Type of Meeting: 2017 Board of Directors

Meeting Location: Ewald, 1000 Westgate Drive, St. Paul, MN 55114

Meeting Facilitator: Scott Freburg, Board Chair

<table>
<thead>
<tr>
<th>Invitees</th>
<th>Attend</th>
<th>Call</th>
<th>Attend</th>
<th>Call</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tami Maddio, Past-Chair</td>
<td>☐</td>
<td>☐</td>
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</tr>
<tr>
<td>Chair-Elect: -open-</td>
<td>☐</td>
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<tr>
<td>Treasurer: Tim Loesch</td>
<td>☐</td>
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<tr>
<td>Secretary: Leah Sperduto</td>
<td>☐</td>
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<tr>
<td>Conference Chair: Jane Mueller</td>
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<tr>
<td>Conference Chair-Elect: Jared Hovi</td>
<td>☐</td>
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<td>☐</td>
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<tr>
<td>Past Conference Chair: Ryan Stovern</td>
<td>☐</td>
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<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Private Sector: Peter Smith</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Local Government: Eric Kopras</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>Higher Education: Stacey Stark</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>At-Large: Henry Wander</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>State Government: Zeb Thomas</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>MnGEO Ex-Officio: Dan Ross</td>
<td>☐</td>
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<td>☐</td>
<td>☐</td>
</tr>
<tr>
<td>MnGAC Ex-Officio: Gerry Sjerven</td>
<td>☐</td>
<td>☐</td>
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<td>☐</td>
</tr>
</tbody>
</table>

I. Call to order Freburg

II. Roll call (Welcome Henry Wander) Freburg

III. Approval of Meeting Agenda & Committee Reports Freburg

IV. Review action items & Approval of minutes from last meeting Sperduto

V. Review & Approval of May Treasurer’s report Loesch

VI. Open Issues/New business

   a) Chair-Elect Position Freburg
   b) Conference Committee Update Mueller
   c) Policy Manual Maddio
   d) Google G-Suite Update Stark
   e) NSGIC 2018 Update Sjerven/Ross
   f) Website Redesign Update Sjerven
   g) GIS/LIS Logo Example Sjerven/Maddio
   h) Esri Maintenance Quote (change admin from Heather Albrecht) Freburg
   i) Other issues
       Investment Fund Plan Loesch
VII. Adjournment

Committee Business Summary Reports

a) Awards                      Mark Kotz
b) Communication              Kitty Hurley/Mike Dolbow
c) Conference                 Jane Mueller
d) Database & Website         Gerry Sjerven
e) Education                  Stacey Stark/Scott Freburg
f) Executive                  Scott Freburg
g) Finance                    Tim Loesch
h) Future Conference          Ryan Stovern/Gerry Sjerven
i) Networking                 Zeb Thomas
j) Spring Workshops           Len Kne
k) Ad Hoc, UM GEOCON          Dan Ross
l) Ad Hoc, WLIA               Ryan Stovern
m) Ad Hoc, Annual Membership  Freburg
Minnesota GIS/LIS Consortium

Treasurers Report for June, 2017

Date of Report: 8/17/2017

Prepared by: Timothy N. Loesch

Account Status as of May 31st, 2017

<table>
<thead>
<tr>
<th>Account</th>
<th>Balance</th>
<th>Previous</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$51,925.48</td>
<td>$62,354.70</td>
<td>Affinity Checking Account</td>
</tr>
<tr>
<td>Reserve Fund</td>
<td>$45,238.53</td>
<td>$45,234.69</td>
<td>Affinity Savings Account</td>
</tr>
<tr>
<td>Other Assets</td>
<td>$7,612.00</td>
<td>$6,912.00</td>
<td>Prepaid expenses, Inventory, un deposited funds</td>
</tr>
<tr>
<td>Accounts Receivable</td>
<td>$1,300.00</td>
<td>$1,000</td>
<td>Unpaid invoices owed to GIS/LIS</td>
</tr>
<tr>
<td>Accounts Payable</td>
<td>$(126.93)</td>
<td>$(4,968.90)</td>
<td>Unpaid bills (Conference commission to Ewald included)</td>
</tr>
</tbody>
</table>

Balance | $105,949.08  | $110,532.49 |

| Scholarship Fund         | $39,156.65  | $32,478.64  | Affinity savings account                                     |
| Investment Account *     | $33,049.56  | $32,912.95  | Schwab Managed Portfolio                                     |
| Total Assets             | $72,206.21  | $65,391.59  |
|                          | $178,155.29 | $175,924.08 |

Treasurer Comments:

Other activities during the month

Income

- $7,356 – Spring workshop registrations
- $800 – Fall Conference Exhibitors
- $6.85 – Interest Earned

