ARLD Meeting Minutes
Friday, 7/16/21
2:00 PM to 4:00 PM

Zoom meeting link: 
https://us02web.zoom.us/j/83518534645?pwd=d2h5UjIlR1NPUEpwSnFVbTdsYU9zUT09

Present: Jenny McBurney, Bekky Vrabel, Maggie Parra, Kat Nelson
Excused: Amy Mars, Trent Brager, Ginny Moran

Minutes

1. Review and approve May Meeting Minutes (June meeting was cancelled) [all] - approved
2. MLA Board Meeting Notes-June and July [Kat]
   a. MLA would like to rework diversity and outreach roundtable. MLA was wondering if anyone from ARLD would be interested in leading reworked RT.
   b. Kat will draft email to send to board summarizing this
   c. New member lists coming soon. Someone from each division will need to check them if we want to reach out to new and renewing members. This will be the membership liaison (Bekky V)
3. MLA Conference [Amy & Jenny]
   a. MLA Conference early-bird registration opened on Monday 6/7 - MLA Board discussed pricing options briefly on 6/4 but there was not enough time to make bigger changes to the model by Monday, so there will just be a member rate and a non-member rate, and resources listed on the website for scholarships/funding for folks with financial difficulties
   b. ARLD Annual Meeting
      i. Will do lightning rounds again this year. Amy submitted proposal
   c. Unpacking white supremacy session proposal
      i. Proposal was accepted!
      ii. Ginny volunteered to be the moderator for the panel
      iii. Will need to recruit panelists - we have one volunteer so far. Amy will email participants to ask for volunteers
   d. The virtual arrangement committee is doing trivia (co-sponsored by ARLD & PLD).
      i. Kristen volunteered to help coordinate trivia
4. ARLD Day 2021 De-brief [all]
   a. Attendee by registration type:
i. 31 nonmembers
ii. 21 ARLD members
iii. 16 MLA members
iv. 15 presenters
v. 14 Indigenous attendees
vi. 13 ACRL members
vii. 5 students
viii. 115 total

b. Budget:
i. Revenue:
   1. Approximately $3300
   2. Amy received documentation from Synergos to submit reimbursement from ACRL ($185)

ii. Costs: $550

c. Recordings
i. Session recordings
   1. Synergos will not help with captioning
   2. Amy noted in this document whether the session was recorded
   3. We decided not to caption recordings and post to youtube unless someone specifically asks
   4. Have moderators emailed presenters to share recordings?
      a. Mods will email presenters the links to their recordings
         i. Kristen 2 sessions
         ii. Maggie 1 session
         iii. Trent 1 sessions
         iv. Ginny 1 sessions
         v. Bekky 1 sessions

5. Innovator Award [Kat]
a. Changed language concerning communication requirements about winners. Suggested language: "we will announce the award via multiple methods to the Minnesota and national academic library community."

b. Review who is responsible for submitting to the ACRL Chapter newsletter
   i. Communications person will be responsible for this going forward
   ii. https://www.alaa.org/acrl/aboutacrl/directoryofleadership/chapters/topics/contributortips
   iii. Past newsletter - https://acrchapters.libguides.com/
   iv. Maggie will submit for October deadline
6. Unpacking white supremacy [Ginny/Amy]
   a. Follow-up session on June 14 debrief
   b. Amy, Maggie, and Ginny proposed that the community of practice could live within the MLA Diversity and Outreach Round Table

   a. Our notes
   b. MLA_Guide_FileNameConventions_Directory Structure_2021
   c. We will need to migrate our materials by the end of 2021

8. Amy and Jenny attended the subunit meeting on 6/4 [Jenny/Amy]
   a. ARLD_SubunitMeetingNotes_06-04-21
   b. ARLD should look at how to revise our website at one of our upcoming meetings to improve ease of navigation, what information we want to be public, etc
      i. How long should minutes stay? MLA does previous year and current year, do we want to do the same or something else
      ii. Innovator award archive link
          1. Innovator award page that doesn’t currently link to ARLD page. This page https://www.mnlibraryassociation.org/page/mn_acad_innov_award should be connected to ARLD somehow. Suggestion to include photo and make more inviting
      iii. Include nomination schedule somewhere - link in area where current board members are listed
      iv. Remove stripes in listing of board members
      v. Addition of land acknowledgment on our page or MLA home page
          1. Could link to ARLD’s current version or MLA adds their own in the future
      vi. Jenny will contact MLA to update news & upcoming events to include a link to ARLD keynote video and elections call. Will also include link to add land acknowledgement
   c. There is no longer an email limit like we had before with MHQ
   d. They will share more information about the contract with Synergos so that we are aware what they are contracted to do and what they aren’t

   a. Who would like to serve on the election committee? Amy as Past Chair, and at least 2 others not up for election
      i. Kristen & Maggie
         1. Once first MLA email goes out Maggie will send to ACRL list and share via social media
   b. Review schedule
   c. Call for nominations
      i. Going out soon - please encourage folks to apply
      ii. Open positions include chair elect, legislative liaison, and member at large
      iii. Statements at mid-August and ballot out mid-September
10. Communications update [Maggie]
   a. **Roundup submission** due Tuesday July 20
      i. Include call for election nominations
   b. 133 twitter followers
   c. 116 facebook followers

11. Legislative update [Ginny]

12. Membership update [Bekky]
   a. Conversations about keeping website up to date.
   b. Trying to narrow down differences between para professionals and librarians

13. Anything else?