

**AMERICAN MOSQUITO CONTROL ASSOCIATION**  
**Saturday, February 21, 2004**

**CALL TO ORDER:**

President Fred Knapp called the meeting to order at 1:20 p.m. A brief moment of silent reflection for loved ones and colleagues who have passed away during the past year was called for by the President.

**ROLL CALL:**

President Knapp requested that the roll be called. The following board members were present; Fred Knapp, President, Dr. Roger S. Nasci, President-Elect, William Opp, Vice President, Dr. Sammie L. Dickson, President 2001, David Brown, President 2002, Allan Inman, Treasurer. The following regional directors were present; Peter H. Connelly, Industry, Dr. William H. Meredith, Mid-Atlantic, Dr. Daniel Markowski, North Atlantic, William Lechel, North Central, Ronald J. Montgomery, North Pacific, Douglas Carlson, South Atlantic, Dr. Richard E. Duhrkopf, South Central, Jack Hazelrigg, South Pacific, Gary L. Hatch, West Central. Dr. Humberto M. Quiroz, Latin America, was not present. Others in attendance included Martin S. Chomsky, Business Manager, Sondra Scully, Bookkeeper, Joseph M. Conlon, Technical Advisor, Dan Ariaz, Past President, Bob Bonnett, Joe Sanzone and Dr. Henry Lewandowski. Sarah Gazi, Assistant Business Manager, was not present at the meeting due to food poisoning.

**WELCOME AND STATEMENT BY PRESIDENT:**

President Knapp welcomed the Board and guests to Savannah.

**APPOINTMENT OF PARLIAMENTARIAN:**

President Knapp appointed Dr. Dickson as Parliamentarian for the meeting. Items up for discussion will not be timed. The President outlined procedures for the meeting.

**ADOPTION OF ORDER OF BUSINESS:**

President Knapp asked for a review of the order of business. The presentations for the 2008 meeting were moved forward in the meeting schedule.

Mr. Brown moved, seconded by Mr. Opp, that the Order of Business be adopted as amended. The motion was unanimously approved by voice vote.

**APPROVAL OF MINUTES OF THE INTERIM BOARD OF DIRECTORS MEETING**

The following corrections were made to the minutes of the previous meeting.

IBM, October 11, 2003

Page 1: "Dr. Brown" changed to "Mr. Brown"

Page 2: "Central Office" changed to "Central Office"

Page 4: "Dr. Jimmy Long" changed to "Dr. Jimmie Long"

Page 5:

Page 6: "participated" changed to "participants"

Page 11: The paragraph under “AMCA Foundation & Student Competition” does not belong there

“intereste” changed to “interest”

Page 12: “previously present again present” changed to “previously present were again present”

Mr. Opp moved, seconded by Mr. Brown that the minutes of the October 11, 2003 Interim Board Meeting be approved as corrected and with any other changes which will improve the reading of the minutes. The motion was unanimously approved by voice vote.

## **REPORTS**

### **AD HOC COMMITTEE REPORT**

Dr. Dickson, Chair of the committee reported that the committee has been charged with incorporating the award guidelines into the Board Procedural Guidelines Manual. All of the awards funds are now in separate bank accounts. Only the interest and the money earned that year are to be used from these accounts. A guideline has not been established for determining how much money the award has made.

Advertising for the awards needs to be standardized and assigned to a particular individual or committee. The Boyd and Grass Roots were not placed under any individual’s direct supervision and did not attract any candidates by the deadline. The contact person for the awards should be the chair of the awards committee for the coming year. A guidelines and description of the awards should also be placed on the website.

The presentations for sites the 2008 meeting were given at this time. The first presentation was for the Riviera Hotel in Las Vegas, Nevada. The hotel has 160,000 square feet of convention space. All of the convention spaces can be accessed without going through the casino. The room rate is \$89.00 per night with a maximum yearly increase of no more that 3%. If the room rate is as expected the convention areas will be free of charge. Las Vegas is a union city. Sales taxes in Nevada are 7.5% on food and 9% on rooms. It may be possible to file with the State for a sales tax exemption. The airport is three miles from the hotel. Las Vegas draws 15% to 20% better attendance than other venues according to the Riviera representative.

The second presentation was for the John Ascuaga’s Nugget in Sparks, Nevada. According to Nugget representative there is approximately a 30% increase in meeting attendance for meetings held in Sparks. The hotel is five minutes from the airport and the hotel provides a free shuttle. The room rate is \$99.00 per night plus 13.5% room tax and a \$3.00 per room night energy charge. These rates apply three days before and three days after the event dates. The Nugget is a non-union venue. There is sufficient room for food events and field day in the exhibit space. The possibility of an exemption from sales tax will be researched.

Dan Ariaz supported the application by the Nugget and Richard Hicks supported the Riviera. California districts would be helping with running the meeting.

A discussion was held concerning the advantages and disadvantages of each site. It was decided that meeting site applications submitted after the deadline would not be accepted. The Board felt that a decision should be made on the 2008 meeting site.

