MN GIS/LIS Consortium
Meeting Agenda
March 21, 2019
10:00 am – 12:00 pm Board Meeting

Type of Meeting: 2019 Board of Directors Business Meeting

Meeting Location: Ewald Conference Center 2nd floor, Suite 252
Ewald, 1000 Westgate Drive, St. Paul, MN 55114
https://stlouiscountymn.webex.com/join/stovernr access code 925 469 950
or call in at 1-240-454-0887

Meeting Facilitator: John Nerge, Board Chair

Invitees: Attend Call Out Attend Call Out
Past-Chair: Gerry Sjerven ☐ ☐ ☐ Private Sector: Sharvari Sangle ☐ ☐ ☐
Chair-Elect, Rebecca Foster ☐ ☐ ☐ Local Government: John Studtmann ☐ ☐ ☐
Treasurer: Alison Slaats ☐ ☐ ☐ Higher Education: Jason Menard ☐ ☐ ☐
Secretary: Leah Sperduto ☐ ☐ ☐ At-Large: Tanya Mayer ☐ ☐ ☐
Conf Chair: Aaron Menza ☐ ☐ ☐ State Government: Jessica Schuler ☐ ☐ ☐
Conf Chair-Elect: Katie Rossman ☐ ☐ ☐ MnGEO Ex-Officio: Dan Ross ☐ ☐ ☐
Past Conf Chair: Jared Hovi ☐ ☐ ☐ MnGAC Ex-Officio: Ryan Stovern ☐ ☐ ☐

I. Call to order Nerge

II. Roll call Nerge

III. Approval of Meeting Agenda & Committee Reports Nerge

IV. Review action items & Approval of minutes from last meeting Sperduto

V. Reviews & Approval of February Treasurer’s report Slaats

VI. Open Issues/New business
   a) 2019 Conference update Menza
      • GitHub account Sjerven/Nerge
      • Azure update Sperduto
   b) 2020 Conference update Sjerven/Menza
   c) Member Survey Studtmann/Nerge
   d) Standard meeting items Nerge

VII. Adjournment

Next meeting Monday, April 22nd, 10:00am-2:00pm in St Cloud
Committee Business Summary Reports

a) Awards                             Mark Kotz
b) Communication                     Mike Dolbow
c) Conference                         Aaron Menza
d) Website                            Gerry Sjerven
e) Education                          Jason Menard
f) Executive                          Gerry Sjerven, John Nerge
g) Finance                            Alison Slaats
h) Future Conference                  Gerry Sjerven
i) Spring Workshops 2019              Kate Carlson, Peter Wiringa
j) Workshop Cloud Hosting Services    Tami Maddio
k) ArcGIS Online                      Nerge
Treasurers Report for March Meeting, 2019
Date of Report: 3/18/2019
Prepared by: Alison Slaats

Account Status as of February 28, 2019

<table>
<thead>
<tr>
<th>Account</th>
<th>Balance</th>
<th>Previous</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$99,295.88</td>
<td>$104,630.60</td>
<td>Affinity Checking Account</td>
</tr>
<tr>
<td>Reserve Fund</td>
<td>$45,317.67</td>
<td>$45,310.34</td>
<td>Affinity Savings Account</td>
</tr>
<tr>
<td>Other Assets</td>
<td>$3,500.00</td>
<td>$3,500.00</td>
<td>Prepaid expenses, Inventory, undeposited funds</td>
</tr>
<tr>
<td>Accounts Receivable</td>
<td>$445.00</td>
<td>$1,480.00</td>
<td>Unpaid invoices owed to GIS/LIS</td>
</tr>
<tr>
<td>Accounts Payable</td>
<td>($908.45)</td>
<td>($3,966.15)</td>
<td>Unpaid bills owed by GIS/LIS</td>
</tr>
<tr>
<td>Balance</td>
<td>$147,650.10</td>
<td>$150,954.79</td>
<td></td>
</tr>
<tr>
<td>Scholarship Fund</td>
<td>$0.12</td>
<td>$11,327.90</td>
<td>Affinity savings account</td>
</tr>
<tr>
<td>Investment Account *</td>
<td>$87,736.24</td>
<td>$73,037.88</td>
<td>Schwab Managed Portfolio</td>
</tr>
<tr>
<td>Subtotal</td>
<td>$87,736.36</td>
<td>$84,365.78</td>
<td></td>
</tr>
<tr>
<td>Total Assets</td>
<td>$235,386.46</td>
<td>$235,320.57</td>
<td>Total Assets</td>
</tr>
</tbody>
</table>

