The meeting was called to order at 11:10 a.m. by Chair Bryant at Water’s Edge, Roseville, Minnesota. The Agenda was amended to reflect changes of reporting persons for E-Mail List Serve and Education/Outreach and was approved unanimously.

The Secretary's report, having been distributed previously by e-mail, contained no changes or updates and was approved unanimously.

The Treasurer’s Report: Laumeyer passed around the May Report showing a balance of $58,491.28. Further updates included: the Consortium’s corporate tax returns have been completed, but a bill has not yet been received; $22,000 was just received for the Spring Workshops, but there are still some outstanding bills and revenue. The Treasurer’s Report was approved unanimously.

Old Business:

- **Consortium Brochure Update**: Tabled

- **Sales Tax Exemption / Tax Lawyer**: Tabled.

- **1st Class Bulk Permit**: Yager spoke with Minuteman and they are available to do our direct mailing; however, this would mean we would be contracted to only this printing company. Yager and Laumeyer both reported making contacts with the Post Office and an organization regarding bulk permits and non-profit bulk permits. The non-profit bulk permit requires a formal application process and would need copies of our Letters of Incorporation, By-Laws, and tax number. Generally, the Consortium does three 1st class mailings a year. {Action Item: Yager will follow-up on the non-profit bulk mailing and Laumeyer will follow-up on post office bulk mailing.}

- **E-mail List Serve**: Sjerven reported it should be fairly easy to set up an e-mail list serve through the Consortium’s website. Most discussion centered around exactly how the e-mail list serve would be used. The Board decided the e-mail list serve would be used only to get Consortium-related information out to the GIS community quickly. A short 1-2 sentence e-mail would direct recipients to the Consortium’s website where they could link to the pertinent information. It was also decided to place an article in the upcoming Newsletter and also on the web explaining the new e-mail online option. It was suggested one way to increase the number of e-mail addresses would be to have the Board offer a Fall Conference door prize drawing for those including their e-mail address on their registration form. Currently, only 125 of the approximate 2,900 members in our database, reported their e-mail
addresses. {Action Item – Hansen will draft a Newsletter article explaining the new e-mail list serve.}

- **Science Museum Link**: Tabled.

**Committee / Subcommittee Reports:**

- **Web-Site**: Sjerven reported the website has a new layout and will send Board members the URL within the next day or so. Further discussion centered around Sjerven drawing a diagram of what the website looked like. {Gerry, I missed most of your talk when I went looking for the pizza. If you have anything you’d like added, please let me know.} Finally, anyone looking for hard copies of Fall Conference Abstracts should contact Yager.

- **Newsletter**: Yager passed around an updated sheet detailing Newsletter costs in 1999 and 2000. In the last Newsletter mailing, a postcard was included for all out-state recipients stating that in order to remain on the mailing list, they needed to update (if necessary) and return the card. Any out-state person not returning a card will be deleted from the database. Regarding the desktop publishing of the Newsletter: the DNR’s budget was not cut, as previously expected, and Ms. Glassel may not lose her position after all; however, she is still very interested in continuing to work on our Newsletter. Yager will meet with her next week to discuss further. The next Newsletter deadline is June 23rd. {Action Item: The Secretary will e-mail a reminder notice to the Board on Monday, June 19th.} Finally, Yager added some language to the Mailing List Agreement Form and requested a motion be made to include the new language. A motion was made to include new language at the end of the second bullet “… and not copied or distributed further.” and the following sentence at the end of the 2nd paragraph: “The mailing list is maintained for Consortium mailings only and is provided to others on an ‘as is’ basis.” Motion was approved unanimously.

- **Education / Outreach**: Hansen reported on the Sponsorship Application form she is currently working on. Copies were not available for the meeting but discussion centered around Hansen reading the document from her computer. Some minor changes were made to the eight (8) items recipients must respond to for possible sponsorship of their activity/event. {Action Item: Hansen will make changes and e-mail the document to all Board Members.}

  **Spring Workshops**: Foster passed around the preliminary Spring Workshop wrap-up budget (some expense/revenue items are still in progress) as well as recommendations for next year. The Spring Workshops 2000 netted $11,788.35 (at time of report) compared to 1999’s revenue of $2,359.36. There were also 9 polo-shirts and 1 hat sold for a total of $190.00 going to the scholarship fund.

- **Fall Conference**: Tabled.

- **Scholarship Report**: Ross passed around an updated Criteria sheet for review by the Board. Once the criteria is accepted, next steps include creating the Consortium Foundation, letters mailed to the Universities about the Scholarship Fund, and a special letter seeking corporate
sponsors. Discussion focused on minor changes to the criteria (and included in the Minute Archives). **A motion was made to accept the first page and one-half (up to “Other” heading) of the Criteria and to allow solicitation to begin.** The Motion was accepted with one member voting nay - felt the GPA requirement of 3.5 or greater was too high.

- **Governor’s Council Update:** Tabled.

**New Business:**

- There was no new business.

The **June** meeting is set for **Thursday, June 15, from 11:00 a.m. to 2:00 p.m. at St. Cloud State University, St. Cloud, MN, Stewart Hall, 3rd Floor** and will be hosted by Dr. Bixby (see directions and map below).

The **July** meeting has not yet been scheduled.

There being no other new business, the session adjourned at 2:30 p.m. The Board would like to thank Ms. Givens for provision of the facilities and arranging refreshments.

Respectfully submitted,

B. Kritzky, Secretary
June 5, 2000

Please check out the following websites for maps to St. Cloud State: [http://condor.stcloudstate.edu/campusmap/state.html](http://condor.stcloudstate.edu/campusmap/state.html) or [http://condor.stcloudstate.edu/campusmap/](http://condor.stcloudstate.edu/campusmap/)

You may park in P-lot, 15 minute visitor parking, while you pick up a parking permit in the Administrative Services Bldg.

From I-94 Southeast:
Take I-94 West to the St. Augusta exit #171 (McStop can be seen), travel County Road 75 to Clearwater Road, turn right, go to 10th Street, turn right, take 10th Street to 5th Avenue South, turn left at the light and travel to 8th Street (four-way stop) and take a right.

From the Northwest:
Either stay on I-94 East to the St. Augusta exit #171 or take the Highway 15 exit #167-B to the Holiday Inn, turn right, follow Division street (Highway 23) approximately three miles to the downtown St. Cloud area. From Division, take a right at 5th Avenue South, and travel to 8th Street (four-way stop) and take a left.

From Highway 10 or East 23:
Take the cloverleaf turn to the downtown area, cross the Mississippi River, turn left at the first light and follow the road signs to campus.

From 23 Southwest:
Follow Division Street to the downtown area, turn right on 5th Avenue South to 8th Street (four-way stop) and take a left.