

ARLD Meeting Agenda
MELSA Conference Room
1619 Dayton Ave.
St. Paul, Minnesota 55104

Meeting: Friday, 2/17/2017 from 1:00 PM to 3:00 PM

Present: Sara Stambaugh, Phil Dudas, Megan Kocher, Amanda Mills, Jodi Grebinoski,
Jonathan Carlson, Mike DeNotto, Kellie Meehlhause

Absent: -none-

1. Additions to the agenda? **No additions.**
2. Review and approve the [January 2017 Minutes](#) - **Approved as they stand**
 - a. Sara sent August - December 2016 minutes to Tammy to be uploaded to the ARLD website
3. Budget update (Jodi)
 - a. Money from ACRL
 - i. How we deal with this in Budget/reimbursement:
 1. "I would submit this after ARLD. We could use any of the expenses from ARLD as an expense for the funds (speaker honorarium, travel, hotel, etc.). Once we receive the check, I would put it as a revenue line on the ARLD portion of the MLA budget, probably under Misc. Income. (Response from Tammy)
4. MLA Board Updates
 - a. [February 17, 2017 Meeting Notes](#) (Jodi/Megan)
 1. **For ARLD Website:**
 2. **Can we have a link to a sorted list of current ARLD members?**
5. Academic library representative needed for Metronet Board.
 - a. Meet: bi-monthly on Tuesday afternoons <http://metrolibraries.net/>.
 - b. 2 Year Term

6. 2017 [LIS Professional Associations Fair](#) Jodi fill out this form-done Phil and Megan
7. 2017 Dialogue updates
 - a. "Inclusive Documentation" with Jennifer Turner (jennifer.turner@mnsu.edu) and Jessica Schomberg (jessica.schomberg@mnsu.edu) (Phil) **Reschedule?**
 - i. Monday, February 20, 2017 from 12pm-2pm
 - ii. **Reschedule for May**
 - b. *Setting Goals and Using Assessment for Practical and Effective Outreach*, hosted by Kristen Mastel & Shannon Farrell (Megan)
 - i. **Good attendance, some discussion, revealed a need for safe spaces for librarians to discuss current events and practices.**
8. Social Media Presence
 - a. Facebook set up at: <https://www.facebook.com/ARLDofMLA/>
 - b. Sara created Twitter account
 - i. **@ARLD_MLA**
9. Volunteer and outreach/networking opportunities
 - a. [Happy Hour after LibTech 2017](#) -March (Amanda/Sara)
 - b. Summer event?
10. Communications Update (Jonathan)
 - a. **Sent email to Chase to get updated membership list**
 - b. **Sent out a bunch of blasts, events, and other awesome things**
11. Membership Update (Kellie)
 - a. St. Kate's bowling night, event to recruit new members. **Event had a good turnout.**
 - b. **MLA membership is declining, especially among the "friends of library" and trustees groups. Efforts are being made to reinstate lapsed members.**
12. Intellectual Freedom (Megan)
 - a. **It still exists... for now.**
13. Legislative Update (Mike)
 - a. **Legislative day is Wednesday February 22, 8:30-9am registration**

- i. More info here:

<http://www.mnlibraryassociation.org/?page=LegislativeCommittee>

- b. May 1-2, National Legislative day in D.C.

14. IRT Framework Workshop on April 27 the day before ARLD Day

- a. Half-day pre-ARLD day workshop - looking for place to have pre-conference
- b. Advertise to high school librarians/media specialists?

15. ARLD Day 2017 & Innovator Award (Amanda)

- a. [Schedule](#)

- b. Speaker

- i. Lee Van Orsdel Speaker fee - filming/streaming

- 1. MLA update - file stored in Google drive, can be linked on ARLD page--<http://www.mnlibraryassociation.org/Login.aspx>

- a. Jodi to bring video equipment
- b. Adam?

- 2. Needs a hotel room on Thursday night.

- ii. Dinner on Thursday night - talk about a location Lee Van Orsdel

- 1. Megan and Amanda to pick a place -[Bluestem](#)

- a. Dinner at 6pm, depending on how long the pre-conference runs

- c. Catering -

- i. Discuss/finalize menu

- ii. Amanda getting last year's menu from Tammy to use as a starting point for this year

- 1. Need to keep basically the same budget as last year (\$6000):

- a. [2017 Budget](#)
- b. [2016 Venue Details](#)
- c. [Arboretum Final Invoice 2016](#)

- iii. Look at [evaluation](#) info for any feedback about food

- 1. "I was a bit disappointed in the food this year. The lunch had **limited "sides" (no fruit, not even an apple, and I got popcorn instead of chips - bleh)**, and the **afternoon treats were almost all gone** by the time my session let out. Not sure what happened, but I know that you generally do well with food, so I hope it will improve next year. Thanks for doing this!"
- 2. "Great job in planning everyone! Maybe **change up the vegetarian lunch**. I am not a vegetarian, but I heard it has been the same option pretty much every year and it isn't the best. Please **ask the catering folks to clean up the auditorium tables after lunch.**"
- 3. "I would probably pick a **different lunch option** next time, but that's fine."
- 4. "Thanks for the **great food!**"