Income
- $7.70 - Interest Earned ($16.90)

Total Income for Month = $7.70
Total Income YTD = $616.90

Expenses

Expense
- $199.08 - Food/Catering ($199.08)
- $20.90 - Credit Card Charges ($20.90)
- $11,328.86 - Scholarship Award ($11,328.86)
- $4.40 - Postage and Delivery ($6.99)
- $1,000.00 - Association Management ($2,000.00)
- $50.00 - Telephone ($100.00)
- $0.45 - Office Supplies/Photocopies ($0.45)
- $92.17 - Insurance ($184.34)

Total Expense for Month= $12,695.86
Total Expense YTD = $13,950.62

Notes
- Transfer from Scholarship Fund to Charles Schwab Scholarship Investment Fund was made in February ($11,328.86).
- Use of electronic signature for checks began after review by Executive team.
1. 35 Volunteers

2. Conference Theme/Logo Competition
   a. 5 Submissions
   b. Voting Ends 3/23/19

3. Subcommittee Reports
   a. Keynote Speakers
      i. Wednesday – Education Committee
      ii. Thursday - TBD
      iii. Friday – Kenny Blumenfeld
   b. Pre-Conference Workshops – Tami Maddio/Leah Sperduto
      i. Survey ended 3/15 – 98 Responses
   c. Conference Sessions – Brandon Keinath/Rebecca Foster
      i. CFP deadline is 5/3
      ii. 1 submission as of 3/12
   d. K-12 – Scott Freburg/Jason Menard
   e. Facilities – Aaron Menza
      i. Site visit in April to finalize room configurations
   f. Technology – Gerry Sjerven/Aaron Menza
      i. Monitors are reserved
   g. Conference Web Map – Hannah Hutchins/Peter Wiringa
      i. Github Account
   h. Entertainment – Aaron Menza/Jared Hovi
      i. Tuesday Happy Hour
         1. Green Mill is reserved
      ii. Wednesday Happy Hour
         1. Red Carpet is reserved
      iii. Thursday Beer Tasting
         1. Kelly Inn – Waiting to hear back
         2. Marriott – May not allow us to serve beer. More follow-up to do.
      iv. Discount Cards – No Discount Cards this year. St. Cloud COC will be on site for questions and will have coupons available
   i. Fun Run – Geoff Maas
      i. Permit has been submitted; waiting for final approval
   j. Social Media/Communication – Mike Dolbow
   k. Awards – Awards Committee
   l. User Groups – Darryl Holman
      i. Reaching out to the user groups to feel out interest
   m. Higher Education
      i. Mentor Program – Hannah Hutchins
1. Combining efforts with the Education Day GeoMentor Meet-up
   i. Scholarship/Poster Competition – Jason Menard
   ii. Student Assistants – Molly Shoberg
   iii. Geolounge – Aaron Menza/Sarah Ewald
   n. Vendors – Carly Adams/Jon Schwichtenberg
      i. Prospectus has been reviewed and has been sent to E-Wald to be finalized
   p. Door Prizes – Heidi Gaedy

4. **Subcommittee Tasks/Timeline Notes**

5. Important Dates
   - Exhibitor/Sponsor Prospectus Released: March 8th
   - Logo Competition Voting Ends: March 23rd
   - CFP Submission Deadline: May 3rd
   - Content for Brochure Due to Ewald: June 3rd
   - Exhibitor/Sponsor Early Registration Deadline: June 17th
   - Registration Opens: July 10th
   - Program Content Due to Ewald: August 9th
   - Proofing Mobile App: September 6th – 13th
   - Early Bird Registration Closes: September 9th
   - Mobile App Goes Public: September 16th
   - Online Registration Closes: September 27th
   - Conference: October 2nd – 4th

6. Meeting Schedule
   - March 26th at 11:00 am
   - April 9th at 11:00 am
   - April 22nd – Site Visit in St. Cloud
   - May 7th at 11:00 am
   - May 21st at 11:00 am
   - June 4th at 11:00 am
   - June 18th at 11:00 am
   - July 2nd at 11:00 am
   - July 16th at 11:00 am
   - July 30th at 11:00 am
   - August 13th at 11:00 am
   - August 27th at 11:00 am
   - September 10th at 11:00 am
   - September 24th at 11:00 am
   - October 8th at 11:00 am – Tentative Post Conference Meeting