ARLD Meeting Agenda
Friday, 1/20/23
1:00 PM to 3:00/4:00 PM

Present: Kat Nelsen, Annie Larson, Molly Bostrom, Preeti Gupton, Alex Wieker, Alexandra Schmierer, Kayla Olson
Absent: none
Notetaker: Annie

Agenda

1. Remembering David Norris
   a. We have sent out an email to members via MLA
   b. Anything else we should do? Maybe something at the conference?
   c. There will be a memorial in early Feb. possibly the 3rd, his birthday at St. Kate’s?
      i. Memorial info, open to all
      ii. Plan to have a slide at ARLD Day to honor him - Preeti
2. Secretary position
   a. Interim or election? Preeti will reach out to Jenny
3. Note Taking–rotation again
   a. We will rotate taking notes again.
4. Review and approve December Meeting Minutes [all] Approved - hold off on submitting
5. MLA Board Meeting Notes [Preeti]
   a. Next board meeting is Tuesday, February 21.
   b. Gave the ARLD Annual Report (which we have to file with the website every year?)
   c. Synergos is now Matterson (bought out by a new company). Should be no changes
   d. Policy planning discussion postponed until next month
      i. Discussion of ARLD/ACRL membership and what is expected of chairs and board members
   e. Discussion about budget re extra fee to management (see ARLD Day budget for more info) - see below
6. February Social [Preeti]
   a. Ideas? Something low-key
   b. Maybe a library visit?
      i. Plan a series of 3-4 locations for a series
   c. Dialogue over zoom
      i. Hamline issue - Academic Freedom Annie will talk to MNObe group for potential future discussion
      ii. AI - ChatGPT
      iii. Conference proposal work time! Proposal incubator
1. Feb. 17th 9-10 am Kat will draft something, Preeti will edit, Kayla will edit
2. “Bring your coffee and your best ideas for ARLD Day, we will provide the virtual doughnuts and feedback.”
   d. Check with members to see if they want our support for an activity that they want to do
7. MLA support for ACRL-ARLD members and policy changes [Kat]
   a. Email sent to MLA
   b. Policy discussion was postponed at this month’s MLA meeting
8. ARLD Day 2023 [Kat]
   a. Timeline discussion
      i. virtual timeline
      ii. Need to update the website - see below
   b. Budget
      i. New fee for Synergos/Mattison for virtual and in-person conferences.
      ii. ARLD chairs will meet with MLA next week to discuss further.
         1. We would like to see the service-level agreement
      iii. How to address new costs
         1. Honorariums, sponsorships
         2. Sponsorships
            a. DRAFT sponsor letter
            b. Who should we contact? - Kat will send emails
            c. Minitex, St. Kate’s MLIS program, Minneapolis College LIT program, Library Juice, Metronet?
   c. Innovator Award selection committee (Molly, Alex, & Alee)
      i. Molly will bring call for proposals to the next board meeting
   d. Call for proposals
      i. Proposal submission form
      ii. Board reviews proposals prior to Feb. meeting, and selects proposals during Feb. meeting
      iii. We will get this linked on website, but board can start publicizing this.
      iv. Reach out to other divisions (possibly roundtable) – ITEM and PLD
   e. Finalize keynote
i. Kat to invite speaker once budget/MLA stuff worked out

f. Format of event (session or just keynote, social events, etc)
   i. Suggested schedule (from last year) - 8:30-3pm
      1. 8:30-9:00 am: Welcome & Presentation of the Academic Innovator Award
      2. 9:15-10:15 am: Concurrent Sessions 1
      3. 10:30-11:30: Concurrent Sessions 2
      4. 11:45-12:15: Roundtables
      5. 12:15-12:45: Lunch
      6. 12:45-1:45: Keynote
      7. 2:00-3:00pm: Concurrent Sessions 3
      8. 4:00-6:00 Social events (no virtual) - Kayla send out request to members to hold social events in other spaces in March. Preeti will organize this (for next meeting)

9. Communications update [Kayla]
   a. Save the date went out and forwarded to ACRL
   b. We can use ACRL funds to request new lists, it will be $22 per list
      i. New list normally comes in January
      ii. Kayla will request this quarterly January (automatic), April, July, October will send them to Annie to coordinate sending out welcome emails

10. Legislative update [Alex]
    a. Not much proposed, there is an 18 billion dollar surplus that they are trying to decide what to do with it (one-time)
       i. Likely to go to some educational programs (MINITEX--provide nursing databases to rural communities)
    b. We have an advocate! Mary B.

11. Membership update [Annie]
    a. Sept - Dec. membership emails
    b. Notes from Membership Committee
       i. “MLA representative to ALA” questions
       ii. “We want to make member-only benefits more explicit”
           1. Can we share ARLD Keynotes on trainings page?
              a. They can post links as long they aren’t pulled from our page
           2. How do we incentivize vs. ACRL?
              a. A listserv! (or slack, or just SOMETHING) --an easy way communicate with other members

12. Ownership of ARLD files and folders update [Kat]
    a. PBWorks account - done!
       i. Kat will take care of closing that
    b. Folder ownership transfer tracking spreadsheet
13. Website Updates [Kat and Preeti]
   a. Leadership roster
   b. Call for proposals and ARLD Day info
   c. Removing old stuff
   d. Minutes from previous meetings Molly will review May-Nov. Minutes to let know Kat that they’re ready

14. Anything else?