

Spring Board Meeting Minutes
Technical Services Section, Minnesota Library Association
March 5, 2018

1. Reviewed 2017 MLA conference and TSS participation

- a. TSS website
 - i. Minutes from the 2016 annual meeting are not on the webpage yet.
 - ii. We cannot put up the minutes from 2017 until they have been approved at the next annual meeting.
- b. TSS annual meeting discussion
 - i. Like the chance to share what everyone is doing/what projects people have been working on.
 - ii. Any strategies to get more people to attend the annual meeting?
- c. TSS table at 2017 MLA Conference
 - i. People seemed to like the stickers and ribbons at the TSS table.
 - 1. Still have some that we can use for next year.
 - ii. We should send something ahead of the conference to TSS members to tell them what we will be doing for our table and our table location to encourage participation.

2. TSS Communication

- a. Round up and email through MLA
 - i. Chair is responsible for sending emails through MLA as our main communicator.
 - ii. We should include something in the MLA Round Up even if there is no upcoming event in order to remind people that we exist.
- b. Google documents describing duties and communication
 - i. Rebecca will send these to the board members before the next meeting.
 - ii. Next meeting, we will see how we can improve them or update them.

3. TSS-sponsored program/day

- a. It is likely unfeasible to get enough participation for a full-day TSS event.
 - i. Could be damaging to TSS to try to have a full-day event and then have to cancel due to low participation (has happened in the past).
- b. Could consider doing a webinar instead of an in-person event, as TSS members are spread throughout the state.
- c. Consider sponsoring or co-sponsoring an in-person event with Minitex.
 - i. This year Minitex had a very successful event with Terry Reese (Technical Services Symposium).
 - 1. If we could find out about events like this ahead of time, we could offer to provide publicity or co-sponsor an event like this.
 - 2. If they are doing this again next year, we could reach out and see if they would be willing for us to co-sponsor or have some role in the event.
- d. Consider sponsoring programs at either ARLD Day or PLD Day.

- i. We should encourage members to present at these events. It is too late to do so this year (presentation proposals are closed), but we should do this next year around December.
- ii. Give an informal reminder of ARLD Day and PLD Day at MLA to encourage participation at those events.

4. Upcoming events:

a. St Kate's LIS Professional Associations Fair

- i. We will have a table and bring candy.
 - 1. Could we have an official poster? In past years have had to just print something off with our name on it.
- ii. This is a good way to network with MLIS students, as well as with LIS professionals at other tables.
- iii. Sarah will email St. Kate's to determine the date for the event.
- iv. We already have some promotional materials we can hand out at the event.
- v. Only 1 person really needs to attend—once we have a date, we will see who is available to go.

b. MLA social event

- i. Last year—Psycho Suzi's Happy Hour in November.
 - 1. Only 2 attendees.
- ii. This year—Tour of the Historical Society and Happy Hour
 - 1. Let's plan to do an event in summer.
 - a. Hopefully people will be less busy than in November.
 - b. Some people might be off from work, and not checking their email, but there is no perfect time for everyone.
 - c. Event in June or July to promote TSS before MLA.
 - 2. Erica will reach out to the Historical Society to see if they would be willing to give us a behind the scenes tour of the technical services aspects of the Historical Society.
 - 3. Happy Hour afterwards
 - a. There is a café at the Historical Society that serves wine and beer (Market House by D'Amico)
 - i. Only open late (8 PM) on Tuesdays, so this would be the best day for our event. Otherwise, the Main Café is open until 2 PM Tuesday-Saturday, and the All Day Menu is available until 5 PM Wednesday-Sunday.
 - ii. Could also consider walking to somewhere nearby for a Happy Hour elsewhere.

c. Other

- i. Look at the materials sent by Rebecca to see if there are any other recurring events to be planned.

5. Other business/announcements

- a. Naomi mentioned that she would prefer not to have a meeting/event at the very end of July, as her baby is due the last week of July.

6. Schedule next meetings

- a. Sarah will set up a Doodle poll to schedule next meetings. Next meeting in July.