

MN GIS/LIS Consortium

Meeting Agenda

June 15, 2017

10:00 am – 12:00 pm

Type of Meeting: 2017 Board of Directors

Meeting Location: Ewald, 1000 Westgate Drive, St. Paul, MN 55114

Dial in: 1-855-392-2520, Participant Passcode: 569 6856#, Moderator: 846 4166#

Meeting Facilitator: Scott Freburg, Board Chair

Invitees:	Attend	Call		Attend	Call
Tami Maddio, Past-Chair	<input type="checkbox"/>	<input type="checkbox"/>	Private Sector: Peter Smith	<input type="checkbox"/>	<input type="checkbox"/>
Chair-Elect: <i>-open-</i>	<input type="checkbox"/>	<input type="checkbox"/>	Local Government: Eric Kopras	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer: Tim Loesch	<input type="checkbox"/>	<input type="checkbox"/>	Higher Education: Stacey Stark	<input type="checkbox"/>	<input type="checkbox"/>
Secretary: Leah Sperduto	<input type="checkbox"/>	<input type="checkbox"/>	At-Large: Henry Wander	<input type="checkbox"/>	<input type="checkbox"/>
Conference Chair: Jane Mueller	<input type="checkbox"/>	<input type="checkbox"/>	State Government: Zeb Thomas	<input type="checkbox"/>	<input type="checkbox"/>
Conference Chair-Elect: Jared Hovi	<input type="checkbox"/>	<input type="checkbox"/>	MnGEO Ex-Officio: Dan Ross	<input type="checkbox"/>	<input type="checkbox"/>
Past Conference Chair: Ryan Stovern	<input type="checkbox"/>	<input type="checkbox"/>	MnGAC Ex-Officio: Gerry Sjerven	<input type="checkbox"/>	<input type="checkbox"/>

- I. Call to order Freburg
- II. Roll call (Welcome Henry Wander) Freburg
- III. Approval of Meeting Agenda & Committee Reports Freburg
- IV. Review action items & Approval of minutes from last meeting Sperduto
- V. Review & Approval of May Treasurer's report Loesch
- VI. Open Issues/New business
 - a) Chair-Elect Position Freburg
 - b) Conference Committee Update Mueller
 - c) Policy Manual Maddio
 - d) Google G-Suite Update Stark
 - e) NSGIC 2018 Update Sjerven/Ross
 - f) Website Redesign Update Sjerven
 - g) GIS/LIS Logo Example Sjerven/Maddio
 - h) Esri Maintenance Quote (change admin from Heather Albrecht) Freburg
 - i) Other issues
 - Investment Fund Plan Loesch

VII. Adjournment

Committee Business Summary Reports

- | | |
|----------------------------------|----------------------------|
| a) Awards | Mark Kotz |
| b) Communication | Kitty Hurley/Mike Dolbow |
| c) Conference | Jane Mueller |
| d) Database & Website | Gerry Sjerven |
| e) Education | Stacey Stark/Scott Freburg |
| f) Executive | Scott Freburg |
| g) Finance | Tim Loesch |
| h) Future Conference | Ryan Stovern/Gerry Sjerven |
| i) Networking | Zeb Thomas |
| j) Spring Workshops | Len Kne |
| k) Ad Hoc, UMGEOCON | Dan Ross |
| l) Ad Hoc, WLIA | Ryan Stovern |
| m) Ad Hoc, Annual Membership xxx | Freburg |

Minnesota GIS/LIS Consortium
Treasurers Report for June, 2017
Date of Report: 8/17/2017
Prepared by: Timothy N. Loesch

Account Status as of May 31st, 2017

Account	Balance	Previous	Description
General Fund	\$51,925.48	\$62,354.70	Affinity Checking Account
Reserve Fund	\$45,238.53	\$45,234.69	Affinity Savings Account
Other Assets	\$7,612.00	\$6,912.00	Prepaid expenses, Inventory, un deposited funds
Accounts Receivable	\$1,300.00	\$1,000	Unpaid invoices owed to GIS/LIS
Accounts Payable	(\$126.93)	(\$4,968.90)	Unpaid bills (Conference commission to Ewald included)
Balance	\$105,949.08	\$110,532.49	

Scholarship Fund	\$39,156.65	\$32,478.64	Affinity savings account
Investment Account *	\$33,049.56	\$32,912.95	Schwab Managed Portfolio
	\$72,206.21	\$65,391.59	
Total Assets	\$178,155.29	\$175,924.08	Total Assets

Treasurer Comments:

Other activities during the month

Income

- **\$7,356 – Spring workshop registrations**
- **\$800 – Fall Conference Exhibitors**
- **\$6.85 – Interest Earned**

