

AGENDA
MN GIS/LIS Consortium Board
Thursday, August 15th, 2013
10:00 a.m. to 12:00 a.m. Board Meeting
Location: Ewald Consulting – 1000 Westgate Drive, Room 1, St. Paul, MN 55114

To: **2013 GIS/LIS Consortium Board Members:**

Board of Directors

Vacant - Chair

Ben Verbick – Past Chair

Adam Snegosky – Chair-Elect

Kyle Chester - Treasurer

Catherine Hansen - Secretary

Stacey Stark – Higher Education

Heather Bergen – At-Large

Bart Richardson – State Government

Jennifer Ward – Private Sector

Michelle Trager - Local Government

Derek Lorbiecki – Conference Chair

Kitty Hurley – Conference Chair-Elect

Ex-Officio Members

Gerry Sjerven – MnGAC

Dan Ross – MnGeo

From: Adam Snegosky, Chair-Elect

If you are unable to attend or will be late to this meeting, please call Adam @ 651-269-1136 or send an e-mail to: adam.snegosky@co.washington.mn.us

Agenda

Additions/Approval of Agenda

Secretary's Report, Review of Action Items & Approval of Minutes

Treasurer's Report, Approval of Reports

Snegosky

Hansen

Chester

Action Items\New Business

- Your Membership Transition
- Conference Update
- Approval of 2013 Award Winners
- Changes to Awards
- GISP Form Letter
- New Consortium Merchandise
- Board Meeting Schedule
- Round Robin regarding Ewald
 - Issues in General
 - Any Ewald issues for the next monthly follow-up request from Scott

Sjerven

Lorbiecki

Kotz

Kotz

Richardson

Snegosky

Snegosky

Snegosky

Committee Business and Summary Reports

Note: an oral report not required but Board approval is required for all submitted reports.
Individual reports are assembled into a single document for quick review on our Portal for the specific board meeting month.

- | | |
|---|------------|
| • Awards Committee | Kotz |
| • Conference Committee | Lorbiecki |
| • Education Committee | Stark |
| • Database/Web Committee | Richardson |
| • Communications/Social Media Committee | Rader |
| • Outreach Committee | Hackett |
| • Spring Workshop | Trager |
| • Scholarship Committee | Stark |
| • Statewide Community Advisory Body | Gjerven |
| • MnGeo Update | Rader |
| • Networking Event Planning Committee | Schrader |

Conference call instructions:

Dial 1-866-394-4146

Participant code: 11191230#

Board Chair: 11172589#



Minnesota GIS/LIS Consortium
 1000 Westgate Drive
 Suite 252
 Saint Paul, MN 55114
www.mngisli.org

Committee Reports – August 2013

Awards (Mark Kotz & Ben Verbick)

- Regular Board Meeting Agenda Item

Conference (Derek Lorbiecki)

- Regular Board Meeting Agenda Item

Database/Web (Gerry Sjerven & Bart Richardson)

The database committee met at Ewald on Thursday, July 18.

Kathie Pugaczewski presented Ewald’s transition plan for migrating our website and database from Affiniscap to YourMembership (attached). The general plan is to prepare for the transition between now and the fall conference, and then execute the transition after the conference.

Kathie also gave an overview of the YourMembership (YM) database interface functions and the various website design options we have. The YM membership management app appears to be slightly more robust than Affiniscap. Gerry will review the various YM templates and functions available to us (<http://www.yourmembership.com/branding/layouts.aspx>) and will recommend a couple for the board to choose from.

One nice feature of YM is the ability for us to add our own fields into the database. This will enable us to do our fine tuning for specific needs, such as tracking GISP attributes.

Based on the GISP application – the following attributes will be added to the database:

GISP Attributes	
Board Member	Year
	Position
Conference Participation	Year
	Presentation
	Poster display
Conference Attendance	Year
Awards	Year
	Type
	Polaris
	Lifetime
Optional:	
Workshop	Year
	Session
	Workshop Name
	Workshop Teacher

MnGeo

- No report this month

Geospatial Advisory Councils

- No report this month

Communications and Outreach (Kitty Hurley & Ben Verbick)

- No report this month

Spring Workshops (Sarah Schrader, Michelle Trager)

- No report this month

Networking Event Planning (Sarah Schrader/Joshua Gumm)

- No report this month

Education (Stacey Stark)

Mn GIS/LIS K-12 Education Committee

No Committee Meetings were held July – August

The K-12 workshop Mn GIS/LIS Consortium co-hosted with MDE at St Cloud State University on July 31 was a success. Here is the summary I sent to the group working on the workshop and the Mn GIS/LIS committee of how I see Mn GIS/LIS connecting to K-12 Educators – based on conversations at the workshop.

1. **participate in GEOFEST (Oct 12 this year), don't expand Mn GIS/LIS conference (not a good time for teachers)
2. use <http://www.getstem-mn.com/> to connect GIS professionals to educators (GIS professionals may connect in on another theme)
3. participate in development of ONE website with links to technical help, lesson plan help, data, mentors, ideas (collaborate with MDE)
4. one time presentations aren't always as useful as a project based experience that spans over time and builds relationships
5. technology resources are sometimes a barrier, especially in more rural schools
6. ready to use GIS datasets for local project areas are needed

Since the workshop, I have had a conversation with Sara Damons (MAGE) requesting that Mn GIS/LIS provide an additional hands-on GIS session. Mn GIS/LIS is registered as an exhibitor, and Len Kne (UM) has offered to teach a condensed version of USpatial's Web Mapping 101: Creating Online Maps on behalf of Mn GIS/LIS. The date is October 12, 2013 at Macalester College. The Panel on October 10 at the Mn GIS/LIS Conference (to discuss items above and others) has been confirmed.

