

AGENDA
MN GIS/LIS Consortium Board
Friday, March 15th, 2013
10:00 a.m. to 12:00 p.m. Board Meeting
Location: Ewald Consulting – 1000 Westgate Drive Suite 252, St. Paul, MN 55114

To: **2013 GIS/LIS Consortium Board Members:**

Board Directors

Joshua Gumm - Chair
Ben Verbick – Past Chair
Adam Snegosky– Chair-Elect
Kyle Chester - Treasurer
Catherine Hansen - Secretary
Stacey Stark – Higher Education
Heather Bergen – At-Large
Bart Richardson – State Government
Jennifer Ward – Private Sector
Michelle Trager - Local Government

Derek Lorbiecki – Conference Chair
Kitty Hurley– Conference Chair-Elect

Ex-Officio Members

Gerry Sjerven – MnGAC
Dan Ross – MnGeo

From: Joshua Gumm, Chair

If you are unable to attend or will be late to this meeting, please call Josh @ 612-803-7598 or send an e-mail to: jgumm@co.scott.mn.us

AGENDA

Introductions	All
Approval of Agenda / Additions to Agenda	Gumm
Secretary's Report, Approval of Minutes	Hansen
Treasurer's Report, Approval of Reports	Chester
• Review and approve January's Treasurer's Report	

Action Items\New Business

• Approval of Committee Reports	Gumm
• Spring Workshops Update & Budget Approval	Trager
• Conference Planning Committee Update	Lorbiecki
• Event Grant Request – Southeastern MN GIS Users Group	Schrader
• Networking Committee Update & Budget Approval	Gumm/Schrader
• Directors' and Officers' Insurance Update	Gumm
• 2012 Annual Report Document	Verbick
• By-laws & Policy Manual Updates	Verbick
• Ewald Contract Proposal	Snegosky/Gumm
• Fund Allocation for Paul Ellarby's Facilitation Services	Gumm
• Scholarship Endowment Discussion	Gumm
• Communication to members	Sjerven
• Committee & Chairs(s) Clarification	Gumm

- February Retreat Review/Next Steps Gumm
- Round Robin regarding Ewald Gumm
 - Issues in general
 - Any Ewald issues for the next monthly follow-up request from Scott?

Committee Business and Summary Reports

Note: an oral report not required but Board approval is required for all submitted reports.
Individual reports are assembled into a single document for quick review on our Portal for the specific board meeting month.

- | | |
|---|------------|
| • Awards Committee | Kotz |
| • Conference Committee | Lorbiecki |
| • Education Committee | Stark |
| • Database/Web Committee | Richardson |
| • Communications/Social Media Committee | Rader |
| • Outreach Committee | Hackett |
| • Spring Workshop | Trager |
| • Scholarship Committee | Stark |
| • Statewide Community Advisory Body | Gjerven |
| • MnGeo Update | Rader |
| • Networking Event Planning Committee | Schrader |

Conference call instructions:
 Dial 1-866-394-4146
 Participant code: 11191230#
 Board Chair: 11172589#



Minnesota GIS/LIS Consortium
1000 Westgate Drive
Suite 252
Saint Paul, MN 55114
www.mngislis.org

Committee Reports – March 2013

Awards (Mark Kotz)

- No report this month.

Conference (Derek Lorbiecki)

- Regular Board Meeting Agenda Item

Database/Web (Bart Richardson)

- No report this month.

MnGeo

NSGIC mid-year conference: Dan Ross attended the National States Geographic Information Council meeting in late February and noted the following hot topics at the national level ([slides](#) are online for these and other topics):

- NSGIC's "Transportation for the Nation" initiative - Map 21 legislation ("Moving Ahead for Progress in the 21st Century")
- Statewide Addressing
- Homeland Security
 - National Guard preparedness and capabilities
 - [National Information Sharing Consortium](#) – new for emergency management sector
- USGS focus for the next several years will be topography mapping and elevation
- Data Sharing
 - Licensing and liability
 - Free data – is it really free?
- FirstNet – LTE for the emergency management sector
- NextGen 911
- 2020 Census - Building partnerships now for local/state data sharing

Esri Master Purchase Agreement: Allows local and regional government to purchase products at reduced prices.

Spring orthophotos: Flights to cover the central and northwest areas of the state are planned for Spring 2013 and 2014 (the northwest was originally scheduled for 2015, but has been moved forward). AeroMetric has been selected as the vendor. Collaborative buy-ups are being finalized, likely with 8 partners. Updated information will soon be available [here](#).

[LiDAR update:](#)

- Final phase of LiDAR data is becoming available. Blocks 1 and 2 are online; see the [status map](#) for anticipated availability of Blocks 3-5.

