

AGENDA
MN GIS/LIS Consortium Board
Thursday, November 20th, 2014
10:00 a.m. to 12:00 a.m. Board Meeting
Location: Ewald Consulting – 1000 Westgate Drive Suite 252, St. Paul, MN 55114

To: 2014 GIS/LIS Consortium Board Members:

Board of Directors

Adam Snegosky – Chair
Ben Verbick – Past Chair
Heather Albrecht – Chair-Elect
Kyle Chester - Treasurer
Catherine Hansen – Secretary
Greta Bernatz – Higher Education
Scott Freburg – At-Large
Bart Richardson – State Government

Jennifer Ward – Private Sector
Michelle Trager - Local Government
Kitty Hurley – Conference Chair
Vacant – Conference Chair-Elect

Ex-Officio Members

Gerry Sjerven – MnGAC
Dan Ross – MnGeo

From: Adam Snegosky, Board Chair

If you are unable to attend or will be late to this meeting, please call Adam @ 651-269-1136 or send an e-mail to: adam.snegosky@co.washington.mn.us

Agenda

Additions/Approval of Agenda	Snegosky
Secretary's Report, Review of Action Items & Approval of Minutes	Hansen
Treasurer's Report, Approval	Chester
Committee Report, Approval	Snegosky

Action Items\New Business

- | | |
|--|----------|
| • Introduce Ashley Crunstedt – replacing Sheila as Ewald rep. | Snegosky |
| • Conference Wrap-up | Hurley |
| • Appointment of Conference Chair-Elect | Snegosky |
| • 2015 Board Elections | Albrecht |
| • Bemidji Conference Contract Negotiation 2017/2018 | Snegosky |
| • Summit Brewery Event | Snegosky |
| • Conference Planning Issues | Hurley |
| • December Meeting – Does Friday 12/19 work? | Snegosky |
| • Round Robin regarding Ewald | Snegosky |
| ○ Issues in General | |
| ○ Any Ewald issues for the next monthly follow-up request from Scott | |

Committee Business and Summary Reports

Note: an oral report not required but Board approval is required for all submitted reports.

Individual reports are assembled into a single document for quick review on our Portal for the specific board meeting month.

2014 Standing Committees

- Awards Committee
 - Communications, Outreach & Social Media
 - Conference Committee
 - Database & Web Committee
 - Education Committee
 - Executive Committee
 - Finance Committee
 - Future Conference Committee
 - Networking Committee
 - Scholarship Committee
 - Spring Workshop
- Kotz
Verbick
Hurley
Richardson/Sjerven
Bernatz/Freburg
Snegosky
Chester
Maas
Lee
Bernatz/Stark
Trager/Stovern

2014 Ad Hoc Committees

- Utilities Ad Hoc Committee
 - Governor's Commendation Ad Hoc Committee
- Verbick
Verbick

Ex-Officio Committees

- Statewide Community Advisory Body
 - MnGeo Update
- Gjerven
Rader

Conference call instructions:

Dial 1-888-875-1833

Participant code: 5696856553#

Board Chair: 8464166303#



Minnesota GIS/LIS Consortium
1000 Westgate Drive
Suite 252
Saint Paul, MN 55114
www.mngis.org

Committee Reports – November 2014

Awards (Mark Kotz & Ben Verbick)

- Did not meet this month, nothing new to report.

Communications & Outreach (Ben Verbick)

- Did not meet this month, nothing new to report.

Conference (Kitty Hurley & Geoff Maas)

- Update given at monthly board meeting.
-

Database & Web (Gerry Sjerven & Bart Richardson)

- No Report

Education (Greta Bernatz & Scott Freburg)

- The education committee did not meet this month.
- Scott Freburg and Greta Poser staffed a booth at GeoFest October 11th. This was a conference hosted by Macalester College for K-12 geography teachers. Many teachers seemed to like the idea of connecting with local GIS professionals to provide technology assistance and curriculum support related to GIS.

Executive (Adam Snegosky)

- The Executive Committee met to discuss issues with the event planning for the 2014 Conference
- Kitty and Geoff agreed to put a document together that will detail the issues.
- Dan and Heather volunteered to review the document with regards to the current Ewald Contract.

Finance (Kyle Chester)

- No Report this month

Future Conference (Geoff Maas)

- Update during regular board meeting.

Networking Event Planning (Colin Lee)

- **Fall/Winter** – Summit event. Summit event space is booked for Dec. 3rd.

Scholarship (Greta Bernatz)

- 11 students participated in the scholarship competition at the Conference.

- Certificates were mailed to students unable to attend the awards on Friday.
- Student participant names, contact information, and award amounts were sent to Sheila for generating the scholarship checks. The total amount awarded was \$4500 (\$1000 – 1st place graduate, \$500 – 2nd place graduate, \$800 – 1st place undergraduate, \$400 – 2nd place undergraduate, \$500 – 1st place community college, \$200 for each of the 6 additional participants, \$100 – 1st place open student poster)
- The committee is grateful for all the fundraising support during the conference.

Spring Workshops (Michelle Trager)

- Did not meet.

