ARLD Meeting Agenda
MELSA Conference Room
1619 Dayton Ave.
St. Paul, Minnesota 55104
Meeting: Friday, 4/21/2017 from 2:00 PM to 4:00 PM

Present: Jodi Grebinoski, Phil Dudas, Jonathan Carlson, Amanda Mills, Sara Stambaugh
Via Phone: Megan Kocher, Kellie Meehlhause
Excused: Mike DeNotto

1. Additions to the agenda? No additions.
2. Review and approve the March 17, 2017 minutes: Minutes approved as they stand.
3. MLA Notes 4/21/17
4. Minnesota’s 2018-2022 Library Services and Technology Act (LSTA) Five-Year Plan
5. Academic library representative needed for Metronet Board.
   a. They have at least 4 applications.
6. 2017 LIS Professional Associations Fair (Megan and Phil)
   a. Monday, April 24, 2017 the LIS Associations Fair is from 5-6 PM
      i. Handout? Sign-up sheet for volunteers for legislative liaison?
7. Replacement/temporary Legislative Liaison (Elections/Innovator Committee? All?)
   a. Sign up sheet (for ARLD Day) for volunteers to “try out” the legislative liaison position from now through October.
   b. Per the bylaws:
      i. ARTICLE V. OFFICERS

   VACANCIES IN NON-CHAIR POSITIONS
   Section 18: In the event of the permanent loss of the Secretary, Communications Officer, Legislative Liaison, or a Member-at-Large, the Board will appoint someone to temporarily fill the position until the next election cycle.

ii. ARTICLE IX. NOMINATIONS AND ELECTIONS

   NOMINATIONS
   Section 1 The Executive Committee shall appoint, within 90 days of the beginning of the fiscal year, a Nominating/Elections Committee consisting of a chairperson (the Past Chair of ARLD), and at least
**two other members.** (The Nominating/Elections Committee also selects the *Minnesota Academic Librarian of the Year.*)

8. **ARLD Day 2017 & Innovator Award (Amanda)**
   a. **Schedule**
   b. Registration closed on 4/19/17 and final count is 102 as of today April 21, 2017. This is a bit lower than in years past. Promote walk-in registration now.
   c. **2017 Day of Event schedule**
      i. Raffle: 2 small things, 1 big “nice” thing.
         1. Coffee mug/box of tea (Sara) - Bag of Duluth Coffee coffee (Jodi)
         2. Big Prize: $40 Arb Gift Card
            a. Everyone brings $5 day-of - Jonathan will coordinate, give him your money contribution
      3. Must be present to win.
         ii. Amanda - check with Tammy that EBSCO sponsorship is on the sign, confirm with Tammy about tickets for raffle things.
   d. **Keynote Speaker**
      i. Lee Van Orsdel - filming
         1. File stored in MLA Google drive, can be linked on ARLD page--http://www.mnlibraryassociation.org/Login.aspx
            a. Jodi to bring video equipment
               i. Who should film? Jodi and Sara
               ii. Upload to Google Docs, and link to it from there.
      ii. Dinner on Thursday night at 6pm at **Bluestem** - Amanda, confirm reservation
   e. **Catering updates**
      i. All submitted to Arboretum
   f. **Legislative appointee? (announce appointee or search for appointee at ARLD Day? Ask for volunteers? If we want to do this, who/when during the day?)**
      i. **ARLD Day - Day of Event Schedule**
   g. **Innovator Award Update**
      i. Election selection committee (Amanda, Phil, Kellie & Jonathan - Innovator Award Committee)
      ii. **Innovator Award**
      iii. **Nominations**
      iv. And the winner is…
      v. When have a lot of great nominations, encourage non-winners to re-nominate for next year and/or for one of the **MLA awards**
   h. **2017 Sessions Moderators & Rooms**
      i. **Breakout Sessions & Lightning Round**
ii. **Session Moderators & Room Assignments**

i. Social media for ARLD Day/pre-conference

   i. Official hashtag: #ARLD17
      
   1. Sara will Tweet
   2. Jonathan will Facebook
   3. MLA Flickr account email? (update from Jonathan)
   4. Pre-Conference - Megan to tweet, post a pic or two to Facebook

9. **Logistical email** to ARLD Day registrants the week of the event (Jonathan)

10. ARLD Evaluations

   a. [2017 Feedback Questions](#)

   b. [Google Evaluation Form](#) REVIEW @ meeting

11. 2017 Dialogue updates

   a. “Inclusive Documentation” with Jennifer Turner (jennifer.turner@mnsu.edu) and Jessica Schomberg (jessica.schomberg@mnsu.edu) (Phil) Rescheduled for fall

12. Volunteer and outreach/networking opportunities

   a. Summer event? - coordinate during May meeting

13. Communications Update (Jonathan)

   a. Communications has been talking about gathering the Social Media accounts for libraries across MN, talking about re-starting Instagram account

   b. Amanda - press release for Innovator Award for

   c. Jonathan - language for Innovator Award (April Roundup) and ARLD summary for May Roundup

14. Membership Update (Kellie)

   a. It's up!

15. Intellectual Freedom (Megan)

   a. Trying to find a speaker for MLA conference, someone to talk about hate incidents in libraries.

16. Legislative Update (Mike)

   a. No update.

17. ARLD Meeting dates

   a. November (request meeting for 11/3/17) - 1 to 4pm
      
      i. October 20th meeting has been cancelled and ARLD is set for November 3 from 1:00pm-4:00pm.

   b. April 2018 (ARLD meeting 2 weeks before ARLD Day) and Tammy S
18. Anything else?
   a. Nomination committee for MLA needs a ARLD member
      i. Within the next 2 weeks if interested, mostly online and emails
   b. 23 Things Framework Edition for Instructional Round Table
      https://23frameworkthings.wordpress.com/
      i. IRT workshop broke even, $100 to support 23 things so we can possibly use for ACRL funds.

Join from PC, Mac, Linux, iOS or Android: https://zoom.us/j/974720938
Or iPhone one-tap (US Toll): +14086380968,974720938# or +16465588656,974720938#
Or Telephone:
   Dial: +1 408 638 0968 (US Toll) or +1 646 558 8656 (US Toll)
   Meeting ID: 974 720 938