

AGENDA
MN GIS/LIS Consortium Board
Thursday, January 16th, 2014
10:00 a.m. to 12:00 a.m. Board Meeting

Location: Ewald Consulting – 1000 Westgate Drive, Lower Level Conf. Room, St. Paul, MN 55114

To: **2014 GIS/LIS Consortium Board Members:**

Board of Directors

Adam Snegosky – Chair

Vacant – Chair (outgoing)

Ben Verbick – Past Chair

Heather Albrecht – Chair-Elect

Kyle Chester - Treasurer

Catherine Hansen – Secretary

Greta Bernatz – Higher Education

Stacey Stark – Higher Education (outgoing)

Scott Freburg – At-Large

Heather Bergen – At-Large (outgoing)

Bart Richardson – State Government

Jennifer Ward – Private Sector

Michelle Trager - Local Government

Derek Lorbiecki – Conference Chair (outgoing)

Kitty Hurley – Conference Chair

Geoff Maas – Conference Chair - Elect

Ex-Officio Members

Gerry Sjerven – MnGAC

Dan Ross – MnGeo

From: Adam Snegosky, Chair-Elect

If you are unable to attend or will be late to this meeting, please call Adam @ 651-269-1136 or send an e-mail to: adam.snegosky@co.washington.mn.us

Agenda

Additions/Approval of Agenda

Secretary's Report, Review of Action Items & Approval of Minutes

Treasurer's Report, Approval of Reports

Snegosky

Hansen

Chester

Action Items\New Business

- Introductions Snegosky
- Fall Conference Final Report Lorbiecki
- Spring Workshop Update Trager
- New Website Release Sjerven
- Board Essentials Training Ewald – Paul Hanscom
- GITA Verbick
- Governor's Commendation Verbick/Snegosky
- K-12 GIS Training for Teachers Freburg
- February Meeting Date – Friday Feb 21st??? Snegosky
- Round Robin regarding Ewald Snegosky
 - Issues in General
 - Any Ewald issues for the next monthly follow-up request from Scott

Committee Business and Summary Reports

Note: an oral report not required but Board approval is required for all submitted reports.

Individual reports are assembled into a single document for quick review on our Portal for the specific board meeting month.

- | | |
|-----------------------------------------|----------------|
| • Awards Committee | Kotz |
| • Conference Committee | Hurley |
| • Education Committee | Stark |
| • Database/Web Committee | Richardson |
| • Communications/Social Media Committee | Rader |
| • Outreach Committee | Hackett |
| • Spring Workshop | Trager/Stovern |
| • Scholarship Committee | Stark |
| • Statewide Community Advisory Body | Gjerven |
| • MnGeo Update | Rader |
| • Networking Event Planning Committee | Schrader |

Conference call instructions:

Dial 1-866-394-4146

Participant code: 11191230#

Board Chair: 11172589#



Minnesota GIS/LIS Consortium
1000 Westgate Drive
Suite 252
Saint Paul, MN 55114
www.mngislis.org

Committee Reports – January 2014

Awards (Mark Kotz & Ben Verbick)

- No report this month

Conference (Derek Lorbiecki)

- Regular Board Meeting Agenda Item

Database/Web (Gerry Sjerven & Bart Richardson)

- Regular Board Meeting Agenda Item

MnGeo (Ross)

- The Department of Natural Resources has released updated wetland map data for 13 counties in east-central Minnesota, encompassing the Twin Cities metropolitan area. The data can be accessed via the Data Deli and is available via an interactive [mapping application](#).
- New wetland map data - [press release](#)
- The DNR has released a new, one-of-a-kind website that employs extensive mapping resources to help users locate hunting lands, state parks and forests and a wide range of other recreational areas is now available on mobile devices such as phones and tablets, the Minnesota Department of Natural Resources announced.
- The Recreation Compass now accessible via mobile devices and can be accessed at the DNR [mobile site](#) Recreation Compass - [press release](#)
- With funding made available through the Clean Water, Land and Legacy Amendment a collaborative effort between the Minnesota Pollution Control Agency, the Minnesota Geospatial Information Office (a program of MN.IT Services), and the Minnesota Department of Natural Resources identifying the altered waters in Minnesota was recently completed. The results represent the first comprehensive baseline of stream channel conditions in the state of Minnesota. The results indicate that 49.6% of stream miles in Minnesota have been altered by humans, a higher percentage than previously thought by watershed professionals.
- Altered Waters - [press release](#)
- Data and poster - [map](#)

Geospatial Advisory Councils

- No report this month

Communications and Outreach (Kitty Hurley & Ben Verbick)

- No report this month

Spring Workshops (Michelle Trager)

- Our first meeting of the year was Monday, January 13, 2014.
- We selected co-chairs for the committee: Ryan Stovern from Lake County and Michelle Trager from Rice County.
- Workshops will be held at the University of Minnesota on May 22, 2014.
- We are exploring the possibility of offering workshops from remote sites like Duluth and Mankato also on the same day.
- We are working on a 2014 Workshop Survey for spring and fall workshops.
- Our next meeting will be Monday, February 10, 2014 from 11am to 12pm via phone conference.

Finance Committee (Kyle Chester)

- No report this month

Networking Event Planning (Sarah Schrader/Joshua Gumm)

- No report this month

Education and Scholarship (Stacey Stark)

Scholarship Committee

- No Committee Meetings were held Oct-Dec.
- Stacey is working on a timeline and updated to-do list for the Board to keep in its records to assist the incoming scholarship chair with scholarship related activities. I will get this to Greta by the February meeting
- Kyle Chester moved the scholarship money as we discussed. The money is at Charles Schwab - Managed Portfolio Solution. We chose the balanced strategy using ETFs, which creates opportunities to take advantage of the up markets, while trying to avoid the big downs. We have \$30k at Schwab, and I believe a bit more than \$10k in the savings account (no change from before).

