

**AGENDA**  
**MN GIS/LIS Consortium Board**  
**Friday, January 18<sup>th</sup>, 2013**  
**10:00 a.m. to 12:00 p.m. Board Meeting**

**Location:** Ewald Consulting – 1000 Westgate Drive Suite 252, St. Paul, MN 55114  
**Conference Room A – South entrance (UEL overhang)**

To: **2013 GIS/LIS Consortium Board Members:**

**Board Directors**

**Joshua Gumm - Chair**  
**Ben Verbick – Past Chair**  
**Adam Snegosky– Chair-Elect**  
**Kyle Chester - Treasurer**  
**Catherine Hansen - Secretary**  
**Stacey Stark – Higher Education**  
**Heather Bergen – At-Large**  
**Bart Richardson – State Government**  
**Jennifer Ward – Private Sector**  
**Michelle Trager - Local Government**

**Derek Lorbiecki – Conference Chair**  
**Kitty Hurley– Conference Chair-Elect**

**Ex-Officio Members**

**Gerry Sjerven – MnGAC**  
**Dan Ross – MnGeo**

From: Joshua Gumm, Chair

If you are unable to attend or will be late to this meeting, please call Josh @ 612-803-7598 or send an e-mail to: [jgumm@co.scott.mn.us](mailto:jgumm@co.scott.mn.us)

**AGENDA**

Introductions	All
Approval of Agenda / Additions to Agenda	Gumm
Secretary’s Report, Approval of Minutes	Hansen
Treasurer’s Report, Approval of Reports	Geurts
• Review and approve December Treasurer’s Report	

**Action Items\New Business**

- |   |             |
|---|-------------|
| • Approval of Committee Reports                                       | Gumm        |
| • Directors’ and Officers’ Insurance Update                           | Gumm        |
| • Annual Financial Report   | Geurts      |
| • Spring Workshop Update  | Trager      |
| • Strategic Retreat Meeting   | Gumm        |
| ○ February 15 <sup>th</sup> at LOGIS                                  |             |
| • Conflict of Interest form   | Gumm        |
| • 2012 Annual Report Document   | Gumm        |
| • Round Robin regarding Ewald   | Gumm        |
| ○ Issues in general   |             |
| ○ Any Ewald issues for the next monthly follow-up request from Scott? |             |
| • “10 Fundamentals” Executive Board Presentation                      | Ewald staff |

### **Committee Business and Summary Reports**

Note: an oral report not required but Board approval is required for all submitted reports.

*Individual reports are assembled into a single document for quick review on our Portal for the specific board meeting month.*

- |   |            |
|---|------------|
| • Awards Committee                      | Kotz       |
| • Conference Committee                  | Lorbiecki  |
| • Education Committee                   | Stark      |
| • Database/Web Committee                | Richardson |
| • Communications/Social Media Committee | Rader      |
| • Outreach Committee                    | Hackett    |
| • Spring Workshop                       | Trager     |
| • Scholarship Committee                 | Stark      |
| • Statewide Community Advisory Body     | Gjerven    |
| • MnGeo Update                          | Ross       |
| • Networking Event Planning Committee   | Schrader   |

Conference call instructions:

Dial 1-866-394-4146

Participant code: 11191230#

Board Chair: 11172589#



Minnesota GIS/LIS Consortium  
1000 Westgate Drive  
Suite 252  
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[www.mngislis.org](http://www.mngislis.org)

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## Committee Reports – January 2013

### Awards (Mark Kotz)

- No report this month.

### Conference (Derek Lorbiecki)

- No report this month

### Database/Web (Bart Richardson)

- No report this month.

### MnGeo

[Twin Cities 2012 spring imagery](#): Natural-color 1-foot orthoimagery was flown for the Minneapolis-St. Paul urban area in late March and early April 2012 as part of the USGS's Urban Areas program. It is available online via WMS.

[Updated school district maps](#) for school year 2012-13, created by the MN Dept. of Education, are online.

### Communication Committee

[Pilot for new blog](#): We're waiting for a mngislis.org-style domain to help us avoid blocking of the current blog site that is intended to replace the Mn GIS/LIS News.

