ARLD Meeting Agenda
Metronet Conference Room (#317)
1619 Dayton Ave.
St. Paul, Minnesota 55104
Friday, 6/15/2018
2:00 PM to 4:00 PM

Present: Phil Dudas, Ginny Moran, Jenny McBurney, Jonathan Carlson

Remote: Kellie Meehlhause, Jodi Grebinoski, Allie Thome

Excused: Megan Kocher

1. Review and approve May Meeting Minutes -approved

2. MLA Board Meeting Notes [Phil]

3. ARLD Day [Phil, Jodi]

    a. Confirmed final attendance was 110

    b. MHQ evaluation form

    c. Form to spend our ACRL money has been completed

    d. ARLD Day budget review

        i. Phil plans to adjust the budget for next year so that we aren't budgeting for such high attendance, talked to Tammy about this

        ii. Suggestions: rolling 3-year average for attendance? Previous year?

    e. Keynote videos on MLA website

        i. Phil will ask Tammy to post the videos; already shared via Drive

    f. Contract with the Arboretum

        i. Ready to go whenever, just need the date

        ii. Do we want to keep the same last Friday in April? Potential conflicts: LOEX is May 8-11ish, Library Publishing Conference are same days, MLA and ACRL proposal deadlines were a week after the 2018 ARLD Day, ACRL will be the second week of April in 2019, Easter is April 21, EQS is typically in later May

        iii. We could consider May 3rd--that is close to end of classes, but potentially easier than during finals -- would also give us more space after the ACRL conference which is a similar audience

        iv. Phil will ask about potential May 3rd costs

    g. Sched

        i. Would be $150, MHQ creates the basic grid and then we populate the sessions (can upload via spreadsheet)

        ii. Compared to almost $500 on printing - we can just have a one-sheet available with the map

        iii. A template from Sched is available - when we request session proposals, we should have the form match the template to ensure all relevant content is captured in the form

    h. Keynote

        i. [Link to last year's ideas](#)

        ii. Dorothea Salo in 2019? - off the table due to her being the keynote for MLA instead

        iii. Trevor in 2020? (not 2019 due to ACRL)

4. Bylaws [Phil]

    a. Discrepancy between bylaws and website - "Library" vs "Libraries" in org title

    b. Formalize the Innovator Award/Election committee makeup in bylaws? Should be people who are not up for election

5. Dialogue updates [Phil]

    a. User Data Privacy: The ethical implications of analyzing patron/student use data (Cody Hanson, Betsy Friesen, possible 3rd presenter - Shane)

        i. Co-sponsored by the Intellectual Freedom committee?

        ii. Follow-up to presentation at LibTech

        iii. Wilson Studio in Wilson Library

        iv. Would Friday September 7th work? - Friday of the first week or second week of classes for everyone - this could be challenging, but if you push it further back it conflicts with MLA; if we table for now and move it to January we will have a new budget line

        v. Possible Happy Hour after event.

        vi. Phil will contact them

        vii. Allison Langham willing to help out

        viii. User data privacy dialogue could be mid-September - Thursday Sept 13th or Friday the 14th? -- Phil will check in with presenters on these dates

        1. If we do beverages and snacks, and have it later in the afternoon, then we could save some money and have more attendees - since it is on campus, we would have to use catering (popcorn, fruit trays, bars), could do a happy hour afterwards

   b. Dialogue options for the next of the year - we have $150 (see below budget section)

      i. Tradition is to do 2 dialogues each year; however timing is not ideal right now based on people's availability

      ii. We could push the user data privacy one to next year and do St. John's around space mid-August, but that might be a hard time period for that audience and a tight timeline for Jonathan

      iii. Scattermap of where members are located? Outreach to central MN?

      iv. Do a happy hour in August for an event?

