

ARLD Meeting Agenda  
Metronet Conference Room (#317)  
1619 Dayton Ave.  
St. Paul, Minnesota 55104  
Friday, 12/21/2018  
2:00 PM to 4:00 PM  
Zoom Meeting <https://zoom.us/j/426667330>

Present: Megan Kocher, Phil Dudas, Amy Mars, Jenny McBurney, Janis Shearer, Ginny Moran

Online: Allie Thome

Excused: Cindy Gruwell

#### Agenda

1. Review and approve [November Meeting Minutes](#) [All] - approved
  - a. For future meetings this year, except February, we will be meeting in 317
2. [MLA Board Meeting Notes](#) [Megan]
3. 2019 ARLD Budget Draft [Phil and Megan]
  - a. Budget this year is based on actual attendance to ARLD Day last year (110), which will hopefully be more accurate
  - b. Phil and Megan will meet to go over budget
4. ARLD Day 2019 [Phil]
  - a. 2019 [schedule](#)
  - b. Andersen Horticultural Library tours
    - i. Notes from Phil and Megan's meeting with AHL Librarian Kathy Allen
      1. Kathy to make morning remarks during welcome, promote options for the day, talk about AHL (brief ~3 minutes) mention discount at gift shop
      2. Have drop-in tour during lunch break
        - a. Furniture
        - b. Could have rare books out on tables, would need to have a staff member there at all times
      3. More formal guided tours during first and last breakout sessions

- a. Capped at 10 participants each, will include tour of the rare book room, exhibits, etc. People would have to register for these tours on Sched
  - b. Meet outside the auditorium
  - c. Moderator's job to escort - Janis is interning there and may be able to help out too
- 4. Garden tours?
  - a. Maybe have tours at the end of the day, at the same time as Happy Hour, around 4-5pm, giving people two options for waiting until traffic is better--last year Happy Hour lasted until around 6pm
- c. Keynote
  - i. First choice declined. Who to contact next?
  - ii. [Potential speakers list](#)
  - iii. Phil will reach out to next potential speaker
- d. Communications
  - i. Time for first save the date to go out in January
  - ii. Session proposal info on website
- e. Innovator Award Committee
  - i. usually Past Chair, Member-at-Large and one other Board member not running, if we want to have one committee for both; can have 2 separate committees
  - ii. Innovator Award Committee will be: Allie, Amy, Phil (Cindy will be on Elections Committee since Allie's term will be ending)
- f. Pre-conference proposal [Megan]
  - i. Systematic review workshop from UMN team
  - ii. Training librarians how to do systematic reviews; test out a model; could invite librarians from neighboring states as well; would need to be very clear that the audience is broader than just Health Sciences; would include the negotiating acknowledgements
  - iii. 2 days before; food and lodging costs--looking into funding options such as grant money; does MLA/Minitex offer money for this type of event? Space would be at the UMN campus, probably max 20 ppl

- iv. Want to include this in communications - if we don't have a keynote by the 7th, we could include this instead
- v. Megan will provide a description on the 3rd

5. Dialogue updates [Megan/Cindy]

- a. OER discussion in Spring [Cindy]
  - i. March or late February?
  - ii. Other spring conflicts: ARLD Day, ACRL, LOEX
  - iii. Megan will check in with Cindy to get an update
- b. Other plans/ideas for 2019 (summer/fall)
  - i. Privacy (not UMN people) - or, there is a new UMN privacy committee, could ask Cody and/or Danya
  - ii. Bringing together school + academic librarians, collaboration with ITEM
    - 1. Linda Mork?
  - iii. Budget for 2 per year, if we have the second one planned soon as well, then we could advertise it at the first one
  - iv. Since the MLA conference is earlier this year, we could do a Dialogue afterwards, maybe late October
  - v. ITEM is usually at a similar time to MLA - last year it was Oct 26
  - vi. Might want to check in with ITEM sooner to see if we would want to swap it for Spring - when is a good time for school librarians?
  - vii. Amy will check in with Heidi for info

6. Happy Hour for LibTech?

- a. Was successful in the past, yes let's do it again
- b. Options for a new location - do they have food and enough space?
  - i. East Lake Brewery is in the same building - you can bring in outside food - near hotel, 5:30-7:30pm
  - ii. Amy will contact East Lake, ask them if they could provide tables and are there any specials they could offer us
  - iii. Allie will provide flyers
  - iv. Will need to get it added to Sched
  - v. Janis will create a Facebook event once we have details set

7. ARLD/ACRL Chapter tablecloth: [Phil]

a. Contact via MLA:

Minuteman Press Uptown  
 Ashley Wiermaa, Customer Service  
 612-870-0777 [mpis@minutemanpress.com](mailto:mpis@minutemanpress.com)  
[Quote](#)

Probably will need to wait until 2019 -- if we don't do the dialogue and instead do a happy hour, we will potentially have about \$250 left for this

8. Legislative Update [Ginny]

- a. Ginny sent out a draft of 3 Advocacy Things - open for feedback through early January, will let Janis know when it's ready to share
- b. Right of first digital sale - reselling iTunes purchases - may be overlap into libraries for ebooks
- c. IMLS was reauthorized on Wednesday

9. Communications Update [Janis]

- a. Update on the status of PBWorks > Drive migration
  - i. Moved meeting notes from 2012-2014 -- all other notes already migrated
  - ii. What needs to be moved? Doesn't need to be everything, Janis and Jonathan will connect to decide what should be migrated
  - iii. Might need some email templates, Jonathan may have ideas of what else should be saved
- b. Team Drive a solution to our file ownership issue?
  - i. Ginny and Megan can ask around campus for help
- c. New members are in Google Group, ok to take old members out?
  - i. Remove everyone except Jodi and Jonathan

10. Membership Update [Cindy]

11. Intellectual Freedom Update [Megan]

12. ACRL Chapter Topics Newsletter [Megan]

- a. We didn't submit anything for Fall.
- b. Can do a member spotlight next time.
- c. We could highlight the 3 Advocacy Things and Ginny, when the next call comes around

13. Discuss [LOEX Sponsorship](#)

- a. It would be great to do if we can afford it - maybe \$250?
- b. We will save money on printing costs since ARLD Day will be on Sched

- c. Phil will follow up on this -- Deadline is March 1 - they will want a logo image file too
- d. We could highlight people whose proposals get accepted to ACRL or LOEX
- e. MLA policy on sponsorships is for people sponsoring us, not for us sponsoring others - there will be work around this in the coming year to clarify rules, such as for the website

14. Anything else? [All]

**Next meeting:** January 18th 2-4pm (Metronet conference room #317)

Join Zoom Meeting <https://zoom.us/j/426667330>

One tap mobile

+16465588656,,426667330# US (New York)

+16699006833,,426667330# US (San Jose)

Dial by your location

+1 646 558 8656 US (New York)

+1 669 900 6833 US (San Jose)

Meeting ID: 426 667 330