### Geospatial Advisory Councils

Neither council has met since the last report.

- [State Government Council](#): The next meeting is February 6.
- [Statewide Council](#): The next meeting is February 20.

### Outreach (Blaine Hackett)

- No report this month

### Spring Workshops (Sarah Schrader, Michelle Trager)

The Spring Workshop Committee met on January 14<sup>th</sup> to discuss the upcoming Spring Workshops. Michelle Trager agreed to be the chair of the committee. The group discussed partnering with the Free and Open Source Software for Geospatial (FOSS4G) group and holding the workshops on May 21, 2013, the day before the FOSS4G North American Conference in Minneapolis. Partnering could result in more classes in open source software instructed by open source experts. Possible venues for the workshops are the University of Saint Thomas and the University of Minnesota. The next meeting is scheduled for February 11<sup>th</sup>.

### **Networking Event Planning (Sarah Schrader)**

The Networking Events planning committee met on January 14<sup>th</sup>. The purpose of this committee is to plan and host networking events outside of the annual fall conference. After a lot of brainstorming, committee members are tentatively looking at hosting at least three networking events this year. To help cover some or all of the costs for these events, the committee will be soliciting companies to sponsor events in 2013. The next committee meeting will be on February 11<sup>th</sup> at 1pm at Ewald.

### **Higher Education (Stacey Stark)**

Stacey has been contacting schools to get updated information. After one more attempt for some of the schools, the newest information will be formatted and sent to Gerry to put on the website. Stacey is consulting other committee members about the website information format.

### **Scholarship (Stacey Stark)**

- No report this month

### **Finance Committee (Kari Geurts)**

- See Treasurer's report

### **Research Committee (Sarah Schrader)**

- No report this month

**Minnesota GIS/LIS Consortium**  
**Treasurers Report for December, 2012**  
**Date of Report: 1/18/2013**  
**Prepared by: Kari Geurts**

Account Status as of 12/31/2012

<b>Account</b>	<b>Balance</b>	<b>Description</b>
General Fund	\$34,504.42	Affinity Checking Account
Reserve Fund	\$35,081.54	Affinity Savings Account
Accounts Receivable	\$0.00	Unpaid invoices
Other Assets	\$5,500.00	Prepaid expenses, Inventory, Undeposited funds
Accounts Payable	\$15,501.58	Unpaid bills
<b>Balance</b>	<b>\$59,584.38</b>	<b>Total Assets</b>
Income	\$74.18	Registrations, donations and interest
Expenses	\$15,542.16	See check detail
Scholarship Endowment	\$39,145.04	Affinity savings account

**Treasurer Comments:**

On 1/14/2013 asked Amanda to move \$2,094.00 to the Scholarship fund from the General fund as action item from the last board meeting.

I included a report on the funds transferred from the General fund to the Scholarship fund for the year in the December financial folder.

Checked with Amanda about the insurance change from the conference Thursday night event and we were reimbursed \$275.00 on Oct 24<sup>th</sup>.

On 1/14/2013 asked Amanda to change the code from Meeting expense (8110) to Event grant (8060) for the Goodhue County check for \$329.82. The Buca di Beppo charge of \$627.34 stayed coded to Meeting expense because there is was no code for the Scholarship budget yet.

Income of \$67.98 was donated to GIS/LIS on MN Give day. Should this amount be transferred to the Scholarship fund?

The charge for Administrative fees (7040) was big \$15,728.51 but this includes the Ewald profit sharing and the credit card charges that were coded in error to 8041 last month.

Income:

Other Income (8850)	\$67.98
Reserve Fund Interest	\$2.98
Scholarship Fund Interest	\$3.22
<b>Total</b>	<b>\$74.18</b>

Expenses:

Administrative Fees (7040)	\$15,728.51
Teleconference (7178)	\$313.18
Facility Rental (7115)	\$9,549.71
Credit Card Charges (8041)	-\$2,070.94
Postage/Delivery	\$8.91
Management Fee	\$700.00
Website	\$1,110.00
Rent/Storage	\$4.38
Telephone (8178)	-\$263.18
Office Supplies/Photocopies	\$11.30
<b>Total</b>	<b>\$15,542.16</b>