Mr. Brown moved, seconded by Mr. Connelly that John Ascuaga's Nugget in Sparks, Nevada, be chosen as the 2008 site for the AMCA annual meeting and that the Business Manager proceed with make all necessary arrangements. The motion was unanimously approved by voice vote.

**CENTRAL OFFICE:**

President Knapp suggested that Bob Bonnett give his Central Office Committee report at this time. Mr. Bonnett did not have a report.

Mr. Chomsky, AMCA Business Manager, reported that AMCA membership is now over 1700. The redevelopment of the web site has allowed membership registration online. Sustaining membership is only growing at approximately five to ten percent a year. Mr. Chomsky will address this issue at tomorrow's meeting.

Mr. Chomsky thanked Dr. Lewandowski and the Local Arrangements Committee for their efforts in making this a successful meeting.

Monmouth County has taken possession of the building intended for use by the AMCA. The county has budgeted \$100,000.00 for upgrading of the buildings and the local mosquito district has budgeted \$40,000.00 to provided computer and telephone wiring. AMCA may have to budget for additional furniture. Occupancy of the space may as early as October 2004 but should be no later than 2005. The AMCA continues to benefit financially by being housed in the local mosquito district building. The increase in line item 8622-Rent/Utilities/Janitorial is due to anticipated increase in janitorial services once the AMCA moves to the new building.

Sarah Gazi, Assistant Business Manager, has announced her engagement but she has no plans on leaving the central office when she gets married.

The central office currently has a resolution from the Monmouth County Mosquito Extermination Commission allowing use of office space in their building for five years and renewable for an additional five years.

Dr. Nasci moved, seconded by Mr. Hatch that the Central Office is charged with developing a Memorandum of Understanding (MOU) with the Monmouth County Mosquito Extermination Commission concerning the occupancy of the existing and new location of the AMCA and to report back to the officers in three months. The motion was unanimously approved by voice vote.

A break was taken at this time.

All Board members previously present were again present.

**TECHNICAL ADVISOR:**

Mr. Conlon, Technical Advisor, ??????????????

**TREASURER:**

Mr. Inman reviewed the budgetary performance for the fiscal year July 1, 2002 through June 30, 2003. It had been expected that an additional \$50,000.00 would have to be budgeted for legislative advocacy but because of the success of the Minnesota meeting this was not necessary.

The board members reviewed the 2004-2005 budget. A revised budget will be presented at the Thursday meeting. There is a sizeable deficit in the proposed budget. An anticipated deficit in the 2003/2004 budget was off set by the large profit made on the Minnesota meeting. There was actually a \$21,000.00 profit for that fiscal year.

**ANNUAL MEETING:**

**Local Arrangements:**

Dr. Henry Lewandowski reported that many local people along with many volunteers from Florida and South Carolina have helped in making arrangements for the meeting.

Transportation is a particle concern because of the water taxi and the buses need to bring individuals to the meeting site. During the peak hours of events the transportation will run more frequently. The pick up/drop off schedule for the bus can be adjusted to accommodate guests at various hotels. During the meeting a ticket will be used for the first ride of the day. After that all rides are free. AMCA will be charged \$2.00 per ticket. Meeting registrants will be given one ticket for each day they are attending the meeting. Tickets will be handed out with the packets at registration.

Mr. Chomsky reported that because of the site of the meeting there were unanticipated charges to the AMCA. These include the transportation, charges for the use of the convention facility, having to provide lunches for three days and unanticipated security charges due to 9/11. The food at the convention center is very expensive because there is a sole food vendor. There are some sponsors for the lunches and other food events. It is hoped that profits from the meeting will off set the projected deficit budget.

**Program:**

Dr. Nasci, Program Coordinator, reported that preparing the program went very smoothly. Mr. Opp discussed the program particulars.

**PRESIDENTIAL COMMITTEE:**

Dr. Dickson reported that the duties of the committee include reviewing the AMCA Procedures Manual and making appropriate changes. Joe Conlon prepared the committee report. The committee

recommends adding a revised section on the duties and responsibilities of Regional Directors. Dr. Dickson will provide updated copies of guidelines to the board members.

President Knapp recommended that the number of reports required of the Technical Advisor be reduced. The board felt that it is important for Mr. Conlon to contribute to the Newsletter on a regular basis possibly with in-depth articles on specific subjects.

#### **MEMBERSHIP COMMITTEE:**

Mr. Chomsky suggested offering sustaining members free copies of each of the AMCA publications including videos and the new Darsie-Ward key. In his President's Report on Wednesday Mr. Knapp will be suggesting that each State, district, or university have a membership coordinator to help increase membership. A new level of membership for mosquito workers and various degrees of sustaining membership were discussed. More districts should be encouraged to use the existing formula for sustaining membership.

#### **ADJOURNMENT**

Mr. Brown moved that the meeting be adjourned.

The time, 5:00 p.m.