MN GIS/LIS Consortium
Meeting Minutes (APPROVED)
January 22, 2019
10:00 am – 12:00 pm Board Meeting

Type of Meeting: 2019 Board of Directors

Meeting Location: Ewald Conference Center 1st Floor, Conference Room A
Ewald, 1000 Westgate Drive, St. Paul, MN 55114
Join meeting in my Webex Personal Room

Meeting Facilitator: John Nerge, Board Chair

Invitees:

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<tr>
<th>Role</th>
<th>Attend</th>
<th>Call</th>
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<tr>
<td>Past-Chair: Gerry Sjerven</td>
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<td>Private Sector: Peter Smith</td>
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<td>Chair-Elect: Rebecca Foster</td>
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<td>Local Government: John Studtmann</td>
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<td>Treasurer: Alison Slaats</td>
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<td>Higher Education: Jason Menard</td>
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<td>Secretary: Leah Sperduto</td>
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<td>At-Large: Tanya Mayer</td>
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<td>Past Conf Chair: Jared Hovi</td>
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<td>State Govt: Jessica Schuler</td>
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<td>Conf Chair: Aaron Menza</td>
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<td>MnGEO Ex-Officio: Dan Ross</td>
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<td>Conf Chair-Elect: Katie Rossman</td>
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<td>MnGAC Ex-Officio: Ryan Stovern</td>
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<td>2018 Past Chair: Scott Freburg</td>
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<td>2018 Private Sector: Peter Smith</td>
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<td>2018 Past Conf Chair: Jane Mueller</td>
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<td>2018 State Govt: Zeb Thomas</td>
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<td>2018 Treasurer: Tim Loesch</td>
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I. Call to order

Nerge

Done 10:12 am Nerge

II. Roll call

Nerge

Done Nerge

III. Welcome and introductions

Nerge

Done

IV. Approval of Meeting Agenda & Committee Reports

Nerge

Motion to approve agenda and Committee Reports. Menard/Menza. Motions carried.

V. Review action items & Approval of minutes from last meeting

Sperduto

- From June: ACTION: Gerry - Need to write Thank you Notes from Spring Workshops*Working on– almost out

- From July: ACTION: Ryan reviewed the needs, currently we need to have someone available at the booth for the MSPS Conference (Feb 14/15) at Marriot. *Ryan may also need someone to
attend Friday and Thursday-possibly Loesch, Dan Ross will be there one of the days. *Tim and Dan are going

- From July: ACTION: Jason will connect with Stacey to determine how the G-Suite for use with web services options. Currently this is in EWALD’s management. *Tabled to 2019

- From July: ACTION: Scott is going to look at doing a “Board Review” soon, for self-reflection on board specific items*Ongoing, considering for Jan 2019 meeting-Leah will send action item to Nerge and Gerry for action.*Done

- From December: ACTION: Leah- confirm payment amount from Gerry *Done

Motion to approve December minutes. Mayer/Slaats. Motion carried.

VI. Review & Approval of December Treasurer’s report

Loesch

Motion to approve December Treasurer’s report. Thomas/Menza. Motions carried.

VII. Open Issues/New business

a. Welcome and Introductions

Nerge

b. Conflict of Interest Forms

Nerge

i. Complete as of today

c. 2019 Board Meeting Dates/Times

Nerge

i. Third Thursday/month seems to be working for most/all. We have typically been meeting mid-morning (10-noon). ACTION: Nerge will send out dates for these and get calendar events out.

ii. E-Announcement Draft Schedule

Sperduto/Nerge

d. 2019 Conference

Menza

i. Call for volunteers has about 25 volunteers.

ii. Logo competition is open for membership to submit logos

iii. Onsite program – possibility for going completely mobile; are there options for advertising on app? Something to consider-move discussion to retreat.

e. 2020 Conference location update

Menza/Sjerven

i. Proposal from Bemidji (summer) has since gone up.

ii. Will continue to keep conversation in smaller group, provide updates to larger group

f. MSPS Conference

Sjerven/Nerge

i. We’re registered for a booth

ii. Gerry will reach out to Dan/Tim, Ewald for banners etc.

iii. Dan/Tim will be there-Nerge can attend if necessary.

g. Consortium Sponsorship of Maptime

Stovern/Sjerven
i. Gerry contacted library and the library needs to be certain it is being used for the right purposes.

h. GIS Student Career Fair Booth (2/12/19) Sjerven/Nerge

  i. GISSO Event – the Student Organization at the UofM organizes a career fair every year. Typically GIS/LIS is at a booth to educate those attending and to promote volunteering and encourage membership participation.

    ii. ACTION: Gerry will ensure banners are ready to use for this GISSO and MSPS Feb 11

i. Web support contract Sjerven

  Motion to approve two year contract. Stovern/Mayer. Motion carried.

j. February retreat Nerge

  i. All day meeting to address topics to tackle for the year. Review mission. Review budgets and future conference items. Add time to discuss advertising for Conference.

  ii. City Hall in Brooklyn Park

k. Mission Statement Nerge

  i. Budget Loesch/Nerge

  ii. Audit Nerge

  iii. MN Consortium Brochure Sjerven

  iv. Committee signup Nerge

  v. Ewald conference presentation Nerge

    1. Request some clarity on what it is we want from them for presentation.

l. Board Shortlist Nerge

  i. Discussion: maybe add a “get to know me” or a personal note about individuals. Also making apps mobile friendly is a priority.

m. Additional Items:

  • G-Suite: is in place and available for use. Menard will make available for use and will discuss at the February meeting.

  • Networking: Spring, Fall and Curling- generally 3 events. Discussion: possibility that some of the events should be organized by the sub-committees rather than a committee specifically for “Networking” as all the events and committees should be networking and better equipped to make it happen more smoothly.

VIII. Adjournment

  Motion to adjourn. Studtmann/Menza. Motion carried @ 11:51 am.
Committee Business Summary Reports

a) Awards
   Mark Kotz

b) Communication
   Mike Dolbow

c) Conference
   Aaron Menza

d) Website
   Gerry Sjerven

e) Education
   Jason Menard

f) Executive
   Gerry Sjerven, John Nerge

g) Finance
   Tim Loesch

h) Future Conference
   Gerry Sjerven
   2023 – Duluth, 2024 – Duluth

i) Networking
   Zeb Thomas

j) Spring Workshops 2019
   Kate Carlson, Peter Wiringa

k) Workshop Cloud Hosting Services
   Tami Maddio

l) ArcGIS On-Line Account
   Smith/Sjerven