Expenses

- **\$825.73 – Networking Food Service**
- **\$1,962.32 – Spring Workshop Food Service**
- **\$1,500 – Spring Workshop Honoraria**
- **\$587.42 – Spring Workshop Travel (parking passes)**
- **\$80 – Fall Conference Facility Rental**
- **\$82.67 – Insurance**
- **\$115.70 - Office Supplies/Photocopies – associated with Spring Workshops**
- **\$33.07 – Credit Card Fees**
- **\$916.67 – Ewald Management Fee**
- **\$1.52 – Postage and Delivery**
- **\$4.80 - Rent/Storage**
- **\$61.04 – Board Meeting Travel**
- **\$54.91 - Phone**

Respectfully submitted on August 17th by Timothy N. Loesch, Treasurer Minnesota GIS/LIS Consortium.

June 2017

Communications & Outreach Committee Report

1. Posted Content to Social Media (*Facebook, Twitter & LinkedIn*)

- 2017 Conference Sponsor and Exhibitor registration open
- Spring workshops
- Board Chair-Elect nominations x2
- 2017 Award nominees
- Student Map competition – including national winner Alyssa and her winning map

2. Posted Content to the Consortium's Blog

- No new updates

3. Social Media Update

a) Monthly Social Media Statistics Update:

- Twitter – **414** followers (up 3)
- Facebook – **242** likes (up 6)
- LinkedIn – **982** members (up 1)

4. iPad Update

- No new updates

	Workshop Title	Presenter/s Name	Audience Level	Format
1	Forestry and Mobile Technology	Darryl Holman - USDA Forest Service and DJ Bakken - Beltrami County Natural Resources	Beginner	Lecture and Hands On
2	Understanding the Public Land Survey System (PLSS) and Legal Descriptions	Heather Vernlund and Neal Adams - Beltrami County	Beginner	Lecture
3	Get Started Using Python with GIS	Zeb Thomas - MN.IT @ DNR	Advanced	Hands On
4	Introduction to Collector for ArcGIS	Chris Pouliot and Mike Tronrud - MN.IT @ DNR	Beginner	Hands On
5	Introduction to QGIS	David Bitner - Boundless Spatial	Beginner	Hands On
6	Getting Started with ArcGIS Pro	Micaella Penning - University of Minnesota Duluth	Beginner	Hands On
7	Parcel Fabric 101 - Introduction to the Parcel Fabric	Frank Conkling and Brian Kelly - Panda Consulting	Beginner	Hands On
8	Exploring the Utility Network & Tools with ArcGIS Pro	Kim Sundeen - RAMTeCH Software Solutions	Intermediate	Hands On
9	Configuring Solutions for ArcGIS Online	Kyle Wikstrom - Pro-West & Associates, Inc.	Beginner	Hands On
10	Web AppBuilder for ArcGIS: Knowing Your Options	Chad Nunemacher - Houston Engineering	Advanced	Hands On
11	Intermediate Collector for ArcGIS	Chris Pouliot and Mike Tronrud - MN.IT @ DNR	Intermediate	Hands On
12	High Accuracy Mapping with ESRI's Collector	Roger Schultz - Frontier Precision	Beginner	Hands On
13	ArcGIS Server: Administration and Advanced Topics	Justin Hansen - WSB & Associates, Inc.	Advanced	Lecture
14	Parcel Fabric 601 - Advanced Parcel Fabric	Frank Conkling and Brian Kelly - Panda Consulting	Advanced	Hands On
15	Intro to ArcGIS Online		Beginner	

Awards Committee
June Board of Director's Report

1. Polaris and Lifetime nomination deadline is June 30
2. Committee annual meeting is July 21
3. Polaris and Lifetime recommendations will be presented to Board of Directors at August 17 meeting

Mark Kotz
Met Council

The MN GIS/LIS Consortium Board contracted with Ewald to provide some options for a minor change to the current organization logo. Below are the 4 options that Ewald has provided and the current logo.

Please review these options for discussion at the June Board meeting.

MN GIS/LIS Logo Options

Option A



Option B



Option C



Option D



Current Logo





Esri Inc
380 New York Street
Redlands CA 92373

Subject: Renewal Quotation

Date: 06/10/2017
To: Heather Bergen-Albrecht
Organization: Minnesota GIS/LIS Consortium
Fax #: **Phone #:** 763-494-6387

From: Pete Bennett
Fax #: 909-307-3083 **Phone #:** 888-377-4575 Ext. 2063
Email: pbennett@esri.com

Number of pages transmitted
(including this cover sheet): 3

Quotation #25794491
Document Date: 06/10/2017

Please find the attached quotation for your forthcoming term. Keeping your term current may entitle you to exclusive benefits, and if you choose to discontinue your coverage, you will become ineligible for these valuable benefits and services.