“K-12 GIS Educator support developments and how to get involved“

Session 11 - Education I track, Thursday, October 10th, 1:30 pm to 3:00 pm

Moderator: Stacey Stark (or Dan Ross?)

confirmed: David Lanegran, Doug Paulson, Scott Freberg,

We are looking for 1-2 more panelists for this panel.

Mn GIS/LIS Higher Education Committee

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The GIS jobs panel is shaping up. There is still a lot to do before the conference related to the Mentoring program, geolounge schedule, and a new webpage for Students and Young professionals. We are going to encourage more posters from students with an additional student poster competition (separate from the Community College competition) for \$100 prize. They will submit their poster through the regular poster submission form on the website.

Scholarship (Stacey Stark)

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All schools except Bemidji State University have submitted names for the student scholarship competition. One student (graduate) from SCSU was awarded the student scholar, but declined to present. This was a problem last year to, we may want to consider how/if we can prevent this in the future. We have 6/11 abstracts from the students ready for the conference program. The students have been asked to register using the scholarship promo code.

We have judges for the competitions!

The Mn GIS/LIS Executive Board approved our proposal in June to move forward with a change in policy for use of the scholarship funds. Kyle and Stacey are working on the next steps to propose a plan to diversify the funds as described in this plan. No action has occurred yet.

Finance Committee (Kyle Chester)

- No report this month

Minnesota GIS/LIS Consortium
Treasurers Report for July, 2013
Date of Report: 08/15/2013
Prepared by: Kyle Chester

Account Status as of 07/31/2013

Account	Balance	Description
General Fund	15,578.56	Affinity Checking Account
Reserve Fund	35,101.91	Affinity Savings Account
Accounts Receivable	762	Unpaid invoices
Other Assets	5,575.00	Prepaid expenses, Inventory, undeposited funds
Accounts Payable	28.93	Unpaid bills
Balance	\$56,988.54	Total Assets
Income	512.75	Registrations, donations and interest
Expenses	7,345.23	See check detail
Scholarship Fund	\$41,262.86	Affinity savings account

Treasurer Comments:

-

8:33 AM
08/15/13
Accrual Basis

MINNESOTA GIS/LIS CONSORTIUM
Profit & Loss
July 2013

	<u>Jul 13</u>
Ordinary Income/Expense	
Income	
4320 · Sponsorship Income	0.00
6300 · Spring Workshop Registrations	-150.00
7301 · Fall Conference Exhibitors	650.00
8042 · Interest Income	12.75
	<hr/>
Total Income	512.75
	<hr/>
Gross Profit	512.75
Expense	
4117 · Food/Catering	0.00
6117 · Food & Beverages	0.00
6125 · Honoraria	0.00
6160 · Design & Printing	0.00
6183 · Travel/Lodging	0.00
6213 · Miscellaneous Supplies	0.00
7040 · Administrative Fees	6,250.00
7150 · Mail Service and Postage	0.00
7160 · Design and Print	0.00
7183 · Travel & Lodging	0.00
8041 · Credit Card Charges	205.78
8110 · Meeting Expenses	3.29
8150 · Postage and Delivery	2.53
8173 · Association Management	700.00
8174 · Website	0.00
8176 · Rent/Storage	4.56
8178 · Telephone	177.07
8212 · Office Supplies/Photocopies	2.00
	<hr/>
Total Expense	7,345.23
	<hr/>
Net Ordinary Income	-6,832.48
	<hr/>
Net Income	<u>-6,832.48</u>

July 19, 2013

GIS/LIS Database Committee report – Bart Richardson, committee chair

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Awards Committee Ideas and Suggestions for Board

8/7/2013

1. Consider Modifying 3rd Polaris Criterion

Polaris Criteria

- Significant contributions that have benefited our state and its citizens for at least five years. Contributions may be in almost any area: software design, data distribution, education, policy development, etc.
- Demonstrated leadership, energy, and creativity within and beyond one's normal job environment for the benefit of the greater GIS community.
- **Involvement with the MN GIS/LIS Consortium, such as a Board of Directors position, Conference Workshop presenter, or Newsletter article author.**

The Committee felt that the third Polaris criterion is viewed differently by different people. Most felt that it is important to have some involvement with the consortium as a minimum requirement (e.g. presenting at the conference), but that contributions to the mission and goals of the consortium and/or the geospatial community are what is really important. Most in the group felt that leading a consortium group was not more or less important than leading a GCGI group or another collaborative group that supports the geospatial community. The Committee is suggesting modifying this criterion accordingly. This might include

- Referencing the Consortium mission (“To develop and support the GIS professional in Minnesota for the benefit of our state and its citizens “)
- Stating that the mission should be interpreted broadly to include benefits to the GIS Community, etc.
- Remove Board of directors example
- Add more examples that support the mission but are not Consortium centric

2. Consider a Consortium Specific Award.

Consider a new award specifically about service to the Consortium as a way to recognize those with significant service to the Consortium but who do not otherwise fulfill the Polaris criteria in a significant way.

3. Tweak Polaris instructions to encourage more complete nominations.

Recommended Changes

Letters of nomination can be emailed to polaris-award@mngislis.org and must be received ~~by on or before~~ June 30. Nominations should be no longer than 3 pages total (including supporting testimonials) and ~~should must~~ include:

- An explanation of why the person should be honored with this award
- Details describing how the nominee meets each of the three award criteria listed above
~~Details specifically addressing the award criteria listed above~~
- At least two short testimonials from colleagues or other stakeholders corroborating the nomination

AUGUST 2013, Mn GIS/LIS Committee Reports

Scholarship Committee Report

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