5. Someone also said something about the sausage and eggs in the morning.
- iv. Menu:
1. <http://www.arboretum.umn.edu/UserFiles/File/Catering/2016%20Full%20Service%20Catering%20Guide.pdf>
 - a. Can also order off of this menu:
 - <http://www.arboretum.umn.edu/UserFiles/File/Catering/2016%20Fresh%20Food%20on%20the%20Go%20Catering%20Guide.pdf>
 2. **Breakfast:** Possibly do same/similar breakfast? Looks like closest is \$10.99? Last year's was \$13.99.
 - a. **Sunrise Sandwich Buffet -\$10.99**
 - i. Egg & Cheese
 - ii. Sausage on a biscuit
 - iii. Shredded hashbrown potatoes
 3. **Lunch:** Regular box lunch for meat eaters and premium box lunch for vegetarians/vegans? And, fresh fruit trays again?
 - a. **Meat - Classic box lunch**
 - b. **Veggie - Premium box lunch**
 4. **Snacks/beverages:** Same? Don't really have budget to do more without cutting somewhere else, like lunch/breakfast.
 - a. No fruit tray.
 - b. **Choco-holic & Snack Attack ← Amanda to make this decision on splitsies**
- d. Innovator Award/Election selection committee (Amanda, Phil, Kellie & Jonathan - Innovator Award Committee)
- i. Update
 1. <https://docs.google.com/document/d/1QAinDKwofpWm6BPpLvMuCTVklwHW09ulm79UQqAKM44>
 2. First call for Innovator Award week of February 27 (See [Schedule](#))
 3. Second call for IA Award with March 13 registration announcement
- e. [ARLD 2017 Day presentation selection](#)
- i. [Last year](#) we had 4 blocks of 50 minute sessions, with 11 breakout sessions and 5 lightning round sessions
 1. Session block 1 (11-11:50 AM): 3 breakout sessions
 2. Session block 2 (1-1:50 PM): 3 breakout sessions
 3. Session block 3 (2-2:50 PM): 3 breakout sessions
 4. Session block 4 (3:10-4 PM): 2 breakout sessions & lightning round session

ii. **2017 Sessions:**

1. Session block 1 (11-11:50 AM): 3 breakout sessions
 - a. Part of a Community: Creating Meaningful Experiences for Undergraduate Interns
 - b. Curious Skeptic's Guide to the ACRL IL Framework
 - c. MN Academic Librarians' Experience with Negotiating Salary, Compensation, and Benefits
2. Session block 2 (1-1:50 PM): 3 breakout sessions
 - a. KEYNOTE BREAKOUT: Intentional Design: Creating Library Spaces that Impact Learning
 - b. Quest for Dr. Biblio: Revamping Library Orientation
 - c. Reproducibility Crisis and the Role of Academic Libraries
3. Session block 3 (2-2:50 PM): 3 breakout sessions
 - a. Will I get fired for saying that? Academic Freedom for Librarians
 - b. Frame by Frame: Using the new ACRL Framework for IL to create a Library Assessment Plan
 - c. Understanding Minnesota's Achievement Gap: Resources
4. Session block 4 (3:10-4 PM): Lightning round sessions only
 - a. Creating a Central Service Desk: Renovating Spaces
 - b. Pressbooks - MN Library Publishing Project
 - c. How to Create a Games Collection
 - d. Changing America Exhibit and Supporting Events
 - e. ProActive Chat Reference

f. Last year's proposals:

https://docs.google.com/document/d/1OFdauNV4W4dLwgGM7fO6y70DStsVEjK_vfGe8_fDtNA/

- g. This year's proposals (10 breakout; 8 lighting):

<https://docs.google.com/spreadsheets/d/1BDq3aFwxvpyNuOBn8xokTQGM3w0Bq7GLNY6BKw5fNww/edit#gid=774126060>

<https://docs.google.com/document/d/1snLnNAIWmuvj9oQgCK6L3vZXNx8n43jaLSSHktpk1Zw>

Given the number of proposals, we can potentially select all the breakout sessions and five of the lighting proposals. We could also consider asking one of the lightning round session groups if they would like to bump their presentation up to a breakout session (if there is one we think would work well for this.) Or, we could pair Lee's breakout with just one other session, since a lot of folks might be interested in that session?

16. Anything else?

- a. Next meeting on March 17, 2017, invite Tammy to attend
 - i. Talk about final surveys, and who is moderating sessions
 - ii. Amanda to ask Tammy if below schedule works, and to call EBSCO about sponsorship
 1. April 19 - Registration closes
 2. April 21 - final count to Arboretum
- b. Following meeting April 21, 2017