GIS/LIS Consortium Board
Minutes
April 27, 2001

Present: Hansen, Kritzky, Knutson, Laumeyer Parson, Perreault (conference call), Verbick, Weisel, Yaeger, Sjerven,

Absent: Dickerson, Yapel, Craig,

The meeting was called to order at approximately 10:00 a.m. by Chair Hansen at the DNR facility in New Ulm, MN. No changes were made to the agenda.

The Secretary’s Report: There were no changes or additions made to the previously distributed minutes, the Secretary’s report was unanimously approved

The Treasurer’s Report: Laumeyer reported that the Spring Workshop bills had not yet been paid. The new balance was $102,114.74. A letter had been sent out to Agri Imagis again requesting $585.00 to cover the (insufficient funds) check they gave to the Consortium to pay for Conference Registration. No further action will be taken. Taxes are being processed by Peterson & Co. The cost will be approximately $400.00.

1. Old Business:

Management Companies: Laumeyer reported that the subcommittee will meet on April 1 at 9:30 to finish developing interview questions and plan the Board’s next steps concerning the management companies that submitted proposals. (Action) Subcommittee will report at the next Board meeting. Subcommittee - Yaeger, Laumeyer, Kritzky and Craig.

Info from Non-Profit mgmt firm: Parson reported that the NW MN Foundation requires a presentation from the GIS/LIS Consortium to apply for the Grant. The Grant dollars can be used to assist in paying accounting fees. The presentation should demonstrate how the GIS/LIS Consortium provides service to the GIS professionals in their region. A map was passed around that displayed where the attendees of the Fall Conference came from based on mailing address zip codes. (Action) The subcommittee of Parson and Verbeck will follow up.

Mileage Tax Deduction: The Board discussed the topic of mileage reimbursement. A decision was made to reimburse the current Board members at a rate of $.25 per mile with a cap of $500.00. There was discussion concerning promoting outstate participation and how mileage reimbursement may help encourage this. It was once again suggested that we find a central location each year based on current Board members.

2003 State Conference: Sjerven reported that the recommended site for the 2003 State Conference is presently the St. Paul Convention and Visitors Center. The Conference subcommittee met and now recommends to the Board that the fall Conference be moved to St. Paul in 2003 and to partner with ASPRS to host a National ASPRS and State GIS/LIS Conference. The details concerning the financial aspect of this move are yet to be worked through. There was some discussion concerning how to access computers for the workshops at this site.

The Board talked about the possibility of rotating the fall Conference every two years for future planning of conference sites. Those sites are to include Duluth, St. Cloud and the Twin Cities.

The St. Cloud Visitors Center had called to let the Board know they are very interested in working with the Consortium in the future. Yaeger suggested that we maybe consider rotating the conferences annually. (Action) Add a question to the fall conference surveys to see what the members prefer.
2. Committee / Subcommittee Reports:

2001 Fall Conference: Sjerven reported the Conference subcommittee will meet again May 4, 2001. 

Keynote and closing speakers - Sjerven reported that Anne Bancroft would cost upward of $10,000, National Geographic is being researched as well as the Coast Guard. Parson added GPS & Sailing and Hot Air Balloons to the list.

Workshops – There are 10 pc labs available at UMD. There can be 2 workshops held at the library with 30 pc’s in each room. Other nearby colleges have been contacted to get involved in the workshop planning and to use their facilities as well. There will be increased emphasis on providing hands on workshops. Call for papers – this will be limited to web form or US mail. The brochure was to be printed on July 30th and mailed out by May 14th. The management company will be mailing them out bulk from Duluth.

Website – updates are being made. Hansen requested sending out an e-mail request to members for input regarding potential “new” workshops. Verbeck volunteered to assist Sjerven.

Mailing list database – discussion centered about keeping the list in one central location. There was discussion again about instructors getting a copy of the mailing list and addresses for those that registered for their workshops. It was agreed a policy should be developed and adhered to. (Action) Sjerven will post an opportunity for registrants to state if they want their address shared with vendors on their registration form. (Action) It was agreed the fall conference survey should include a question concerning this for members to share their input. Hansen will follow up and report at the next Board meeting.


Spring Workshops: Weisel reported the Alexandria Workshops went well with attendees totaling 80 sessions. There was discussion concerning requesting the cd from Theresa that contains all the forms and letters used in conjunction with the Spring Workshops. It was also decided to determine which parts of the process could be reallocated to a management firm once we have one in place.

Scholarship Committee: Hansen and Weisel reviewed the letters Ross sent to us pertaining to the process underway to set up the Consortium’s Scholarship Foundation. (Action) Ross to report at the upcoming May meeting.

Web Site: Sjerven reported that he will be adding the Duluth info and links in May to expand for the 2001 Fall Conference. He also suggested the Scholarship applications could be posted as well.

Newsletter: Yaeger reported the Spring Newsletter had been delivered to Minuteman in pdf format. Tammy is still interested in doing the newsletter in the future. Yaeger was able to develop a cost summary based on the last newsletter printed for future reference. Articles need to be submitted by mid to late June for the next newsletter.

Governor’s Council Update: Next Governor’s Council meeting May 9th in Marshall, MN

3. New Business:

URISA Salary Survey – GIS salary survey is available at $69.00 for non-members. (Action) Board to request Craig to purchase a copy. Perrault and Hansen volunteered to check with Craig to get a summary.

Rental storage space – Kritzke reported the cost to rent a small storage space for miscellaneous items belonging to the GIS/LIS Consortium ranges between $45.00 to $60.00 per month. (Action) Yaeger volunteered to check with LMIC to see if there may be some available space there.

John Borchert – Yaeger indicated he will be submit an article in the upcoming newsletter about the recent death of Borchert. A motion was made and passed to send a check for the amount of $1000 to the John R. Borchert Map Library Endowment Fund on behalf of the GIS/LIS Consortium members.
Next Meeting: The next meeting will be held June 1, 2001 from 10:00 – 2:00 at the Borchert Library of Wilson library building.
Meetings to follow were tentatively set for the following dates and places. June 29 – Grand Rapids, July 27 – Bemidji.

There being no other new business, the meeting was adjourned at approximately 2:00 p.m.

Respectfully submitted,
Gloria Weisel, Secretary
May 25, 2001