Mn GIS/LIS K-12 Education Committee

- No Committee Meetings were held Oct-Dec
- The K-12 Education Committee is currently not a formal committee; the status of this committee will need to be discussed.
- There was great interest in the K-12 panel at the Fall Conference from Mn GIS/LIS members. Our ad hoc committee of interested persons (Stacey Stark, Scott Freburg, Dan Ross, Alan Laumeyer, Ryan Stovern, Molly Keinath, Brandon Keinath, Catherine Hansen – to name a few that have been involved) and informally met.
- There was good Mn GIS/LIS Consortium representation at GeoFest 2013 at MacCalester College October 12: four committee members staffed the Mn GIS/LIS table. Mn GIS/LIS members Scott Freburg, Len Kne, Chris Pouliot and Jackie Brost additionally taught workshops at GeoFest.

- Mn GIS/LIS Consortium has committed to assist with K-12 teacher workshops on July 14. At least two user groups (SE and NE) have had discussions about hosting a workshop and developing materials for this event.

Mn GIS/LIS Higher Education Committee

- No Committee Meetings were held Oct-Dec
- The GIS jobs panel was a huge success at the Fall Conference. There was a lot of good feedback from students. Thanks to Sarah Schrader, Chad Martini, Heather Bergen, Kody Thurnau, and Tim Loesch for great presentations. The mentoring program was bigger again this year, with 10 mentors and 10 mentees participating. However, there was an issue with both mentors and mentees signing up and then not showing up. (about 3 people). There is still a lot to do before the conference related to the Mentoring program, geolounge schedule, and a new webpage for Students and Young professionals.
- Stacey is working on a timeline and updated to-do list for the Board to keep in its records to assist the incoming higher education related activities (mentoring, poster competition, and student employment panel).
- We did gain a few additional posters this year with the open student poster competition (separate from the Community College competition) for \$100 prize. However, this proved to be very confusing in poster set-up, so we need to pay more attention to the poster session planning before the conference.

Minnesota GIS/LIS Consortium
Treasurers Report for December, 2013
Date of Report: 01/16/2013
Prepared by: Kyle Chester

Account Status as of 12/31/2013

Account	Balance	Description
General Fund	31,345.07	Affinity Checking Account
Reserve Fund	35,116.63	Affinity Savings Account
Accounts Receivable	1,050.00	Unpaid invoices
Other Assets	4,500.00	Prepaid expenses, Inventory, undeposited funds
Accounts Payable	10,774.32	Unpaid bills
Balance	\$61,237.38	Total Assets
Income	1,232.11	Conference registration refund
Expenses	18,779.36	See check detail
Scholarship Fund	\$11,273.20	Affinity savings account
Investment Account	\$30,000.00	Initial Investment

Treasurer Comments:

- Profit sharing is in the expenses
 - Although this may be adjusted as it has not been finalized
- \$671.40 has not been moved to scholarship
- Need to find what 'Other Income' is
 - Razoo in deposit detail

December 2013

	Dec 13	Jan - Dec 13
Ordinary Income/Expense		
Income		
4180 · Fundraising	910.11	910.11
4320 · Sponsorship Income	270.00	2,470.00
6300 · Spring Workshop Registrations	0.00	17,541.00
7300 · Fall Conference Registrations	0.00	107,565.20
7301 · Fall Conference Exhibitors	0.00	17,050.00
8042 · Interest Income	3.94	69.25
8112 · Product Revenue	0.00	1,093.00
8850 · Other Income	48.06	48.06
Total Income	1,232.11	146,746.62
Gross Profit	1,232.11	146,746.62
Expense		
4117 · Food/Catering	1,575.09	2,816.56
5181 · Gift Items/Promotional Items	0.00	750.15
6117 · Food & Beverages	0.00	2,614.60
6125 · Honoraria	0.00	3,600.00
6160 · Design & Printing	0.00	64.67
6183 · Travel/Lodging	0.00	732.00
6213 · Miscellaneous Supplies	0.00	65.30
7040 · Administrative Fees	10,358.81	35,358.81
7090 · Supplies and Equipment	643.80	17,620.12
7115 · Facility Rental	0.00	10,796.06
7117 · Food Service	0.00	21,156.80
7125 · Honorariums	1,800.00	7,958.00
7150 · Mail Service and Postage	388.58	862.81
7160 · Design and Print	0.00	4,617.10
7173 · Special Event	0.00	720.00
7181 · Entertainment/Awards/Gift Items	1,893.68	4,439.59
7183 · Travel & Lodging	1,003.49	1,351.33
7213 · Misc Supplies, Copying, & Print	0.00	99.00
8036 · Student Competition Awards	63.61	4,363.61
8041 · Credit Card Charges	27.00	2,997.20
8110 · Meeting Expenses	109.65	1,848.59
8140 · Miscellaneous	0.00	178.95
8150 · Postage and Delivery	0.00	57.18
8172 · Tax Preparation	0.00	775.00
8173 · Association Management	833.33	9,066.65
8174 · Website	0.00	6,030.00
8176 · Rent/Storage	0.00	40.32
8178 · Telephone	82.32	1,368.17
8212 · Office Supplies/Photocopies	0.00	616.89
Total Expense	18,779.36	142,965.46
Net Ordinary Income	-17,547.25	3,781.16
Net Income	-17,547.25	3,781.16