

**American Mosquito Control Association
April 4, 2009**

AMCA Board Members in Attendance

Major S. Dhillon, President
Doug Carlson, President-Elect
Janet McAllister, Vice President
Gene Payne, Past President
Joseph Sanzone, Past President
Allan Inman, Treasurer
Stephanie Whitman, Industry Director
William Reinert, North Atlantic
Stanton Cope, Mid-Atlantic
Roxanne Connelly, South Atlantic
Tom Wilmot, North Central
Dennis Walette, South Central
John Holick, West Central
James Lunders, North Pacific
Steve Mulligan, South Pacific
Yasmin Rubio-Palis, Latin-America

AMCA Staff

Sarah Gazi
Megan D'Ariano
Amy Williams

Others in attendance

Joe Conlon

CALL TO ORDER:

President Dhillon called the AMCA Board meeting to order at 8:08 AM on April 4, 2009.

SILENT REFLECTION:

A brief moment of silent reflection was called for by the president for loved ones and colleagues who have passed away during the past

year, including Kevin Pinion, Brownie Schwarze, Jimmie Long, Chris Curtis, and Claude Schmidt.

APPOINTMENT OF PARLIAMENTARIAN:

President Payne appointed Mr. Carlson as parliamentarian.

APPROVAL OF THE AGENDA:

President Dhillon called for a motion to approve the agenda.

- **ACTION:** A motion was made by Mr. Payne to approve the agenda as presented. The motion was seconded by Mr. Reinert and passed unanimously.

IBM MINUTES APPROVAL:

- **ACTION:** A motion was made by Dr. Cope to approve the minutes of the Interim Board Meeting on October 24, 2008. The motion was seconded by Mr. Sanzone and passed unanimously.

HEADQUARTERS REPORT:

Ms. Gazi gave an update on AH staff activity and management hours.

- **ACTION:** A motion was made by Mr. Lunders to accept the HQ report as presented. The motion was seconded by Ms. Whitman and passed unanimously.

TECHNICAL ADVISOR REPORT:

Mr. Conlon has attended and spoken at several meetings throughout the year. He has also done TV and radio interviews. His time has also included legislative activity.

- **ACTION:** A motion was made by Mr. Wilmot to accept the Technical Advisor's report as presented. The motion was seconded by Mr. Lunders and passed unanimously.

EXECUTIVE COMMITTEE REPORT:

No report was submitted. Dr. Dhillon expressed thanks for AMCA covering his travel expenses.

NOMINATING COMMITTEE REPORT:

Mr. Payne informed the Board that revised bylaws had passed by membership vote and gave an elections update.

- **ACTION:** A motion was made by Mr. Carlson to accept the Nominating Committee report as presented. The motion was seconded by Ms. Whitman and approved unanimously.

TREASURER'S REPORT:

Mr. Inman gave a review of 09-10 draft budget and discussed sponsorship of the 2009 meeting. It was suggested that the Audio Visual expenditures be revisited.

There was a brief discussion of anticipated attendance at the 2010 meeting. Mr. Inman suggested the Board think about fundraising ideas for the Student Competition Fund.

Mr. Inman also gave an update on publications, the Darsie-Ward Key and BioOne.

- **ACTION:** A motion was made by Mr. Carlson for the Awards Committee to write a resolution to recognize Contra Costa MAD for their support of Dr. Malamud-Roam and his contributions to AMCA to be presented at the 2009 Business Meeting. The motion was seconded by Mr. Mulligan and approved unanimously.

Mr. Inman suggested the AMCA give a donation to Carter Center for the event sponsored by Clarke Mosquito Control. The donation from AMCA is suggested to be \$5,000.00 and will come from the 2008-2009 President's Travel fund.

- **ACTION:** A motion was made by Mr. Inman to donate \$5,000.00 to The Carter Center. The motion was seconded by Mr. Payne and approved unanimously.

FINANCE COMMITTEE REPORT:

Mr. Inman announced he will step down after this term.

