MN GIS/LIS Consortium
Meeting Minutes (Approved)

December 14, 2017
2:00 – 4:00 (Board)

Type of Meeting: 2017 Board of Directors

Meeting Location: Ewald, 1000 Westgate Drive, St. Paul, MN 55114

Meeting Facilitator: Scott Freburg, Board Chair

Invitees: Attend Call Out
Tami Maddio, Past-Chair ☒ ☐ ☐ Private Sector: Peter Smith ☒ ☐ ☐
Chair-Elect, Gerry Sjerven ☒ ☐ ☐ Local Government: Eric Kopras ☒ ☐ ☐
Treasurer: Tim Loesch ☐ ☒ ☐ Higher Education: Stacey Stark ☐ ☒ ☐
Secretary: Leah Sperduto ☒ ☐ ☐ At-Large: Henry Wander ☐ ☒ ☐
Conference Chair: Jane Mueller ☐ ☒ ☐ State Government: Zeb Thomas ☒ ☐ ☐
Conference Chair-Elect: Jared Hovi ☐ ☒ ☐ MnGEO Ex-Officio: Dan Ross ☒ ☐ ☐
Past Conference Chair: Ryan Stovern ☐ ☒ ☐ MnGAC Ex-Officio: Ryan Stovern ☐ ☒ ☐

I. Call to order

Freburg
done 10:05am Freburg

II. Roll call

Freburg
done Freburg

III. Approval of Meeting Agenda & Committee Reports

Freburg

Motion to approve agenda. Kopras/Maddio. Motion to approve committee Reports. Thomas/Smith. Motions carried.

IV. Review action items & Approval of minutes from last meeting

Sperduto

FINANCIAL

From September: ACTION: Tim will work with Amanda and Scott to get these funds (Bank to investment) moved and the current account closed. *Yet to be done.

OTHER

From September: ACTION: Leah will discuss with Ewald how to utilize Zoom during Board meetings.

*Complete.
From November: **Action:** Scott will fill out the Geospatial Data Act letter of support letter and sign for all Board Members to approve. *Today*

From November: **ACTION:** Gerry will discuss with Ashley and pursue more information to share with group for proposed 2019 conference venue. *Today’s discussion*

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*Motion to approve November Minutes. Sjerven/Stovern. Motion carried.*

V. Review & Approval of Nov Treasurer’s report

- Reviewed October and November Treasurer’s reports. 

*Motion to accept November Treasurer’s Reports. Ross/Maddio. Motion carried.*

VI. Open Issues/New business

a) Geospatial Data Act letter of support

- Discussion on letter. Reviewed letter and decided to also send to Jason Lewis in addition to Senator Klobuchar; change MGAC to MN Consortium logo; add Consortium members’ names and board titles.

- **ACTION:** Scott will make adjustments to letter per discussion

b) Board Election Update

- 100 votes
- Board Chair Elect (John Nerge); Conference Chair Elect (Aaron Menza); Secretary (Leah Sperduto); Local Government (Jon Studsman); At-large (Tanya Mayer); Jason Menard (Higher Ed Rep).

c) UMGeoCON 2018 Update

- Preparing for conference attendance.

d) Future Conference Committee (2019)

- Bemidji - Difference from 2017 and 2019 proposal = $6000 more (this includes boards being removed). Bemidji’s proposal was for 2019 and 2020. Bemidji or St. Cloud for these years.
- Meeting next week with Jane and Tim to discuss in more details. Would like mid-January decision.

e) Event Grant

- Discussed notes made per Gerry and Stacey, will follow up with a meeting to discuss with Tami, Gerry, Stacey and adjust document.

f) Other issues

- Email requests issue ACTION: (Gerry) will send an e- vote on consortium stance.
• Amazon Services: Summary of costs for Amazon services. More information to come.

• Geoinquiry: Proposal is that the MNGISLIS would provide $1-2000 providing fiscal assistance.

Discussion: (Ross) to keep program moving forward how do we share development efforts and provide this to users? More coordination efforts and time is needed to make this happen, this could happen over time with continued fiscal assistance. General consensus is that based on proposal, the Education committee can decide if this is how the funds can be used. **ACTION:**

Stacey, Scott and Jason will discuss a budget proposal per Education Committee that includes this fiscal assistance.

- Per this meeting discussion, Shauna will move forward by informing ESRI that they have a fiscal agent to match the grant per proposal.

**Proposed MN GIS/LIS Matching Education Grant**

The MN GIS/LIS Consortium has been asked to provide administration and serve as a fiscal agent. While the Board agrees this cannot be done directly, MN GIS/LIS could play a role by helping with the costs of administration and further leveraging the Esri grant to develop resources for K-12 Education using this collaboration. The Geospatial Analysis Center at UMD could be the fiscal agent and provide student work to extend the testing and marketing of this work. Furthermore, the students could assist with the content development for the mngiseducation.org website.

<table>
<thead>
<tr>
<th>MN GIS/LIS matching grant</th>
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<tbody>
<tr>
<td>GAC - Stacey Stark</td>
<td>$ 500</td>
</tr>
<tr>
<td>GAC students</td>
<td>$ 1,000</td>
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<tr>
<td>GAC students</td>
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**HOW:** I propose that $500 come from a HE Education Grant, and $1000-$500 come from the remaining 2017 K-12 budget.

• Farewell to outgoing board members.

**VII. Adjournment**

*Motion to adjourn the meeting. Ross/Kopras. – Motion carried. Adjourned 3:65 pm.*

All are welcome to meet at Urban Growler for Holiday Board and Committee gathering from 4:15 to 6:30.

**Committee Business Summary Reports**

- **a) Awards**
  - Mark Kotz

- **b) Communication**
  - Kitty Hurley/Mike Dolbow

- **c) Conference**
  - Jane Mueller
d) Database & Website
   Gerry Sjerven

e) Education
   Stacey Stark/Scott Freburg

f) Executive
   Scott Freburg

g) Finance
   Tim Loesch

h) Future Conference
   Ryan Stovern/Gerry Sjerven

i) Networking
   Zeb Thomas

j) Spring Workshops
   Len Kne

k) Ad Hoc, UMGEOCON
   Dan Ross

l) Ad Hoc, WLIA
   Ryan Stovern

m) Ad Hoc, Annual Membership xxx
   Freburg