Utilities Interest Ad Hoc (Andy Schmidt)

- No Report this month

Governor's Commendation Ad Hoc (Ben Verbick)

- No report this month

MnGeo (Dan Ross)

- No report this month

Statewide Geospatial Advisory Councils (Gerry Sjerven)

- No report this month

Minnesota GIS/LIS Consortium
Treasurers Report for Sept, 2014
Date of Report: 11/20/2014
Prepared by: Kyle Chester

Account Status as of 09/30/2014

Account	Balance	Description
General Fund	106,937.44	Affinity Checking Account
Reserve Fund	35,142.89	Affinity Savings Account
Accounts Receivable	800.00	Unpaid invoices
Other Assets	13,945	Prepaid expenses, Inventory, undeposited funds
Accounts Payable	70.08	Unpaid bills
Balance	\$156,755.25	Total Assets
Income	75,103.85	
Expenses	65,631.13	See check detail
Scholarship Fund	\$12,931.49	Affinity savings account
Investment Account	\$30,756.69	Schwab Managed Portfolio

Treasurer Comments:

September 2014

	<u>Sep 14</u>
Ordinary Income/Expense	
Income	
4320 · Sponsorship Income	0.00
5001 · Income from Fundraising Events	0.00
6300 · Spring Workshop Registrations	0.00
6310 · Honorariums Donated	0.00
7300 · Fall Conference Registrations	70,230.00
7301 · Fall Conference Exhibitors	4,870.00
8042 · Interest Income	3.85
8850 · Other Income	0.00
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Total Income	75,103.85
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Gross Profit	75,103.85
Expense	
4117 · Food/Catering	0.00
5117 · Catering	0.00
6115 · Facility Rental - SW	0.00
6117 · Food & Beverages	0.00
6125 · Honoraria	0.00
6183 · Travel/Lodging	0.00
7040 · Administrative Fees	0.00
7090 · Supplies and Equipment	0.00
7115 · Facility Rental	6,000.00
7160 · Design and Print	544.50
7181 · Entertainment/Awards/Gift Items	564.20
8041 · Credit Card Charges	1,318.77
8050 · Scholarship Award	0.00
8110 · Meeting Expenses	15.96
8150 · Postage and Delivery	15.63
8160 · Printing and Reproduction	0.00
8173 · Association Management	916.67
8174 · Web Services	0.00
8176 · Rent/Storage	4.67
8178 · Telephone	56.42
8212 · Office Supplies/Photocopies	35.90
8230 · Insurance	0.00
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Total Expense	9,472.72
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Net Ordinary Income	65,631.13
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Net Income	<u><u>65,631.13</u></u>

Minnesota GIS/LIS Consortium
Treasurers Report for October, 2014
Date of Report: 11/20/2014
Prepared by: Kyle Chester

Account Status as of 10/31/2014

Account	Balance	Description
General Fund	80,183.04	Affinity Checking Account
Reserve Fund	35,145.87	Affinity Savings Account
Accounts Receivable	5,180.00	Unpaid invoices
Other Assets	2,500.00	Prepaid expenses, Inventory, undeposited funds
Accounts Payable	23,569.07	Unpaid bills
Balance	\$99,439.84	Total Assets
Income	26,220.98	
Expenses	82,535.39	See check detail
Scholarship Fund	\$12,932.49	Affinity savings account
Investment Account	\$30,756.69	Schwab Managed Portfolio

Treasurer Comments:

	<u>Oct 14</u>
Ordinary Income/Expense	
Income	
4320 · Sponsorship Income	0.00
5001 · Income from Fundraising Events	0.00
6300 · Spring Workshop Registrations	0.00
6310 · Honorariums Donated	0.00
7300 · Fall Conference Registrations	21,710.00
7301 · Fall Conference Exhibitors	670.00
8042 · Interest Income	3.98
8850 · Other Income	3,837.00
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Total Income	26,220.98
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Gross Profit	26,220.98
Expense	
4115 · Facilities Rental	2,623.82
4117 · Food/Catering	0.00
5117 · Catering	0.00
6115 · Facility Rental - SW	0.00
6117 · Food & Beverages	0.00
6125 · Honoraria	0.00
6183 · Travel/Lodging	0.00
7040 · Administrative Fees	6,316.83
7090 · Supplies and Equipment	10,468.13
7115 · Facility Rental	1,250.00
7117 · Food Service	35,063.88
7125 · Honorariums	5,600.00
7160 · Design and Print	7,612.13
7173 · Special Event	597.00
7181 · Entertainment/Awards/Gift Items	1,641.77
7183 · Travel & Lodging	2,840.11
7213 · Misc Supplies, Copying, & Print	228.16
8036 · Student Competition Awards	4,300.00
8041 · Credit Card Charges	2,142.01
8050 · Scholarship Award	0.00
8110 · Meeting Expenses	2.99
8150 · Postage and Delivery	13.61
8160 · Printing and Reproduction	0.00
8173 · Association Management	916.67
8174 · Web Services	510.00
8176 · Rent/Storage	4.67
8178 · Telephone	144.96
8212 · Office Supplies/Photocopies	258.65
8230 · Insurance	0.00
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Total Expense	82,535.39
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Net Ordinary Income	-56,314.41
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Net Income	<u><u>-56,314.41</u></u>