

Agreement for CARES Act Funds  
To Callaway County Commissioners  
From Central Missouri Community Action (CMCA)

As the county of Callaway, Missouri has received Federal funding administered through the CARES Act, the Callaway County Commission and Central Missouri Community Action (CMCA) enter into the following agreement for assistance to utility customers throughout the county.

CALLAWAY COUNTY AGREES TO:

- Provide up to \$500,000 to Central Missouri Community Action from the CARES Act funds received by the county to be administered to local utility companies for customers meeting eligibility determinations to be defined by CMCA.
- One half of this amount will be provided to CMCA by Monday, June 22, 2020 for the direct assistance of utility customers with billing arrears from Callaway Electric CoOp, the City of Fulton Utilities, the City of Holts Summit Utilities, Callaway County Public Water District #1, and Callaway County Public Water District #2.
- The remaining balance of funds will be paid to Central Missouri Community Action based on continued need within the community in consultation with the Callaway County Commission no later than July 31, 2020.
- Allow the use of 5% of the funds provided to CMCA to be used for program administrative support including staff salaries, program operating expenses and staff travel as necessary to provide support and services for the program.
- Confirm with county utility providers that up to date amount due information will be provided to CMCA staff upon request of information.
- Confirm with county utility providers that any pledge offered by CMCA will be accepted as payment on the account which pledge is made.

CENTRAL MISSOURI COMMUNITY ACTION AGREES TO:

- Make applications and services available through the Callaway County Family Resource Center located at 610 Collier Lane, Fulton, MO.
- Provide applications to all Callaway County residents seeking assistance for utility costs.
- Process all applications to determine program eligibility.
- Confirm total amount due with utility provider, including arrears.
- Provide pledges on behalf of customers to county utility companies in the manner requested by the company (phone, fax, or email).
- Submit pledge payments by check within 45 days of the date the pledge is made to the utility company.
- Track all utility payments made with CARES Act funding by customer, utility type, utility company, Federal Poverty Level of household, and amount of assistance provided.
- Submit monthly reports to the Callaway County Commission detailing payment information.

PROGRAM ELIGIBILITY:

- Household income at or below 200% of the Federal Poverty Level (FPL).
- Utility customer of Callaway Electric CoOp, City of Fulton, City of Holts Summit, Callaway County Public Water District #1, or Callaway County Public Water District #2.
- Utility arrears dating back no further than March 1, 2020.
- Utility bill must be in the name of an adult (18 years of age or older) household member.

PROGRAM ASSISTANCE:

- One-time payment provided to a single utility company totaling the amount owed at time of service.
- There is no cap for the maximum amount of assistance to be provided. Amount of assistance provided shall meet the arrears and current amount due that will result in an account balance of \$0.00.
- Utility services include: Electric, Natural Gas, Water, Sewer, Trash, and Internet.
- Deposits required for reconnection services

All program applicants will be required to complete the CMCA LIHEAP Application and must provide the following:

- Completed LIHEAP Application
- Social Security numbers and proof of life for all household members
- Proof of household income for the last 30 days
- Utility bill/notice
- Affirm that the household has been impacted by COVID-19

All documentation and customer files will be maintained by Central Missouri Community Action and will be made available to the Callaway County Commission upon request. All financial documentation will be maintained by Central Missouri Community Action and will be made available to the Callaway County Commission upon request.

To Which all Parties Agree:

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Presiding Commissioner,  
Callaway County

\_\_\_\_\_  
Date

\_\_\_\_\_  
Executive Director,  
Central Missouri Community Action

\_\_\_\_\_  
Date