Since the Boyd fund has never been given out, Mr. Inman suggested that money be rolled into the Student Competition Fund.

A discussion was held regarding Associate Member voting rights. This discussion item will be sent back to the Finance Committee.

- **ACTION:** A motion was made by Dr. McAllister to approve the Treasurer's Report minus the 2009-2010 budget. The motion was seconded by Dr. Connelly and approved unanimously.
- **ACTION:** A motion was made by Mr. Reinert to approve the Finance Committee Report. The motion was seconded by Mr. Payne and approved unanimously.

RECORD RETENTION POLICY & WHISTLEBLOWER POLICY:

Ms. Williams, AMCA's Chief Relationship officer, helped lead the discussion and explained why these policies are important.

- **ACTION:** A motion was made by Mr. Payne to approve the Record Retention Policy. The motion was seconded by Mr. Sanzone and approved unanimously.
- **ACTION:** A motion was made by Mr. Payne to approve the Whistleblower Policy. The motion was seconded by Ms. Whitman. The motion did not pass.

MEMBERSHIP COMMITTEE REPORT:

Mr. Carlson discussed the Trustee/Commissioner recognition program. He suggested the milestone recognition be decreased to maybe to four terms (16 years). He also suggested including photos of the Trustees/Commissioners in the AMCA Newsletter.

The board suggested a survey be sent out to lapsed members who have not renewed their membership to assess why they chose not to renew. It was suggested that meeting geography may play a role in non-renewals.

- **ACTION:** A motion was made by Mr. Inman to approve the Membership Committee report. The motion was seconded by Mr. Walette and approved unanimously.

INDUSTRY COMMITTEE REPORT:

Ms. Whitman discussed three new products coming to the mosquito control market.

Ms. Whitman also discussed the mailing list rental policy. The mailing list rental policy would be a complimentary list available to Sustaining Members and state/regional associations.

The Board requested the current policy be changed to say, "Check only if you want to opt out of the mailing".

It was suggested the policy be changed to include email in the list that will be distributed. The policy should indicate that mailing lists are to be used only for educational purposes and there should be specifications in the policy for use of the list.

It was decided that Sustaining Members don't need approval for lists, but corporations and companies need approval before it's given to them.

- **ACTION:** A motion was made by Mr. Mulligan to approve the Industry Committee report and bring the list rental policy back to Thursday's Board meeting. The motion was seconded by Mr. Carlson and approved unanimously.

AWARDS COMMITTEE:

The awards to be presented during the week were reviewed.

- **ACTION:** A motion was made by Mr. Lunders to approve the Awards Committee report. The motion was seconded by Ms. Whitman and approved unanimously.

BYLAWS COMMITTEE REPORT:

A discussion was held concerning Appendix E of the Policies & Procedures Manual and host association involvement in annual meetings.

- The Annual Meeting Committee will discuss Appendix E and present a recommendation at the next Interim Board of Directors Meeting. Additional discussion will be held on Thursday at the Board Meeting.

There was a discussion of volunteers and how to best use the \$10,000.00 given to the state association that hosts the meeting. It was decided that there needs to be a major commitment from volunteers on site to receive the \$10,000.00

- **ACTION:** A motion was made by Mr. Mulligan to approve the Bylaws Committee report. The motion was seconded by Mr. Sanzone and approved unanimously.

PUBLICATIONS COMMITTEE REPORT:

- **ACTION:** A motion was made by Dr. Connelly to approve the Publications Committee report. The motion was seconded by Mr. Reinert and approved unanimously.
- **ACTION:** A motion was made by Mr. Wilmot to approve the JAMCA Editorial Board report. The motion was seconded by Dr. Connelly and approved unanimously.
- **ACTION:** A motion was made by Mr. Mulligan to approve the JAMCA Editor's report. The motion was seconded by Mr. Inman and approved unanimously.

- **ACTION:** A motion was made by Dr. McCallister to approve the Newsletter Subcommittee report. The motion was seconded by Ms. Whitman and passed unanimously.
- **ACTION:** A motion was made by Mr. Carlson to approve the Special Publications Subcommittee report. The motion was seconded by Dr. Cope and approved unanimously.

