

PRESIDENT

Term Length:

One year. Term commences at the beginning of the second fiscal year following election as Vice-President/President-Elect. This office is the second of a trilogy of annual offices; the first is the President-Elect and the third is Past President.

Responsibilities:

To call and preside at all association meetings including those of the MLA Board of Directors.

To enforce all laws and regulations relating to the administration of the Association.

To represent the Association at all official functions.

Duties:

Serve as the chair of the MLA Board of Directors.

Set meeting dates/times and agenda for MLA Board of Directors meetings.

Recommend committee chairs to the MLA Board of Directors when vacancies occur.

Serve as chair of the Executive Committee.

Serve as a member of the Budget and Finance Committee.

Serve as a member of the Bylaws and Policy Committee.

Conduct annual performance review of Executive Director with the Executive Committee.

Conduct an annual evaluation of the MLA lobbyist with the President and Chair of the Budget and Finance Committee.

Co-sign with the Executive Director, upon authorization of the MLA Board of Directors, all contracts and agreements in the name of the Association. (See Policy 9.5).

Serves as Chair of the Annual Conference (See Policy 13.1).

Write cover letter for Call to Conference and sets Annual Conference theme.

Conduct annual evaluation of the MLA Lobbyist activities with Chair of the Budget and Finance Committee and the Chair of the Legislative Committee.

Sets MLA legislative policy with advice of Legislative Chair and the recommendation of the

Legislative Committee and MLA Board of Directors members between MLA Board of Directors meetings.

Conduct annual membership meetings.

Perform speaking engagements in the name of MLA as required.

Carry on correspondence in the name of MLA as required.

Write a column for the MLA Newsletter.

Support the Board of Directors in reaching annual goals.

Estimated time commitment: 8-12 hours per month

Reports:

As needed to the Board of Directors and to the membership at the annual business meeting.