

AGENDA
MN GIS/LIS Consortium Board
Thursday, November 21st, 2013
10:00 a.m. to 12:00 a.m. Board Meeting
Location: Ewald Consulting – 1000 Westgate Drive, St. Paul, MN 55114
AE Conf. Room – 2nd floor

To: **2013 GIS/LIS Consortium Board Members:**

Board of Directors

Vacant - Chair

Ben Verbick – Past Chair

Adam Snegosky– Chair-Elect

Kyle Chester - Treasurer

Catherine Hansen - Secretary

Stacey Stark – Higher Education

Heather Bergen – At-Large

Bart Richardson – State Government

Jennifer Ward – Private Sector

Michelle Trager - Local Government

Derek Lorbiecki – Conference Chair

Kitty Hurley– Conference Chair-Elect

Ex-Officio Members

Gerry Sjerven – MnGAC

Dan Ross – MnGeo

From: Adam Snegosky, Chair-Elect

If you are unable to attend or will be late to this meeting, please call Adam @ 651-269-1136 or send an e-mail to: adam.snegosky@co.washington.mn.us

Agenda

Additions/Approval of Agenda	Snegosky
Secretary’s Report, Review of Action Items & Approval of Minutes -September & October	Hansen
Treasurer’s Report, Approval of Reports -September & October	Chester

Action Items\New Business

- | | |
|---|-----------|
| • Fall Conference Update | Lorbiecki |
| • Future Conference Discussion <ul style="list-style-type: none">○ ESRI technology/help discussion | Hurley |
| • Board Elections | Snegosky |
| • Past Chair Position | Snegosky |
| • Credit Card Reader - Square Reader | Hurley |
| • Social Media Implementation <ul style="list-style-type: none">○ Open Facebook page and end Facebook group○ Start a Twitter Account (Handle: @MNGISLIS) | Hurley |
| • December\January Meeting | Snegosky |
| • Round Robin regarding Ewald <ul style="list-style-type: none">○ Issues in General○ Any Ewald issues for the next monthly follow-up request from Scott | Snegosky |

Committee Business and Summary Reports

Note: an oral report not required but Board approval is required for all submitted reports.

Individual reports are assembled into a single document for quick review on our Portal for the specific board meeting month.

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|---|------------|
| • Awards Committee | Kotz |
| • Conference Committee | Lorbiecki |
| • Education Committee | Stark |
| • Database/Web Committee | Richardson |
| • Communications/Social Media Committee | Rader |
| • Outreach Committee | Hackett |
| • Spring Workshop | Trager |
| • Scholarship Committee | Stark |
| • Statewide Community Advisory Body | Gjerven |
| • MnGeo Update | Rader |
| • Networking Event Planning Committee | Schrader |

Conference call instructions:

Dial 1-866-394-4146

Participant code: 11191230#

Board Chair: 11172589#



Minnesota GIS/LIS Consortium
1000 Westgate Drive
Suite 252
Saint Paul, MN 55114
www.mngislis.org

Committee Reports – November 2013

Awards (Mark Kotz & Ben Verbick)

- No report this month

Conference (Derek Lorbiecki)

- Regular Board Meeting Agenda Item

Database/Web (Gerry Sjerven & Bart Richardson)

- Regular Board Meeting Agenda Item

MnGeo (Ross)

LiDAR – the final touches are being put on the MnTOPO viewer and download tool for LiDAR. The team are working on developing the help documents that will be used with the application. A formal release is planned within the next month.

Minnesota Geospatial Commons - Release 1 of the Geospatial Commons has been completed. While this is not a public release, the new tool was rolled out to select group of individuals to obtain their feedback and input as to if the new tool is headed the correct direction. The new tool was well received by the group and comments were positive. Comments and input are being summarized and a series of yet to be answered questions will be submitted to the group for further input. Release 2 is currently scheduled for late February or early March.

2013 collect of Statewide Imagery - Imagery for the 2013 collect is coming in. That state recent received and provided QA/QC for the following areas/counties; Carlton, Clay, Itasca, White Earth Tribal Nation, Mahnommen, Mille Lacs, Wilkin. Several additional local partners have expressed interest in possible imagery collects. To assist folks with learning more about what the many vendors in this space offer, MnGeo has set up a series of vendor webinars for folks to participate in. Each vendor was provided a standard series of questions to respond to in their webinar session. The first webinar is with Google and occurs Thursday November 20th. For more details contact Chris Cialek at MnGeo

Geospatial Advisory Councils

- No report this month

Communications and Outreach (Kitty Hurley & Ben Verbick)

- No report this month

Spring Workshops (Michelle Trager)

- Did not meet, no report this month

Finance Committee (Kyle Chester)

- No report this month

Networking Event Planning (Sarah Schrader/Joshua Gumm)

- No report this month

Education (Stacey Stark)

- No report this month

Minnesota GIS/LIS Consortium
Treasurers Report for October, 2013
Date of Report: 11/21/2013
Prepared by: Kyle Chester

Account Status as of 10/31/2013

Account	Balance	Description
General Fund	67,118.35	Affinity Checking Account
Reserve Fund	35,110.76	Affinity Savings Account
Accounts Receivable	2,835.00	Unpaid invoices
Other Assets	4,500.00	Prepaid expenses, Inventory, undeposited funds
Accounts Payable	15,196.68	Unpaid bills
Balance	\$94,367.43	Total Assets
Income	28,038.71	Registrations, donations and interest
Expenses	69,843.62	See check detail
Scholarship Fund	\$11,271.31	Affinity savings account
Investment Account	\$30,000.00	Initial Investment

Treasurer Comments:

- Investment account is open and funded
- Most of the invoices from the conference are accounted for
 - Other than profit sharing
- Line items
 - Product revenue \$1,093.00 – Should this be scholarship?
 - Student Competition Awards \$4,300 – Should this be conference?
 -

October 2013

	<u>Oct 13</u>
Ordinary Income/Expense	
Income	
4320 · Sponsorship Income	0.00
6300 · Spring Workshop Registrations	0.00
7300 · Fall Conference Registrations	25,561.20
7301 · Fall Conference Exhibitors	1,425.00
8042 · Interest Income	4.51
8112 · Product Revenue	1,093.00
Total Income	<u>28,083.71</u>
Gross Profit	28,083.71
Expense	
4117 · Food/Catering	0.00
5181 · Gift Items/Promotional Items	750.15
6117 · Food & Beverages	0.00
6125 · Honoraria	0.00
6160 · Design & Printing	0.00
6183 · Travel/Lodging	0.00
6213 · Miscellaneous Supplies	0.00
7040 · Administrative Fees	6,250.00
7090 · Supplies and Equipment	16,976.32
7115 · Facility Rental	10,796.06
7117 · Food Service	21,156.80
7150 · Mail Service and Postage	0.00
7160 · Design and Print	4,034.62
7173 · Special Event	720.00
7181 · Entertainment/Awards/Gift Items	1,343.72
7183 · Travel & Lodging	247.27
7213 · Misc Supplies, Copying, & Print	0.00
8036 · Student Competition Awards	4,300.00
8041 · Credit Card Charges	1,284.51
8110 · Meeting Expenses	0.00
8150 · Postage and Delivery	4.55
8172 · Tax Preparation	775.00
8173 · Association Management	833.33
8174 · Website	0.00
8176 · Rent/Storage	4.56
8178 · Telephone	113.68
8212 · Office Supplies/Photocopies	253.05
Total Expense	<u>69,843.62</u>
Net Ordinary Income	<u>-41,759.91</u>
Net Income	<u><u>-41,759.91</u></u>