ARLD Meeting Agenda
MELSA Conference Room (#320)
1619 Dayton Ave.
St. Paul, Minnesota 55104
Friday, 4/20/2018
2:00 PM to 4:00 PM

Present: Jodi Grebinoski, Phil Dudas, Ginny Moran, Jonathan Carlson, Allie Thome, Megan Kocher, Jenny McBurney, Kellie Meehlhause

Excused:

1. Additions to the agenda? - none
2. Review and approve March Meeting Minutes
   a. Approved, remove Jonathan’s personal info
3. MLA Board Meeting Notes [Phil]
   a. Low numbers of MLA proposals - we could consider soliciting a panel proposal focused on academic libraries, encourage people to make proposals
   b. Ginny to start a thread discussing topic ideas and who could make up a panel
   c. MLA has created a policy/topics calendar for the year; we should consider making one for ARLD
   d. Phil to forward email about legislative issues
   e. Tammy is going to keep the website news more up to date
4. ARLD Day [Jodi]
   a. Registration is closed
      i. 109 people have registered, had 100 attend last year
   b. Check in with schedule and moderators
      i. Have all presenters been contacted? Yes
         ii. Board members arrive closer to 8am
   c. Catering
      i. No GF desserts, waiting to hear - if not, we can bring our own
   d. Date of Event Schedule and contact #
   e. Program - done
   f. Evaluation Forms
      i. Email set to go out that morning? Jonathan and Jodi will draft, send at noon
g. Supplies (MLA has Post-it easel pads, Easels and Markers to bring to ARLD Day, we will need to return remaining supplies to Tammy)
   i. Jodi sharing email with Ginny about easels
h. Filming for keynote
   i. Andrew is fine with being recorded, Phil checking on camera
i. Dinner with keynote
   i. Blackbird at 6pm, reservation has been made
j. Keynote transportation - Jodi to drive, Jonathan as backup
k. Keynote Hotel (Four Points: http://www.fourpointsminneapolisairport.com/)
   i. Will take shuttle to hotel from the airport
   ii. Jodi to drop speaker off at airport after conference
l. Photo release at check-in
   i. In program, will be directed to check-in table
m. Phil will email photo/social media volunteers
   i. Jonathan contacted MLA to follow and retweet our posts throughout the day
n. Innovator Award/Election Committee [Megan, Jodi, Allie]
   i. Jodi and Jonathan working on the press release
   ii. Tammy will make and bring the certificates
   iii. For future awards, put in bylaws that if you are on the board you are not eligible
o. Remember $5 for Jonathan (everyone paid)
p. Sponsors
   i. Both have sent in their money
q. Happy Hour at Enki Brewing
   i. Announce in the morning - Phil
   ii. Add to Monday email?
      1. Jonathan looking it over again and sending to Tammy
   iii. Call and let them know we are coming
      1. Phil will call
iv. 4 minutes from the Arboretum
   v. Have a small menu as well
   vi. Jonathan will create a Facebook event and share on Twitter
r.  Board Photo - will take during lunch
s.  Gender neutral bathrooms and lactation spaces - Jodi emailing Tammy
t.  Rooms on events webpage still say TBD - Jodi emailing Tammy

5.  Bylaws (placeholder for now) [Phil]
   a.  Discrepancy between bylaws and website - “Library” vs “Libraries” in org title
   b.  Formalize the Innovator Award/Election committee makeup in bylaws? Should be people who are not up for election

6.  Dialogue updates [Phil]
   a.  #librarianshipswhite (Amy Mars and Deb Torres)
      i.  23 registered, 21 attended!
      ii.  Photos/video
      iii.  Catering issues
      iv.  Only went over budget by $30
      v.  Overall, very successful and well-attended
   b.  User Data Privacy: The ethical implications of analyzing patron/student use data (Cody Hanson, Betsy Friesen, possible 3rd presenter - Shane)
      i.  Co-sponsored by the Intellectual Freedom committee?
      ii.  Follow-up to presentation at LibTech
      iii.  Wilson Studio in Wilson Library
      iv.  Early August? A Wednesday or a Thursday?
      v.  Possible Happy Hour after event.
      vi.  Phil will contact them after ARLD day
      vii.  Allison Langham willing to help out

7.  ARLD Brochure [Megan]
   a.  Done? Have some at ARLD Day
      i.  Yes, have at registration table

8.  ARLD/ACRL Chapter tablecloth: [Phil]
   a.  Contact via MLA:
      Minuteman Press Uptown
      Ashley Wiermaa, Customer Service
      612-870-0777 mpls@minutemanpress.com
      Quote
      Waiting to see what the ARLD budget (ARLD Day attendees) looks like

9.  Communications Update [Jonathan]
a. Topics for MLA Roundup - Innovator Award press release

b. PBWorks (http://arldboard.pbworks.com/)
   i. In the future, consider how to fully migrate to Drive so that all documents are in one location
   ii. Schedule this talk for May meeting

10. Membership Update [Kellie] - no update
11. Intellectual Freedom Update [Megan] - no update, have not met
12. Legislative Update [Ginny]
   a. The meeting was a month ago so content is now less relevant, focus is now changing to the national legislative day
   b. Working on building more activities/events for Library Legislative Day
   c. Accessibility
   d. Identify events relevant to academic libraries and help people think about efforts at an institutional scale

13. ACRL Chapter Topics Newsletter [Phil]
   a. Our submission was published!

14. Anything else?
   a. Tour of Textile place - Center for Fiber Arts - a summer post-dialogue happy hour - can walk to Surly from the textiles
      i. Might have a cost

**Next meeting:** May 18th 2-4pm

Join from PC, Mac, Linux, iOS or Android: https://zoom.us/j/374511245

Or iPhone one-tap:

US: +16699006833,,374511245# or +16465588656,,374511245#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 6833 or +1 646 558 8656

Meeting ID: 374 511 245