

MN GIS/LIS Consortium

Meeting Agenda

October 13, 2016

10:15 am – 12:15 pm

Type of Meeting: 2016 Board of Directors

Meeting Location: Ewald, 1000 Westgate Drive, St. Paul, MN 55114, Suite 252

Dial in: 1-855-392-2520, Participant Passcode: 5696856#, Moderator: 8464166#

Meeting Facilitator: Tami Maddio, Board Chair

Invitees: Past Chair: Heather Albrecht
Chair-Elect: Scott Freburg
Treasurer: Tim Loesch
Secretary: Leah Sperduto
Conference Chair: Ryan Stovern
Conference Chair-Elect: Jane Mueller
State Government: Zeb Thomas

Private Sector: Brandon Tourtelotte
Local Government: Eric Kopras
Higher Education: Stacey Stark
At-Large: Andrew King-Scribbins
Past Conference Chair: Gerry Sjerven
MnGEO Ex-Officio: Dan Ross
MnGAC Ex-Officio: Gerry Sjerven

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|---|----------|
| I. Call to order | Maddio |
| II. Roll call | Maddio |
| III. Approval of meeting agenda & Committee reports | Maddio |
| IV. Review action items & Approval of minutes from last meeting | Sperduto |
| V. Review & Approval of August Treasurer's reports | Loesch |
| VI. Open Issues/New business | |
| a) Investment account update | Loesch |
| b) Conference speaker fee donation | Stovern |
| c) Board of Directors Q&A at the Conference | Stovern |
| d) Conference Update | Stovern |
| e) Board Elections Update | Freburg |
| f) UMD and Duluth Community GIS Day Event Grant Approval | Stark |
| g) Conference Board Booth Training | Sjerven |
| h) Other issues/ Ewald round robin | |
| VII. Adjournment | |

VIII. Committee Business Summary Reports

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|--------------------------|----------------------------|
| a) Awards | Mark Kotz |
| b) Communication | Kitty Hurley/Mike Dolbow |
| c) Conference | Ryan Stovern |
| d) Database & Website | Gerry Sjerven |
| e) Education | Stacey Stark/Scott Freburg |
| f) Executive | Tami Maddio |
| g) Finance | Tim Loesch |
| h) Future Conference | Ryan Stovern/Adam Snegosky |
| i) Networking | Zeb Thomas |
| j) Spring Workshops | Michelle Trager/Len Kne |
| k) Ad Hoc, Utilities | Brandon Tourtelotte |
| l) Ad Hoc, UMGEOCON | Heather Albrecht |
| m) Ad Hoc, K-12 Database | Scott Freburg |
| n) Ad Hoc, WLIA | Ryan Stovern |

Education Committee Report

September 26, 2016, 11-12pm Phone

Education Investment Fund - what the Board approved

Funding for student scholarships and opportunities is raised through networking events, honorariums donated by workshop instructors, t-shirt sales, direct donations, and the conference's Thursday night entertainment event and raffle. Each year, a portion of the Consortium's total proceeds is set aside to benefit K-12 and higher education student activities. Thank you for your support of these important program

Budget – will require more work from committee, also more structure

Educator Day Oct 26 - volunteers needed?

50 teachers (27 beg, 13 beg+, 8 int)

4 rooms, possible 5th

might break beginning intro class into 2, so need volunteers!

Distinguished Educator Award proposal - drafting criteria

Draft is here: <https://docs.google.com/document/d/16aS0Zx-UYUX0lWDXgBa6guG03h2z8P4y-m4vafIHeCo/edit> [some comments have been made since the meeting]

Draft criteria:

- K12 or Higher Education Teacher/Faculty who has made a great impact through a GIS project, integrating GIS in their curriculum and/or mentoring and preparing (in the case of Higher Ed) students to be future GIS professionals.
- Teachers and students can attest that they have gone above and beyond their peers inspiring students with GIS projects and activities.
- Has participated in Mn GIS/LIS sponsored workshops, conferences or other initiatives.

We need to focus on a process for nominations and selection.

Who is the committee (Awards committee or Education committee? Discussion was that decide Education committee would be more appropriate)

At the conference – announce?

Get on same timeline as Polaris and Lifetime awards

Other conference updates (need judges, etc)

Mentors 11, 8

Judges for scholarship competition 2 (need minimum 6)

