ARLD Meeting Agenda  
Metronet Conference Room (#317)  
1619 Dayton Ave.  
St. Paul, Minnesota 55104  
Friday, 12/21/2018  
2:00 PM to 4:00 PM  
Zoom Meeting https://zoom.us/j/426667330

Present: Megan Kocher, Phil Dudas, Amy Mars, Jenny McBurney, Janis Shearer, Ginny Moran  
Online: Allie Thome  
Excused: Cindy Gruwell

Agenda
1. Review and approve November Meeting Minutes [All] - approved  
   a. For future meetings this year, except February, we will be meeting in 317
2. MLA Board Meeting Notes [Megan]  
3. 2019 ARLD Budget Draft [Phil and Megan]  
   a. Budget this year is based on actual attendance to ARLD Day last year (110), which will hopefully be more accurate  
   b. Phil and Megan will meet to go over budget
4. ARLD Day 2019 [Phil]  
   a. 2019 schedule  
   b. Andersen Horticultural Library tours  
      i. Notes from Phil and Megan’s meeting with AHL Librarian Kathy Allen  
         1. Kathy to make morning remarks during welcome, promote options for the day, talk about AHL (brief ~3 minutes) mention discount at gift shop  
         2. Have drop-in tour during lunch break  
            a. Furniture  
            b. Could have rare books out on tables, would need to have a staff member there at all times  
         3. More formal guided tours during first and last breakout sessions
a. Capped at 10 participants each, will include tour of the rare book room, exhibits, etc. People would have to register for these tours on Sched

b. Meet outside the auditorium

c. Moderator’s job to escort - Janis is interning there and may be able to help out too

4. Garden tours?
   a. Maybe have tours at the end of the day, at the same time as Happy Hour, around 4-5pm, giving people two options for waiting until traffic is better--last year Happy Hour lasted until around 6pm

c. Keynote
   i. First choice declined. Who to contact next?
   ii. Potential speakers list
   iii. Phil will reach out to next potential speaker

d. Communications
   i. Time for first save the date to go out in January
   ii. Session proposal info on website

e. Innovator Award Committee
   i. usually Past Chair, Member-at-Large and one other Board member not running, if we want to have one committee for both; can have 2 separate committees
   ii. Innovator Award Committee will be: Allie, Amy, Phil (Cindy will be on Elections Committee since Allie’s term will be ending)

f. Pre-conference proposal [Megan]
   i. Systematic review workshop from UMN team
   ii. Training librarians how to do systematic reviews; test out a model; could invite librarians from neighboring states as well; would need to be very clear that the audience is broader than just Health Sciences; would include the negotiating acknowledgements
   iii. 2 days before; food and lodging costs--looking into funding options such as grant money; does MLA/Minitex offer money for this type of event? Space would be at the UMN campus, probably max 20 ppl
iv. Want to include this in communications - if we don’t have a keynote by the 7th, we could include this instead

v. Megan will provide a description on the 3rd

5. Dialogue updates [Megan/Cindy]
   a. OER discussion in Spring [Cindy]
      i. March or late February?
      ii. Other spring conflicts: ARLD Day, ACRL, LOEX
      iii. Megan will check in with Cindy to get an update
   b. Other plans/ideas for 2019 (summer/fall)
      i. Privacy (not UMN people) - or, there is a new UMN privacy committee, could ask Cody and/or Danya
      ii. Bringing together school + academic librarians, collaboration with ITEM
         1. Linda Mork?
      iii. Budget for 2 per year, if we have the second one planned soon as well, then we could advertise it at the first one
      iv. Since the MLA conference is earlier this year, we could do a Dialogue afterwards, maybe late October
      v. ITEM is usually at a similar time to MLA - last year it was Oct 26
      vi. Might want to check in with ITEM sooner to see if we would want to swap it for Spring - when is a good time for school librarians?
      vii. Amy will check in with Heidi for info

6. Happy Hour for LibTech?
   a. Was successful in the past, yes let’s do it again
   b. Options for a new location - do they have food and enough space?
      i. East Lake Brewery is in the same building - you can bring in outside food - near hotel, 5:30-7:30pm
      ii. Amy will contact East Lake, ask them if they could aside tables and are there any specials they could offer us
      iii. Allie will provide flyers
      iv. Will need to get it added to Sched
      v. Janis will create a Facebook event once we have details set

7. ARLD/ACRL Chapter tablecloth: [Phil]
8. Legislative Update [Ginny]
   a. Ginny sent out a draft of 3 Advocacy Things - open for feedback through early January, will let Janis know when it’s ready to share
   b. Right of first digital sale - reselling iTunes purchases - may be overlap into libraries for ebooks
   c. IMLS was reauthorized on Wednesday

9. Communications Update [Janis]
   a. Update on the status of PBWorks > Drive migration
      i. Moved meeting notes from 2012-2014 -- all other notes already migrated
      ii. What needs to be moved? Doesn't need to be everything, Janis and Jonathan will connect to decide what should be migrated
      iii. Might need some email templates, Jonathan may have ideas of what else should be saved
   b. Team Drive a solution to our file ownership issue?
      i. Ginny and Megan can ask around campus for help
   c. New members are in Google Group, ok to take old members out?
      i. Remove everyone except Jodi and Jonathan

10. Membership Update [Cindy]

11. Intellectual Freedom Update [Megan]

12. ACRL Chapter Topics Newsletter [Megan]
   a. We didn’t submit anything for Fall.
   b. Can do a member spotlight next time.
   c. We could highlight the 3 Advocacy Things and Ginny, when the next call comes around

13. Discuss LOEX Sponsorship
   a. It would be great to do if we can afford it - maybe $250?
   b. We will save money on printing costs since ARLD Day will be on Sched
c. Phil will follow up on this -- Deadline is March 1 - they will want a logo image file too

d. We could highlight people whose proposals get accepted to ACRL or LOEX

e. MLA policy on sponsorships is for people sponsoring us, not for us sponsoring others - there will be work around this in the coming year to clarify rules, such as for the website

14. Anything else? [All]

Next meeting: January 18th 2-4pm (Metronet conference room #317)

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