other Income (8850)	\$48.55
Total	\$1,105.29

Expenses:

Administrative Fees (7040)	\$12,908.68
Honorariums (7125)	\$1,200.00
Gift Items (7181)	\$556.18
Credit Card Charges (8041)	\$25.31
Scholarship Award (8050)	\$200.00
Meeting Expenses	\$129.44
Postage/Delivery	\$41.40
Printing/Reproduction (8160)	\$7.80
Tax Preparation	\$825.00
Association Management Fee	\$700.00
Rent/Storage	\$4.07
Telephone	\$123.01
Total	\$16,720.89