ARCHIVES COMMITTEE:

- The Board charged the Archives Committee with working on creating an inventory of the AMCA archived materials and a procedure for adding to it.

PESP REPORT:

Mr. Carlson presented the Board with an updated on PESP activity report.

- **ACTION:** A motion was made by Mr. Lunders to accept the PESP report. The motion was seconded by Mr. Reinert and approved unanimously.

PUBLIC RELATIONS COMMITTEE REPORT:

Mr. Conlon gave an update on the "I'm One" Program.

- **ACTION:** A motion was made by Mr. Payne to approve the Public Relations Committee report and the \$500.00 budget request. The motion was seconded by Dr. McCallister and approved unanimously.

WASHINGTON DAY UPDATE:

Ms. Gazi updated the Board on the location of the AMCA Congressional Reception. The reception location which was previously reserved was released to another group. Alternatives will be researched.

ANNUAL MEETING COMMITTEE REPORT:

Mr. Carlson gave an update on exhibits and registration. Registration is down slightly; however, the number of exhibitors is up. Mr. Carlson

also gave an update on the Trustee/Commissioner program and events (education day, field day, Clarke event, banquet, etc.)

ScholarOne was used this year for abstract submissions. AMCA will continue to use them next year.

- **ACTION:** A motion was made by Mr. Sanzone to approve the Annual Meeting Committee report. The motion was seconded by Mr. Mulligan and approved unanimously.

TRAINING & MEMBER EDUCATION COMMITTEE REPORT:

Mr. Wilmot informed the Board that Tawnia Pett will now serve as committee chair.

PUBLIC EDUCATION COMMITTEE REPORT:

- **ACTION:** A motion was made by Dr. Cope to approve the Public Education report. The motion was seconded by Dr. Connelly and approved unanimously.

SCIENCE AND TECHNOLOGY COMMITTEE REPORT:

Ms. Gazi gave an update on the January webinar. Ms. Gazi requested guidance from the Board on moving forward with charging a fee for the webinar DVD.

- **ACTION:** A motion was made by Mr. Wilmot to approve sale of webinars for \$50.00 and make it complimentary for registrants. The motion was seconded by Mr. Reinert and approved with one nay vote . The motion passed.
- **ACTION:** A motion was made by Mr. Inman to charge \$100.00 to non-members and \$50.00 to members for the webinar DVD. The motion was seconded by Mr. Mulligan and approved unanimously.
- **ACTION:** A motion was made by Mr. Payne to accept the Science & Technology Committee report. The motion was seconded by Mr. Sanzone and approved unanimously.

OLD BUSINESS:

Ms. Gazi made note that there will be Trustee/Commissioner recognition at the Banquet.

For the 75th Anniversary, there is \$2,500.00 budgeted for Gordon Patterson to complete the AMCA history document.

NEW BUSINESS:

Mr. Carlson will initiate a survey of arbovirus surveillance analytical techniques used around the country.

- A charge was made to the Science & Technology Committee to work on this survey with the help of a point person in each region.

President Dhillon gave a board restructuring update. He recognized and thanked Mr. Sanzone and Mr. Payne for their time on the Board.

President Dhillon recommended that Dr. McCallister and Mr. Carlson be appointed as representatives to the new World Mosquito Control Association (WMCA). The representatives will be appointed at the Board Meeting on Thursday.

- **ACTION:** A motion was made by Mr. Mulligan to approve the AMCA joining the WMCA and designating approval of two members, seconded by Bill Reinert. Two voted nay and two abstained. The motion passed.

TRAINING AND MEMBER EDUCATION COMMITTEE:

Ms. Pett introduced herself as the new chair of the Training & Member Education Committee. She requested that a member from each region join the education committee.

ADJOURNMENT:

- **ACTION:** A motion was made by Mr. Sanzone to adjourn. The motion was seconded by Mr. Payne and approved unanimously.

The meeting adjourned at 3:10 PM.