**MN GIS/LIS Consortium**  
**Meeting Agenda (APPROVED)**  
March 21, 2019  
10:00 am – 12:00 pm Board Meeting  

Type of Meeting: 2019 Board of Directors Business Meeting  
Meeting Location: Ewald Conference Center 2nd floor, Suite 252  
Ewald, 1000 Westgate Drive, St. Paul, MN 55114  
https://stlouiscountymn.webex.com/join/stovernr access code 925 469 950  
or call in at 1-240-454-0887  

Meeting Facilitator: John Nerge, Board Chair  

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<td>Past-Chair: Gerry Sjerven</td>
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<td>Private Sector: Sharvari Sangle</td>
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<td>Local Government: John Studtmann</td>
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<td>Higher Education: Jason Menard</td>
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<td>Conf Chair: Aaron Menza</td>
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<td>Conf Chair-Elect: Katie Rossman</td>
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<td>MnGEO Ex-Officio: Dan Ross</td>
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<td>Past Conf Chair: Jared Hovi</td>
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Call to order  

Nerge  
Done 10:00 am Nerge  

Roll call  

Nerge  
Done Nerge  

Approval of Meeting Agenda & Committee Reports  
Nerge  

*Motion to approve agenda and Committee Reports. Sjerven/Hovi. Motions carried.*  

Review action items & Approval of minutes from last meeting  
Sperduto  

- From February: **ACTION:** Aaron will ensure EWALD won’t accept more than 4 sponsors for the student assistant sponsors. *Done*  
- From February: **ACTION:** Aaron will work with Molly to change wording in advertising for sponsorships to aim for sponsoring the program vs. per student. *Done.*  
- From February: **ACTION:** Leah/Tami-work with Chad to see if he would be interested in using Cloud services for Spring workshops as a continuation of the pilot program for the board. *Complete*
• From February: **ACTION:** Leah to work with Alison to setup and configure a Zoom account for **consortium.** *Scheduled meeting with Alison for tomorrow to initiate. Should be ready next week.*

    

    **Motion to approve February minutes. Studtmann/Schuler. Motion carried.**

Review & Approval of February Treasurer’s report

    

    Slaats

• Reviewed Treasury report and briefly discussed how these will be reviewed in the future. Decision is to continue reviewing

    

    **Motion to approve February treasurers report. Menza/Studtmann. Motion carried.**

Open Issues/New business

    

    a) 2019 Conference update

    

    Menza

• Discussion: Aaron discussed the Logo competition and that the votes came in and it seems clear that many voted multiple times and this is of concern enough that the board doesn’t want to use the votes for the final determining of the logo. **ACTION:** Board vote on logo will come via email from Aaron today.

• GitHub account

    

    Sjerven/Nerge

    o Discussion: Does the board want to start its own GitHub so we can start our own network there, and further inherit applications such as Kitty Hurley’s Map to branch from?

        Consensus is yes. **ACTION:** Jessica will be setting up and managing the GitHub account and opening. She will connect with Hannah and Peter to coordinate.

• Azure update

    

    Sperduto

    o Chad is onboard and in connection with Kim Sundeen to make sure he is setup for his Spring workshop and helping to assemble a proper FAQ for workshop instructors’ interest and requirements.

b) 2020 Conference update

    

    Sjerven/Menza

• For Workshops: **ACTION:** Leah-Is it the instructor contacting the attendees or EWALD to make sure student group is getting what they need-should be from instructor?

• Aaron reviewed conference committee notes.

• Menard needs information on Student Sponsorship to communicate to institutions. **ACTION:** Aaron will have Molly Shoberg to connect with Menard to get him what he needs for student sponsorship verbiage for dispersal.

• Discussion: EWALD has provided updated information that is not consistent with what we are expecting from them and/or giving to them for updates. Specifically, this is an issue now with
the vendor prospectus and therefore is falling behind schedule. **ACTION:** Aaron will provide communication concerns about prospectus deadlines to Gerry and Gerry will reach out to Bill regarding concerns about updates and will have updates to board at next meeting.

c) Member Survey Studtmann/Nerge

- Discussed ideas on what we would like to provide as a survey. Decided it would be helpful to see history of “active” members vs. members who have been legitimately inactive. **ACTION:** Gerry will assemble list of last 5 years of attendees and who was not attending more than twice in last 5 years.
- Do we want to provide a letter of justification for members to use for justification to attend Consortium or other happenings?
- Consensus is to use SurveyMonkey (not Your Membership tools). Offering a cascading survey to gather results to various levels of membership activity.
- We should be mindful about our survey construction to ensure the quality of the responses.
  **ACTION:** All Board Members: Everyone come up with 3 questions for the member survey. These will be reviewed at the next meeting. Ie: beyond “what kind of GIS user are you?”
- Create a conference activity for network outreach. Ie: speed networking, a session dedicated to networking?

d) Standard meeting items Nerge

- Moving treasurer report and conference report and other relevant committee reports will be added into regular meeting agendas.

e) E-announcement criteria Sjerven

- Specific request came in for a post to e-announcement for an individual retirement notification.
  - **ACTION:** Gerry will work on a policy item to identify appropriate sharing of information for retirements.

Adjournment

*Motion to adjourn. Sperduto/Menza. Motion carried @ 12:11 pm.*

Next meeting Monday, April 22nd, 10:00am-2:00pm in St Cloud

Committee Business Summary Reports

a) Awards Mark Kotz

b) Communication Mike Dolbow

c) Conference Aaron Menza
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<td>Workshop Cloud Hosting Services</td>
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