

MN GIS/LIS Consortium

Meeting Agenda

January 15, 2015

10:00 am – 12:00 pm

Type of Meeting: 2015 Board of Directors

Meeting Location: Ewald, 1000 Westgate Drive, St. Paul, MN 55114, Lower Level Conf. Room A

Dial in: 1-888-875-1833, Participant Passcode: 5696856553#

Meeting Facilitator: Heather Albrecht, Board Chair

Invitees: Past Chair: Adam Snegosky

Past Chair (Outgoing): Ben Verbick

Chair-Elect: Tami Maddio

Treasurer: Brian Udell

Treasurer (Outgoing): Kyle Chester

Secretary: Catherine Hansen

Higher Education: Greta Bernatz

At-Large: Scott Freburg

State Government: Zeb Thomas

State Government (Outgoing): Bart Richardson

Private Sector: Brandon Tourtelotte

Private Sector (Outgoing): Jennifer Ward

Local Government: Michelle Trager

Conference Chair: Gerry Sjerven

Conference Chair-Elect: Ryan Stovern

Past Conference Chair: Kitty Hurley

MnGAC Ex-Officio: Vacant

MnGEO Ex-Officio: Dan Ross

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|---|---------------|
| I. Call to order | Albrecht |
| II. Roll call & Introductions | Albrecht |
| III. Approval of meeting agenda | Albrecht |
| IV. Review action items & Approval of minutes from last meeting | Hansen |
| V. Review & Approval of Treasurers Report | Chester/Udell |
| VI. Open Issues/New business | |
| a) Welcome | Sjerven |
| b) Conflict of Interest forms | Albrecht |
| c) 2014 Fall Conference recap | Hurley |
| d) Nomination for Governor's Accommodation | Verbick |
| e) Approval of Consortium Blog | Hurley |
| f) Announcement | Hurley |
| g) Meeting times | Albrecht |
| VII. Adjournment | |

VIII. Committee Business Summary Reports

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|---|-------------------------------|
| a) Awards | Mark Kotz |
| b) Communication | Ben Verbick |
| c) Conference | Gerry Sjerven |
| d) Database | Bart Richardson/Gerry Sjerven |
| e) Education | Greta Bernatz/Scott Freburg |
| f) Executive | Heather Albrecht |
| g) Finance | Kyle Chester |
| h) Future Conference | Geoff Maas |
| i) Networking | Colin Lee |
| j) Scholarship | Greta Bernatz |
| k) Spring Workshops | Michelle Trager/Ryan Stovern |
| l) Website? Is this different from Database | |
| m) Ad Hoc, Utilities | Andy Schmidt |
| n) Ad Hoc, Governor's Commendation | Ben Verbick |

Minnesota GIS/LIS Consortium
Treasurers Report for December, 2014
Date of Report: 01/15/2015
Prepared by: Kyle Chester

Account Status as of 12/31/2014

Account	Balance	Description
General Fund	53,630.96	Affinity Checking Account
Reserve Fund	35,151.75	Affinity Savings Account
Accounts Receivable	2,215.00	Unpaid invoices
Other Assets	2,500.00	Prepaid expenses, Inventory, undeposited funds
Accounts Payable	18,435.43	Unpaid bills
Balance	\$75,062.28	Total Assets
Income	660.36	
Expenses	18,365.19	See check detail
Scholarship Fund	\$12,934.45	Affinity savings account
Investment Account	\$31,151.46	Schwab Managed Portfolio (as of 01/04/2015)

Treasurer Comments:

- Conference profit sharing charged this month
 - Requested a report on how the charge was calculated
- Brian and Kyle will work on budget for 2015
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Ordinary Income/Expense	
Income	
4180 - Fundraising	656.37
4320 - Sponsorship Income	0.00
5001 - Income from Fundraising Events	0.00
6300 - Spring Workshop Registrations	0.00
6310 - Honorariums Donated	0.00
7300 - Fall Conference Registrations	0.00
7301 - Fall Conference Exhibitors	0.00
8042 - Interest Income	3.99
8850 - Other Income	0.00
Total Income	<u>660.36</u>
Gross Profit	660.36
Expense	
4117 - Food/Catering	1,037.75
4181 - Gift/Promotional Items	-300.00
6115 - Facility Rental - SW	0.00
6117 - Food & Beverages	286.60
6125 - Honoraria	0.00
6183 - Travel/Lodging	-528.00
7040 - Administrative Fees	17,129.55
7090 - Supplies and Equipment	-4,573.80
7115 - Facility Rental	5,244.00
7117 - Food Service	0.00
7125 - Honorariums	2,000.00
7160 - Design and Print	-544.50
7173 - Special Event	-597.00
7181 - Entertainment/Awards/Gift Items	180.30
7183 - Travel & Lodging	-2,000.00
7213 - Misc Supplies, Copying, & Print	-73.20
8036 - Student Competition Awards	0.00
8041 - Credit Card Charges	9.00
8050 - Scholarship Award	0.00
8110 - Meeting Expenses	-257.33
8150 - Postage and Delivery	2.68
8160 - Printing and Reproduction	0.00
8172 - Tax Preparation	0.00
8173 - Association Management	916.67
8174 - Web Services	0.00
8176 - Rent/Storage	4.67
8178 - Telephone	50.15
8212 - Office Supplies/Photocopies	377.65
8230 - Insurance	0.00
Total Expense	<u>18,365.19</u>
Net Ordinary Income	<u>-17,704.83</u>
Net Income	<u><u>-17,704.83</u></u>