Expenses

- $825.73 – Networking Food Service
- $1,962.32 – Spring Workshop Food Service
- $1,500 – Spring Workshop Honoraria
- $587.42 – Spring Workshop Travel (parking passes)
- $80 – Fall Conference Facility Rental
- $82.67 – Insurance
- $115.70 - Office Supplies/Photocopies – associated with Spring Workshops
- $33.07 – Credit Card Fees
- $916.67 – Ewald Management Fee
- $1.52 – Postage and Delivery
- $4.80 - Rent/Storage
- $61.04 – Board Meeting Travel
- $54.91 - Phone

Respectfully submitted on August 17th by Timothy N. Loesch, Treasurer Minnesota GIS/LIS Consortium.
June 2017
Communications & Outreach Committee Report

1. Posted Content to Social Media (Facebook, Twitter & LinkedIn)
   • 2017 Conference Sponsor and Exhibitor registration open
   • Spring workshops
   • Board Chair-Elect nominations x2
   • 2017 Award nominees
   • Student Map competition – including national winner Alyssa and her winning map

2. Posted Content to the Consortium’s Blog
   • No new updates

3. Social Media Update
   a) Monthly Social Media Statistics Update:
      • Twitter – 414 followers (up 3)
      • Facebook – 242 likes (up 6)
      • LinkedIn – 982 members (up 1)

4. iPad Update
   • No new updates
<table>
<thead>
<tr>
<th>Workshop Title</th>
<th>Presenter/s Name</th>
<th>Audience Level</th>
<th>Format</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Forestry and Mobile Technology</td>
<td>Darryl Holman - USDA Forest Service and DJ Bakken - Beltrami County Natural Resources</td>
<td>Beginner</td>
<td>Lecture and Hands On</td>
</tr>
<tr>
<td>Understanding the Public Land Survey System (PLSS) and Legal Descriptions</td>
<td>Heather Vernlund and Neal Adams - Beltrami County</td>
<td>Beginner</td>
<td>Lecture</td>
</tr>
<tr>
<td>2 Get Started Using Python with GIS</td>
<td>Zeb Thomas - MN.IT @ DNR</td>
<td>Advanced</td>
<td>Hands On</td>
</tr>
<tr>
<td>3 Introduction to Collector for ArcGIS</td>
<td>Chris Pouliot and Mike Tronrud - MN.IT @ DNR</td>
<td>Beginner</td>
<td>Hands On</td>
</tr>
<tr>
<td>4 Introduction to QGIS</td>
<td>David Bitner - Boundless Spatial</td>
<td>Beginner</td>
<td>Hands On</td>
</tr>
<tr>
<td>5 Getting Started with ArcGIS Pro</td>
<td>Micaella Penning - University of Minnesota Duluth</td>
<td>Beginner</td>
<td>Hands On</td>
</tr>
<tr>
<td>6 Parcel Fabric 101 - Introduction to the Parcel Fabric</td>
<td>Frank Conkling and Brian Kelly - Panda Consulting</td>
<td>Beginner</td>
<td>Hands On</td>
</tr>
<tr>
<td>7 Exploring the Utility Network &amp; Tools with ArcGIS Pro</td>
<td>Kim Sundeen - RAMTeCH Software Solutions</td>
<td>Intermediate</td>
<td>Hands On</td>
</tr>
<tr>
<td>8 Configuring Solutions for ArcGIS Online</td>
<td>Kyle Wikstrom - Pro-West &amp; Associates, Inc.</td>
<td>Beginner</td>
<td>Hands On</td>
</tr>
<tr>
<td>9 Web AppBuilder for ArcGIS: Knowing Your Options</td>
<td>Chad Nunemacher - Houston Engineering</td>
<td>Advanced</td>
<td>Hands On</td>
</tr>
<tr>
<td>10 Intermediate Collector for ArcGIS</td>
<td>Chris Pouliot and Mike Tronrud - MN.IT @ DNR</td>
<td>Intermediate</td>
<td>Hands On</td>
</tr>
<tr>
<td>11 High Accuracy Mapping with ESRI's Collector</td>
<td>Roger Schultz - Frontier Precision</td>
<td>Beginner</td>
<td>Hands On</td>
</tr>
<tr>
<td>12 ArcGIS Server: Administration and Advanced Topics</td>
<td>Justin Hansen - WSB &amp; Associates, Inc.</td>
<td>Advanced</td>
<td>Lecture</td>
</tr>
<tr>
<td>13 Parcel Fabric 601 - Advanced Parcel Fabric</td>
<td>Frank Conkling and Brian Kelly - Panda Consulting</td>
<td>Advanced</td>
<td>Hands On</td>
</tr>
<tr>
<td>14 Intro to ArcGIS Online</td>
<td></td>
<td>Beginner</td>
<td></td>
</tr>
</tbody>
</table>
Awards Committee
June Board of Director's Report

1. Polaris and Lifetime nomination deadline is June 30

2. Committee annual meeting is July 21

3. Polaris and Lifetime recommendations will be presented to Board of Directors at August 17 meeting

Mark Kotz
Met Council
The MN GIS/LIS Consortium Board contracted with Ewald to provide some options for a minor change to the current organization logo. Below are the 4 options that Ewald has provided and the current logo.