- The Duluth area was reflowed after the Spring 2012 floods. See [map](#) of area covered and estimated dates of availability.
- New tools are available from NRCS for hydrologic and topographic analyses of LiDAR data; two webinars demonstrate how to use them. See U of M [Water Resources Center website](#) for details.

2012 fall imagery from DNR has been added to [MnGeo's WMS service](#); see [map](#) of area covered in central MN.

Communication Committee

- No Report this Month

Geospatial Advisory Councils

- [State Government Council](#) met February 6. The main topics were: guidance for committees and workgroups; legislative session update; Esri Master Purchase Agreement; state government IT geospatial optimization; Geospatial Technical Committee; MnGeo's project priorities. See [meeting minutes](#) for details.

No more State Government Council meetings will be scheduled pending the outcome of the proposed legislation to dissolve this council (due to formation of the Geospatial Technical Committee).

- **Geospatial Technical Committee:** This new MN.IT committee is responsible for:
 - Approving state agency geospatial policies, standards and planning initiatives
 - Approving exceptions to geospatial policies and standards
 - Recommending plans for transforming state agency-level geospatial operations and extending the technology to a broader community of customers
 - Overseeing the development and maintenance of a stable enterprise-level funding strategy for geospatial operations

Dan Ross (MnGeo) chairs the group; Robert Maki (DNR) is co-chair. For remaining members, see the [Statewide Council update](#) (p. 2).

- [Statewide Council](#): The council's Feb. 20 meeting was cancelled – see [info updates](#) provided. The next meeting is May 29.

Outreach (Blaine Hackett)

- No report this month

Spring Workshops (Sarah Schrader, Michelle Trager)

- Regular Board Meeting Agenda Item

Networking Event Planning (Sarah Schrader/Joshua Gumm)

- Regular Board Meeting Agenda Item

Higher Education (Stacey Stark)

- No report this month

Scholarship (Stacey Stark)

- No report this month

Finance Committee (Kyle Chester)

- See Treasurer's report

Minnesota GIS/LIS Consortium
Treasurers Report for February, 2013
Date of Report: 03/13/2013
Prepared by: Kyle Chester

Account Status as of 02/28/2013

Account	Balance	Description
General Fund	29,999.72	Affinity Checking Account
Reserve Fund	35,087.21	Affinity Savings Account
Accounts Receivable	0.00	Unpaid invoices
Other Assets	5,500.00	Prepaid expenses, Inventory
Accounts Payable	(14,422.53)	Unpaid bills
Balance	\$56,164.40	Total Assets
Income	405.85	Registrations, donations and interest
Expenses	784.96	See check detail
Scholarship Endowment	\$41,245.61	Affinity savings account

Treasurer Comments:

- Will be settling accounts payable this month. Past due bills from teleconference, printing, association management, and profit sharing.
 - Lowering cash balance in General Fund; however, this is inline with previous years
 - Total accounts payable through 3/15/2013 \$15,415.11
- Meeting expenses are primarily from February Retreat lunches, realizing on March Report
- Is the \$400 Sponsorship Income in the correct location?

Income:

Sponsorship Income	400.00
Reserve Fund Interest	2.69
Scholarship Fund Interest	3.16
Total	\$405.85

Expenses:

Credit Card Charges (8041)	18.00
Meeting Expenses (8110)	0.00
Postage/Delivery (8150)	1.23
Management Fee (8173)	700.00
Rent/Storage (8176)	0.00
Telephone (8178)	54.38
Office Supplies/Photocopies (8212)	11.35
Total	\$784.96

GIS/LIS Event Grant Request Form - 2013

**Name of Event: Southeastern MN GIS Users Group Meeting
Thursday, May 16th, 2013 – 9:00am-1:00pm**

Contact:

Sarah Schrader – Steering Committee Member
509 West 5th Street, Red Wing, MN 55066
651-385-3193 (phone)
651-385-3098 (fax)
Sarah.schrader@co.goodhue.mn.us

Purpose of Event:

Celebrating 10 years since the users group was re-established in February 2004. To help celebrate 10 years of networking and collaboration, the users group Steering Committee is requesting financial assistance for lunch, refreshments, and door prizes for the anniversary meeting.

Users Group Overview:

The users group was originally formed in 1998 but discontinued after only a couple of meetings. Since 2004, the group has been meeting on a mostly quarterly basis. Regular meeting locations depend on the agency hosting the meeting but the locations generally switch around to various parts of the region. The group usually has at least one meeting in the Rochester area each year because of its central location within our region. Currently, there are over 100 members in the email distribution list. Members are generally from the 11 county Southeastern MN region but our group is open to all GIS students and professionals.

Where and when will the event be held:

Thursday, May 16th, 2013 from 9:30am-12noon with lunch/networking from 12noon-1pm. The meeting will be held at the Dodge County Administration building in Mantorville, MN.