If your quote is regarding software maintenance renewal, visit the following website for details regarding the maintenance program benefits at your licensing level
<http://www.esri.com/apps/products/maintenance/qualifying.cfm>

All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your coverage at a later date.

Please note: Certain programs and license types may have varying benefits. Complimentary User Conference registrations, software support, and software and data updates are not included in all programs.

Customers who have multiple copies of certain Esri licenses may have the option of supporting some of their licenses with secondary maintenance.

For information about the terms of use for Esri products as well as purchase order terms and conditions, please visit
<http://www.esri.com/legal/licensing/software-license.html>

If you have any questions or need additional information, please contact Customer Service at 888-377-4575 option 5.



esri[®] 380 New York Street
 Redlands, CA 92373
 Phone: 888-377-45752063
 Fax #: 909-307-3083

Quotation

Date: 06/10/2017 **Quotation Number:** 25794491

Send Purchase Orders To:

Environmental Systems Research Institute, Inc.
 380 New York Street
 Redlands, CA 92373-8100
 Attn: Pete Bennett

Please include the following remittance address on your Purchase Order:

Environmental Systems Research Institute, Inc.
 File #54630
 Los Angeles, CA 90074-4630

Minnesota GIS/LIS Consortium
 1000 Westgate Dr Ste 252
 Saint Paul MN 55114-8679
Attn: Heather Bergen-Albrecht

Phone: 763-494-6387

Customer Number: 516310

For questions regarding this document, please contact Customer Service at 888-377-4575.

Item	Qty	Material#	Unit Price	Extended Price
10	1	157053 ArcGIS Desktop Advanced with Extensions Single Use Nonprofit Organization Program Fee and Term License. Nonprofit Program Licenses are not intended for commercial use.	100.00	100.00
			Item Subtotal	100.00
			Estimated Taxes	7.63
			Total	USD 107.63

Start Date: 09/09/2017
 End Date: 09/08/2018

DUNS/CEC: 06-313-4175 CAGE: 0AMS3

Quotation is valid for 90 days from document date.

Any estimated sales and/or use tax has been calculated as of the date of this quotation and is merely provided as a convenience for your organization's budgetary purposes. Esri reserves the right to adjust and collect sales and/or use tax at the actual date of invoicing. If your organization is tax exempt or pays state taxes directly, then prior to invoicing, your organization must provide Esri with a copy of a current tax exemption certificate issued by your state's taxing authority for the given jurisdiction.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

Issued By: Pete Bennett **Ext:** 2063

[CSBATCHDOM]

To expedite your order, please reference your customer number and this quotation number on your purchase order.



esri[®]

380 New York Street
Redlands, CA 92373
Phone: 888-377-45752063
Fax #: 909-307-3083

Quotation

Page 2

Date: 06/10/2017 **Quotation No:** 25794491 **Customer No:** 516310

Item	Qty	Material#	Unit Price	Extended Price
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IF YOU WOULD LIKE TO RECEIVE AN INVOICE FOR THIS MAINTENANCE QUOTE YOU MAY DO ONE OF THE FOLLOWING:

- RESPOND TO THIS EMAIL WITH YOUR AUTHORIZATION TO INVOICE
- SIGN BELOW AND FAX TO 909-307-3083
- FAX YOUR PURCHASE ORDER TO 909-307-3083
- EMAIL YOUR PURCHASE ORDER TO Service@esri.com

REQUESTS VIA EMAIL OR SIGNED QUOTE INDICATE THAT YOU ARE AUTHORIZED TO OBLIGATE FUNDS FOR YOUR ORGANIZATION AND THAT YOUR ORGANIZATION DOES NOT REQUIRE A PURCHASE ORDER.

If there are any changes required to your quotation, please respond to this email and indicate any changes in your invoice authorization.

If you choose to discontinue your support, you will become ineligible for support benefits and services. All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your support coverage at a later date.

The items on this quotation are subject to the terms of this quotation and of your signed agreement with Esri, if applicable. If no such agreement covers any item, then Esri's standard terms and conditions found at <http://www.esri.com/legal/software-license> apply to your purchase of that item. Federal government entities and government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Acceptance of this quotation is limited to the terms of this quotation. State and local government entities in California or Maryland buying under the State Contract are also subject to the terms and conditions found at <http://www.esri.com/legal/supplemental-terms-and-conditions>. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings.

In order to expedite processing, please reference the quotation number and any/all applicable Esri contract number(s) (e.g. MPA, ELA, SmartBuy, GSA, BPA) on your ordering document.

By signing below, you are authorizing Esri to issue a software support invoice in the amount of USD _____ plus sales tax, if applicable.

Please check one of the following:

I agree to pay any applicable sales tax.

I am tax exempt. Please contact me if Esri does not have my current exempt information on file.

Signature of Authorized Representative

Date

Name (Please Print)

Title