Please review these options for discussion at the June Board meeting.

MN GIS/LIS Logo Options

Option A

Option B

Option C

Option D

Current Logo

Current Logo
Please find the attached quotation for your forthcoming term. Keeping your term current may entitle you to exclusive benefits, and if you choose to discontinue your coverage, you will become ineligible for these valuable benefits and services.

If your quote is regarding software maintenance renewal, visit the following website for details regarding the maintenance program benefits at your licensing level:

All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your coverage at a later date.

Please note: Certain programs and license types may have varying benefits. Complimentary User Conference registrations, software support, and software and data updates are not included in all programs.

Customers who have multiple copies of certain Esri licenses may have the option of supporting some of their licenses with secondary maintenance.

For information about the terms of use for Esri products as well as purchase order terms and conditions, please visit:

If you have any questions or need additional information, please contact Customer Service at 888-377-4575 option 5.
Quotation

Date: 06/10/2017  Quotation Number: 25794491  

Send Purchase Orders To:
Environmental Systems Research Institute, Inc.
380 New York Street
Redlands, CA 92373-8100
Attn: Pete Bennett

Please include the following remittance address on your Purchase Order:
Environmental Systems Research Institute, Inc.
File #54630
Los Angeles, CA 90074-4630

Minnesota GIS/LIS Consortium
1000 Westgate Dr Ste 252
Saint Paul MN  55114-8679
Attn: Heather Bergen-Albrecht

Phone: 763-494-6387
Customer Number: 516310
For questions regarding this document, please contact Customer Service at 888-377-4575.

Item  Qty  Material#  Unit Price  Extended Price

10  1  157053  100.00  100.00

Start Date: 09/09/2017
End Date: 09/08/2018

Item Subtotal  100.00
Estimated Taxes  7.63
Total USD  107.63

DUNS/CEC: 06-313-4175  CAGE: 0AMS3

Quotation is valid for 90 days from document date.

Any estimated sales and/or use tax has been calculated as of the date of this quotation and is merely provided as a convenience for your organization’s budgetary purposes. Esri reserves the right to adjust and collect sales and/or use tax at the actual date of invoicing. If your organization is tax exempt or pays state taxes directly, then prior to invoicing, your organization must provide Esri with a copy of a current tax exemption certificate issued by your state’s taxing authority for the given jurisdiction.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

Issued By: Pete Bennett    Ext: 2063

To expedite your order, please reference your customer number and this quotation number on your purchase order.
IF YOU WOULD LIKE TO RECEIVE AN INVOICE FOR THIS MAINTENANCE QUOTE YOU MAY DO ONE OF THE FOLLOWING:

- RESPOND TO THIS EMAIL WITH YOUR AUTHORIZATION TO INVOICE
- SIGN BELOW AND FAX TO 909-307-3083
- FAX YOUR PURCHASE ORDER TO 909-307-3083
- EMAIL YOUR PURCHASE ORDER TO Service@esri.com

REQUESTS VIA EMAIL OR SIGNED QUOTE INDICATE THAT YOU ARE AUTHORIZED TO OBLIGATE FUNDS FOR YOUR ORGANIZATION AND THAT YOUR ORGANIZATION DOES NOT REQUIRE A PURCHASE ORDER.

If there are any changes required to your quotation, please respond to this email and indicate any changes in your invoice authorization.

If you choose to discontinue your support, you will become ineligible for support benefits and services. All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your support coverage at a later date.

The items on this quotation are subject to the terms of this quotation and of your signed agreement with Esri, if applicable. If no such agreement covers any item, then Esri’s standard terms and conditions found at http://www.esri.com/legal/software-license apply to your purchase of that item. Federal government entities and government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri’s GSA Federal Supply Schedule. Acceptance of this quotation is limited to the terms of this quotation. State and local government entities in California or Maryland buying under the State Contract are also subject to the terms and conditions found at http://www.esri.com/legal/supplemental-terms-and-conditions. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri’s offerings.

In order to expedite processing, please reference the quotation number and any/all applicable Esri contract number(s) (e.g. MPA, ELA, SmartBuy, GSA, BPA) on your ordering document.

By signing below, you are authorizing Esri to issue a software support invoice in the amount of USD____________ plus sales tax, if applicable.

Please check one of the following:

_____ I agree to pay any applicable sales tax.

_____ I am tax exempt. Please contact me if Esri does not have my current exempt information on file.

_________________________________  ______________________________
Signature of Authorized Representative  Date

_________________________________  ______________________________
Name (Please Print)  Title