6. ARLD/ACRL Chapter tablecloth: [Phil]

   a. Contact via MLA:

> Minuteman Press Uptown
> Ashley Wiermaa, Customer Service
> 612-870-0777 mpls@minutemanpress.com
> Quote
> Probably will need to wait until 2019

7. ACRL Chapter Annual Report [Phil]

   a. Due 7/20 - Phil will work on this and send to board for review/additions

8. Update ARLD Election and MLA Conference Schedule

   a. Jodi is making a new one for 2018 and will update dates and send to Jonathan by July 3rd--likely next week (committee is the same as the Innovator Award Committee, has to be people not up for election)

   b. Committee: Jodi, Allie, Ginny, Jenny

   c. Open positions: Communications (2 yr), Chair-elect (3 yr), and Member-at-Large (2 yr)

   d. Jonathan will check for errors and draft email

9. Communications Update [Jonathan]

   a. PBWorks (http://arldboard.pbworks.com/)

      i. In the future, consider how to fully migrate to Drive so that all documents are in one location

   b. Jonathan will work on setting up a calendar, not necessarily for next meeting

   c. Wrote a summary of ARLD Day to recent Round-up

10. Membership Update [Kellie]

   a. Kellie will email the Chair of the MLA Membership Committee, and look into MILE

   b. Jonathan will email Tammy to get Kellie's name on the Membership Committee roster

   c. Emailed Tasha

11. Intellectual Freedom Update [Megan]

   a. Megan out, no update

12. Legislative Update [Ginny]

   a. Legislative Forum 8/8 at Brookdale Library

   b. Academic freedom bill out of Edina is probably not coming back

   c. "3 things you can do" list still on to-do list

   d. Klobuchar signed on to the Marrakesh treaty - allows sharing across international borders for accessibility for people with visual impairments - Congress would have to ratify the treaty next

   e. Locally: Bonding bill passed, some funding for library updates

   f. Potential for hosting legislators at your library to talk about how broadband access impacts communities

   g. Congress not going into recess in August, which will impact how much availability federal legislators will have in their districts

13. Budget Review [Phil, Jonathan]

   a. MHQ charges 10% to use their credit card, they paid for the food from St. Kate's

   b. We have $250 for another dialogue; we did not go over with the previous dialogues (some ARLD purchases were included in the same line in the budget which made it look like we went over)

   c. See above notes around the dialogue

14. Bylaws

   a. Allie found a word doc copy from October 2015, out of date

   b. Our print versions are April 2016/April 2017--the accurate date is likely 2016

   c. Ginny is tracking our updates on a print version; Jenny will track in the notes

   d. Updates need to happen at the Fall meeting with a quorum - 25 is a quorum

   e. Page 1:

     i. Date at top = April 2016

   f. Page 2

   g. Page 3:

     i. Article 1:

       1. Title - plural Libraries vs singular

         a. PLD is plural

         b. We need to update it to plural everywhere else - Jonathan will email Tammy to make these updates

         c. Future updates: graphics, brochures, future uses--should all be plural!

     ii. Article 4 - checking the box is oddly specific - leave as-is

     iii. Article 5

       1. Section 1: "a Communications Officer"

       2. Section 4:

         a. "Communications Officer"

         b. Does not mention past chair - Jodi will work on re-wording -- Incorporate MLA's language?

   h. Page 4:

     i. Section 6 - difference between Board of Directors and Executive Committee

     ii. Section 12 - changed "asked" to "appointed"

     iii. Make bullets line up

     iv. Section 14 -

       1. "Division as well as the Board of Directors"

       2. Cutting "shall distribute...meetings to membership"

   i. Page 5:

     i. Section 15 -

       1. cut "semi-annual"

       2. Add "annually" to last sentence

     ii. Section 16 - first line: "ARLD on the"

   j. For next meeting, start with Article 6

15. Anything else?

      a. Tour of Textile place - Center for Fiber Arts - a summer post-dialogue happy hour - can walk to Surly from the textiles
         i. Might have a cost

Next meeting: July 20th 2-4pm

Join from PC, Mac, Linux, iOS or Android: https://zoom.us/j/374511245

Or iPhone one-tap :

  US: +16699006833,,374511245# or +16465588656,,374511245#

Or Telephone:

  Dial(for higher quality, dial a number based on your current location) :

    US: +1 669 900 6833 or +1 646 558 8656

  Meeting ID: 374 511 245