Meeting called to order at 10:00 a.m.

**Attendance:**

**Board Directors**
- Steve Benson – Board Chair Elect
- Carla Coates – Treasurer
- Rebecca Foster – Board Chair
- Heidi Gaedy – Private Sector
- Kari Geurts – State Government
- Leanne Knott – At-Large
- Ben Richason – Higher Education
- Sarah Schrader – Secretary
- Stacey Stark – Conference Chair Elect
- Jeff Storlie – Conference Chair
- Jennifer Wittkopf, Local Government

**Ex-Officio Members**
- Josh Gumm – MnGAC
- Nancy Rader – MnGeo
- Sally Wakefield – Past Chair

**Committee Chairs (Non Board Members)**
- Al Laumeyer – Awards
- Chad Martini – Scholarship

**Minutes and Agenda**

**Agenda / Additions to Agenda**

Foster

**Agenda approved with no additions or modifications (Knott/Wittkopf)**

**September Meeting Minutes**

Foster

*September meeting action items reviewed, 9 of 17 items completed to date. Outstanding (or status unknown) items include:

- Discussion on conflict of interest (Foster)
- Discussion w/ Ewald re: Taxes (Foster)
- 909 Review Process w/ Ewald (Coates)
- Call executive committee mtg. to modify bylaws (Foster)
- Grant Form (Geurts)
- Bank fee research & discussion (Geurts)
- Clarification to Workshop Stipend Form (Wakefield)

*One modification to minutes (page 2) suggested by Nancy to change verbiage regarding Ex-Officio seat status.

**Minutes approved with above modification (Coates/ Richardson)**

**October Meeting Minutes**

Foster

*Short meeting topics were reviewed.

**Minutes approved (Knott/Wittkopf)**

**Treasurer’s Report**

Coates

**Report for September was reviewed and approved (Wittkopf/Stark)**

*Difference in Scholarship fund amounts between 2008 and 2009 was attributed to 5k being removed from scholarship fund instead of general fund. Fix pending finalization the 2009 conference budget numbers to verify the needed funds are available.

*Report for October was reviewed and tabled pending additional information on outstanding computer rental amount.

Coates: check on outstanding check amount and update numbers for approval as needed.
*Affiniscape and Web Administration (Gerry) fees to date were reviewed to determine remaining available funds for 2009 website updates/customizations. Fees to date are as expected and include Q4 2008 billings.
*Conference profit or loss numbers are currently unknown. A meeting is scheduled December 10th between Ewald, and select BOD (Storlie, Coates, pos. Foster) for final numbers review.

**Action Items\New Business**

**2009 Salary Survey Results**  Wittkopf

*Discussion regarding web posted Survey results included follow-up from Stark regarding changes to introduction. It was determined that the % of e-mails for survey completion was a more accurate number than “membership count” based on current database, so intro was left as is.
*List of those receiving discount (from promo) has been forwarded to Gerry, and Ewald, and certificates have been mailed to recipients.

*Wittkopf: Send List of folks receiving discount in 2010 to Stark.*

*Thank you was expressed from the board to Jen and those that participated in getting the survey done, for a job well done.*

**Fall Conference Review**  Storlie

*Overall Jeff reported a fun conference, and folks enjoyed being in Duluth.
*We had more than 500 registrants this year.
*Conference “hic-ups” were reviewed at lunch meeting by conference committee, the majority of who will return for next year’s conference.
*2009 consistent themes regarding feedback from evaluation forms included;
  * **Workshops**: issues with workshop internet connectivity, request for additional workshop materials/handouts, room temperature issues.
  * **Sessions**: confusion with order of sessions.
  * **Facility**: Issues with hearing speakers (awards luncheon in particular) and the need to make facility personnel accountable for fixing, keeping in mind dead spots. We discussed making an announcement next year/ and or implementing the idea of having folks raise hands when they cannot hear, so that the issues can be resolved right away. Room for Friday lunch was great!
  * **Food**: Not enough veggie options, but the pasta bar was a success!
  * **Entertainment**: Geo-geeks a hit! May need to consider carding, and or devise a way to deal with folks under 21 attending events where alcohol is served.
*Final #'s to be discussed at mtg. in December with Ewald.

**Website**  Sjerven

The following website related topics were discussed as follows;
  * **Jobs/Resume section**: There are two options for proceeding with what to do about this portion of the website; 1. Use Job Bank Lite as is – (which allows for quick approval of posted resumes, but does not include links or examples. Other customizations may be hard to incorporate here.) 2. Go back to the site we previously had, including links, examples, etc. that required review (20-25 min) of each resume. We discussed the benefits and fallback of each and decided a blend of these two might be the best option. Gerry will work on a customized solution that allows users to submit a 1 page .pdf resume, name and e-mail. And will also add an Archive
section for seeing examples of previous jobs/postings. In addition we will find a place to add back the links to other jobsites that were previously available.

*Search options: We discussed whether to implement a page search or entire site search. Group decided to move forward with full site search.

*ListServe: Discussed whether there was interest in this option as it is something that is also available. Decided not to proceed for now as we have other means (Facebook/Twitter) of sending correspondence. These mediums need managers however to keep them up to date.

*Events: Gerry needs help keeping the Events portion of the page up to date. This also needs to be assigned to people or committee for consistent review.

*Board(Retreat): Review website and devise committee “assignments” for keeping up to date. (Includes Events section of website and Facebook as discussed above).

*Ads: Implementing ads on the website still on the to do list. Plan to revisit in January.

Education

Richason

*Discussed where things are at in terms of this committee in particular with regards to re-structuring and re-naming. The board seat is currently a “Higher Ed” seat (and was so noted on the nomination form), however the committee is simply the Education committee. Decided, this is ok, as the committee can have any number of sub-committees with outside participation, and the focus of this committee is one that may shift over time.

*The suggestion was made to implement an Education track at the conference (Stark).

*The goal of putting resources on the web for educators was also briefly discussed.

NSGIC (Sept. 2010)

Craig

*Will informed the board that the NSGIC (National States Geographic Information Council) mtg. will take place next September (12th-16th) at the Marriott in Minneapolis. He explained the current goals of this organization and conference and put out the alert regarding timing (and proximity to fall conference) and call for volunteers. Ideas for a social evening activity, local speaker, or local guide resources (places to eat & things to do) are sought and being coordinated by Chris Cialek.

*To help keep track of NSGIC activities you may subscribe to their blog at:

http://www.hsgic.org/blog/

Consortium Goals

All

*This item was postponed to the December mtg. due to time constraints.

Holiday Party

Foster

*Don has kindly volunteered to host the annual holiday party on Friday December 18th at his home in Shoreview. Lunch and beverages will follow a short business meeting from 10-2 p.m. No call in number will be available for this meeting.

Foster: Confirm this date and send out directions.

**Meeting adjourned at 11:54 p.m. (Knott/Coates)