Poster contest

Submitted: Wed, 10/12/2016	Mn GIS/LIS Consortium Event Grant
Today's Date?	10/12/2016
Name and Title of Contact Person	Zeb Thomas
Address	500 Lafayette Rd, St. Paul, MN 55155
Phone	612-251-5291
Email	zeb.thomas@state.mn.us
Name of Event	Geography Week Networking Event
Purpose of Event	Annual end-of-year networking event timed with Geography Week intended to bring together GIS professionals from around the state.
Target Audience of Event and Location of Event	GIS professionals, vendors, students. Able Seedhouse and Brewery, Minneapolis
Date of event	11/15/2016
Where will the event be held?	Able Seedhouse and Brewery
Budget	\$400 in sponsorship money, + grant amount. Food cost is typically about \$1000. Space is free with sufficient turnout to meet \$500 minimum beer purchase.
Have you ever received a MnGIS/LIS Event Grant before?	
Briefly describe how you plan to acknowledge the Consortium at your sponsored event	Sign including sponsors will feature GIS/LIS.
Please check all other promotion activities that are applicable to your event (all that are possible are required)	Contribute to Mn GIS/LIS Blog about the event, Promotion on Mn GIS/LIS social media (facebook, twitter, and LinkedIn), Mn GIS/LIS e-announcement to full membership, Link to Mn GIS/LIS on event website
Please describe how this event will benefit the Minnesota geospatial community as a whole	With an affordable cost (to be determined by the board), all GIS professionals will have access to this event. This will be a great opportunity for those looking for a new job, students to learn about future options, or just to get to know other GIS professionals or catch up.
Requested amount	up to \$900 (estimated \$600)

Submitted: Wed, 10/05/2016	Mn GIS/LIS Consortium Event Grant
Today's Date?	10/5/2016
Name and Title of Contact Person	Stacey Stark, Director Geospatial Analysis Center
Address	140 Engr, 1303 Ordean Ct. Duluth, MN 55812
Phone	218-726-7438
Email	slstark@d.umn.edu
Name of Event	UMD and Duluth Community GIS Day
Purpose of Event	To bring together UMD departments and Community Organizations to showcase GIS activities. Members of the Northern Minnesota GIS User Group are organizing the event
Target Audience of Event and Location of Event	NMNGIS User Group, UMD students, staff, faculty; also Duluth community members, colleagues and possibly high school students. The event is open to the public.
Date of event	11/15/2016
Where will the event be held?	UMD Ballroom
Budget	The room reservation fee for this event at UMD is \$300. Then I am requesting \$400 for up to 40 exhibitors to receive lunch at the event. The Geography Department will be hosting an alumni event concurrently and they will cover a networking hour for all exhibitors and visitors. The Geospatial Analysis Center will be covering posters and any supplies or marketing costs.
Have you ever received a MnGIS/LIS Event Grant before?	
Briefly describe how you plan to acknowledge the Consortium at your sponsored event	Ryan and Gerry offered to set-up a Mn GIS/LIS Consortium table at the event with information about our organization. Also, Mn GIS/LIS will be acknowledged in the announcements and at the lunch table.
Please check all other promotion activities that are applicable to your event (all that are possible are required)	Mn GIS/LIS logo on hand-outs, Contribute to Mn GIS/LIS Blog about the event, Mn GIS/LIS e-announcement to full membership, Link to Mn GIS/LIS on event website
Please describe how this event will benefit the Minnesota geospatial community as a whole	This event (we held similar events at UMD in 2006 and 2011) has been a great event for GIS professionals and the UMD community to connect. GIS educational opportunities at UMD (degree and non-degree), research, and projects will be presented. Community organizations such as Minnesota Power, St Louis County, ARDC, and North Points Geographic Solutions will also provide context for how UMD graduates can use these skills, and how important GIS skills are in our community. We plan to have good publicity with the help our our College communications specialist
Requested amount	700

**Minnesota GIS/LIS Consortium
Treasurers Report for September, 2016**

Date of Report: 10/12/2016

Prepared by: Timothy N. Loesch

Account Status as of September 31st, 2016

Account	Balance	Previous	Description
General Fund	\$136,473.58	\$66,339.13	Affinity Checking Account
Reserve Fund	35,213.36	\$35,210.47	Affinity Savings Account
Other Assets	\$9,715.00	\$8,645	Prepaid expenses, Inventory, un deposited funds
Accounts Receivable	\$1,000	\$1,000	Unpaid invoices owed to GIS/LIS
Accounts Payable	-\$334.89	-\$41.27	Unpaid bills
Balance	\$182,067.05	\$111,153.33	

Scholarship Fund	\$26,930.37	\$26,928.16	Affinity savings account
Investment Account	\$31,438.37*	\$31,438.37*	Schwab Managed Portfolio
	\$58,368.74	\$58,366.53	
Total Assets	\$240,435.79	\$169,519.86	Total Assets

Treasurer Comments:

This report summarizes the Consortium's financial status as of September 31st, 2016. Income for the Consortium was good with a lot of conference registrations coming in.

Income Category	September Revenue	Revenue to Date
Conference/Workshop Registrations (71% of budgeted)	\$71,060	\$95,578
Sponsorships (147% of budgeted)	\$1,700	\$5,975
Exhibitors (95% of budgeted)	\$1,600	\$16,025

Checks totaling \$3,449.17 were signed as listed below:

Amount	Payee	Description
\$1,005.53	Ewald	Association Management, Telephone, Postage and handling, Rent and storage
\$41.27	Pragmatic	New Teleconferencing service
\$1,416	Credit Card	Credit Card Processing Fees
\$87.08	West Bend	Association Insurance
\$204.30	Doug Gawtry	Grant Award
\$401.20	London Bridg...	Travel and Lodging for guest speaker

Respectfully submitted on October 12th by Timothy N. Loesch8, Treasurer Minnesota GIS/LIS Consortium.