Call to order Nerge  
Done 10:09 am Nerge

Roll call  
Nerge  
Done Nerge

Approval of Meeting Agenda & Committee Reports  
Nerge

Motion to approve agenda and Committee Reports. Foster/John. Motions carried.

Review action items & Approval of minutes from last meeting  
Sperduto

- From July: ACTION: John will get information to Katie and Aaron to maybe cultivate an effort to have them (WiGIS-Women in GIS) attend and host a session or discussion. *Update: Not able to attend, but sent some information on how MN can form their own chapter.* Done

- From July: ACTION: Nerge/Foster to sign contract and get initial down payment in for 2020 contract at Bemidji. *Done-discuss today Signed contract with Sanford Center to lock in Bemidji for 2020 conference. After confirming we had rooms at acceptable rates at all the hotels we wanted

- From July: ACTION: Katie will reach out to Sarah to discuss room blocks in Bemidji. *Done
From July: **ACTION: Menza and Menard will connect and coordinate to get rooms booked for students from Education Committee.** *Done*

From August: **ACTION: Leah-Need to send an announcement for workshop updates.** *Done*

From August: **ACTION: Workshop committee (Leah) will initiate a discussion to further explore modifying the Agreement and Policy to include some content on replacing an instructor when cancellations are made.** *Discuss today-done*

From August: **ACTION: Gerry will write up appointment e-announcement for review at the September meeting and action on accepting/publicizing the surveyor position.** *TBD*

*Motion to approve August minutes. Menza/Schuler. Motion carried.*

**Review & Approval of monthly Treasurer’s report**

*Motion to approve August treasurers report. Mayer/Menard. Motion carried.*

**Open Issues/New business**

a) **2019 Conference update**

- Update reviewed by Aaron: 400+ registered; speed networking is popular; 89 individual presentations; 43 registered for k-12. Web Map is finished and will be embedded into the mobile app; Mentor program needs more mentees; poster competition is going well; need judges for poster competition-will tweet for volunteers. 26 vendors registered. Post conference survey has been drafted and ready for review. Discussion: need to consider adding social media to the app in the future.

**ACTION: for all-Review drafted post-conference review survey (sent from Anna).**

*Introduction of Sandi Stroud-new assistant GIO*

- Meet Me at the Corner prizes
  - Discussion: Door prizes for Meet Me at the Corner Prizes. Perhaps we can allocate from the General fund for this request.
- Review Fresh Start/Retired rates

*Motion to approve all 4 (four) rate requests. Mayer/Slaats. Motion carried.*

- **Business meeting presentation feedback**
- In memoriam?
- Azure services
  - Discussion: In discussion, due to the fact that Kim is being compensated for her time and services; she will not be compensated by means of a registration fee to the conference.
• Salary survey
• Board booth reminder
  i. We need a few more, slots for coverage.

b) 2020 Conference update
• Sanford Center deposit funds
• Katie/Alison will look into what it will take to get the proper monies in place to make payment.

b) 2021 Conference update
• Rochester or St. Cloud

d) Education committee updates
• Esri grant fiscal agency

b) 2021 Conference update
• Rochester or St. Cloud

e) Audit update

b) 2020 Conference update
• Sanford Center deposit funds
• Katie/Alison will look into what it will take to get the proper monies in place to make payment.

d) Education committee updates
• Esri grant fiscal agency

f) K12 outreach discussion (11:00am)
*Stacy Stark and Scott Freburg joined meeting

• Proposal has been made to ensure the needs of K-12 initiatives are continued by considering the addition of a new Board Position-K-12 Representative.
• Discussion: overall K-12 committee agrees that the Board needs to make a commitment soon to continue the current active status in k-12 participation. Perhaps the fiscal request for a commitment to being a “fiscal agent” can be handled independently of the new K-12 board rep.
• Build a transition plan to assess risks and gaps.

  • ACTION: Foster/Nerge/Slats - will meet with Ewald to discuss the steps it would take and costs associated to having them operate as the “fiscal agent”- following the Fall conference.
  • ACTION: Menard/Nerge/Sjerven – will reconvene to keep this conversation going and keep all k-12 committee members apprised.

g) Instructor agreement verbiage
• When a workshop is cancelled, can we have a conference chair be notified.
• Include final verbiage into policy manual.

h) Annual report approval
• Reviewed report

  Motion to approve annual report. Mayer/Foster. Motion carried.

i) Request for board action - MNDoT
• Bob Diedrich-request for vendor contacts to assist in reaching out for a conference they are hosting.
j) Member survey results  
   k) GIS Leadership Academy update  
   l) GIS Day plans  
   m) Letters of support  
   n) Ewald communication check-in  
   o) What should we blow up next?  

**Board votes and actions since last meeting**

- **E-vote: adding “Moved to Minnesota within the last year” as a fourth qualifier for the Fresh Start rate.**  
  Email initiated 08/19/2019  
  
  8/22/2019 via email: Motion to approve adding “Moved to Minnesota within the last year” as a fourth qualifier for the Fresh Start rate; 6 “Yay” | 9 “Nay”. Motion is lost. * will be a discussion for the 2020 conference

- **E-vote: providing a letter of support to Dan Ross for his nomination to NGAC.** Email initiated 08/21/2019  
  
  8/26/2019 via email: Motion to provide a letter of support Dan Ross for his nomination to NGAC; 11 “Yay”, 1 “Nay”. Motion Carried. *Request for board action and letter of support uploaded to Sept 2019 meeting folder on ProjectPortal

- Approved updating code of conduct based on feedback from a Consortium member

- Used conference funds to purchase branded mint tins for speed networking event

**Adjournment**

Next meeting tentatively Friday, October 18th 10:00am - 12:00pm at Ewald (Audit review!)

**Committee Business Summary Reports**

a) Awards  
b) Communication  
c) Conference  
d) Website  
e) Education  
f) Executive  
g) Finance  
h) Future Conference  

Mark Kotz  
Mike Dolbow  
Aaron Menza  
Gerry Sjerven  
Jason Menard  
John Nerge  
Alison Slaats  
Jared Hovi
i) Spring Workshops
   Kate Carlson

j) ArcGIS Online
   John Nerge

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