Anticipated target audience:

Our group averages 19 attendees at our quarterly meetings but we expect to have a higher attendance, closer to 40 people, due to the special occasion.

Proposed Budget:

Lunch and refreshments. Please see attached sheet which includes our proposed budget for this event.

We are requesting an event grant of up to \$350.

Goodhue County will be paying upfront for the lunch and meeting refreshments. If this event grant request is approved, we would like a letter from the Consortium Board Chair stating that Goodhue County will be reimbursed by the Consortium based on the final receipts and up to the amount approved. The Goodhue County Treasurer's Office will need this letter before they will allow staff to pay for the

lunch and refreshments. This letter can be sent to Sarah Schrader – 509 West 5th Street, Red Wing, MN 55066 or sent via email at sarah.schrader@co.goodhue.mn.us.

Briefly describe how you plan to acknowledge the Consortium at your sponsored event:

The users group has both a website and a group page on LinkedIn and plans on advertising this meeting event and recognizing the Consortium as the sponsor on both of these sites. We will also thank the Consortium at the event and have a poster or other signage at the event. A representative from the Consortium board is welcome to attend to talk briefly with users group members about the mission of the Consortium and upcoming events.

Users Group Website: <http://semngis.weebly.com/index.html>

Users Group LinkedIn Page: <http://www.linkedin.com/groups/Southeastern-MN-GIS-Users-Group-4146797>

Remember that if you receive funds, you must write a newsletter article for the Consortium about this event.

One of the Steering Committee members will submit a newsletter article after the event.

- Shawn Gertken – Wabasha County
- Leanne Knott – City of Red Wing
- Ryan Moore – Rochester Public Utilities
- Sarah Schrader – Goodhue County
- Michelle Trager – Rice County
- Dave Wavrin – Owatonna Public Utilities

Have we received funding in the past from the Consortium? Yes. August 2012. We requested funds for a special summer meeting held at the Cascade Meadows facility in Rochester. This event was a great success with a record number of people in attendance.

Southeastern Minnesota GIS Users Group - Meeting on May 16th, 2013

Draft Budget

Refreshments

Description	Fee	Amt	Total
Sheet cake - Decorated for 10year anniversary	\$50	1	\$ 50.00
Coffee cake	\$ 6.99	2	\$ 13.98
Donuts/Rolls	\$ 1.30	30	\$ 39.00
Orange Juice	\$ 6.99	2	\$ 13.98
TOTAL			\$ 116.96

Lunch

Description	Fee	Amt	Total
Pizza* - various types	\$ 15.00	8	\$ 120.00
Pop/Water*	\$ 1.00	40	\$ 40.00
Delivery person tip		1	\$ 20.00
TOTAL			\$ 180.00

Other

Description	Fee	Amt	Total
Door Prizes			\$ 25.00
GRAND TOTAL:			\$ 321.96

*Exact cost per pizza is not known at this time. Final costs will depend on the pizza vendor selected and number of attendees for the meeting. Number of beverages needed is not known at this time. The Steering Committee will send out a survey to group members to track how many plan to attend the event and stay for lunch.

Spring Workshop Update

March 15, 2013

The 2013 MN GIS/LIS Consortium Spring Workshops will be held in collaboration with the FOSS4G North American Conference on May 21st at the University of Minnesota on the Minneapolis campus.

15 half day workshops and 1 full day workshop will be offered. The list includes several open source workshops. Registration is scheduled to open next week.

Workshop	Instructor(s)	Organization
Introduction to ArcGIS Server 10	Josh Gumm	Due North Mapping Consultants
Using ArcGIS Online & ArcGIS for iOS/Android	Josh Gumm	Due North Mapping Consultants
Introduction to GIS Using ArcGIS 10.1	David Brandt	Washington County
Intermediate Tips/Tricks into ArcMap Layer Properties and Labeling	Catherine Hansen	University of Saint Thomas
Intro to Editing (ArcView 10)	Rebecca Cooper	Rowekamp and Associates
Making Web Google Mashups and More	Mike Dolbow	MNIT
ModelBuilder II: Making Models More Useful	Terese Rowekamp	Rowekamp and Associates
GeoMoose Setup and Operation	Bob Basques	City of Saint Paul
Introduction to PostGIS	Paul Ramsey	OpenGeo
Introduction to QGIS	Randy Hale	North River Geographic
Introduction to GeoServer	Sam Smith and Mike Pumphrey	OpenGeo
Using GeoKettle ETL	Paul Wickman	Flat Rock Geographic
Javascript Web Map Development with Leaflet and d3.js	Andrew Shepard	Houston Engineering
Using OpenStreetMap Data and TileMill to Make Beautiful Web Maps	Tom MacWright	MapBox
OpenLayers Application Development	Sam Smith and Andreas Hocevar	OpenGeo
Introduction to GeoNode	Ian Schneider and David Winslow	OpenGeo