

**American Mosquito Control Association
October 23, 2009**

AMCA Board Members in Attendance

Doug Carlson, President
Janet McAllister, President-Elect
William Meredith, Vice President
Allan Inman, Treasurer
Stephanie Whitman, Industry Director
William Reinert, North Atlantic
Stanton Cope, Mid-Atlantic
Roxanne Connelly, South Atlantic
Tom Wilmot, North Central
Dennis Walette, South Central
John Holick, West Central
James Lunders, North Pacific
Steve Mulligan, South Pacific

Not Present

Major S. Dhillon, Past President
Yasmin Rubio-Palis, Latin-America

AMCA Staff

Sarah Gazi
Kristin Brammell

Others in Attendance

Joe Conlon
Karl Malamud-Roam
Peter Connelly

CALL TO ORDER:

Mr. Carlson, President, called the AMCA Interim Board meeting to order at 8:06 AM on October 23, 2009.

SILENT REFLECTION:

A brief moment of silent reflection was called for by the president for loved ones and colleagues who have passed away during the past year.

APPOINTMENT OF PARLIAMENTARIAN:

President Carlson appointed Dr. Cope as parliamentarian.

APPROVAL OF THE AGENDA:

President Carlson called for a motion to approve the agenda.

- **ACTION:** A motion was made by Dennis Walette to approve the agenda as presented. The motion was seconded by Tom Wilmot and passed unanimously.

REVIEW OF THE CONFLICT OF INTEREST POLICY:

President Carlson asked the members of the board to review the conflict of interest policy and to disclose any conflicts at this time. No conflicts were disclosed.

APPROVAL OF THE MINUTES:

President Carlson presented the minutes from the April 4 2009, board meeting.

- April 4 minutes: Change "Payne" to Dhillon on page 2.
- April 4 minutes: Remove "d" on "updated" on page 7.
- **ACTION:** A motion was made by Stanton Cope to approve the minutes from the April 4, 2009, Board of Directors Meetings with the recommended changes. The motion was seconded by Stephanie Whitman and passed unanimously.

President Carlson presented the minutes from the April 9, 2009, board meeting.

- April 9 minutes: Change "recommendation" to recommendations on page 5.
- April 9 minutes: Change "committe" to "committee" on page 5.
- **ACTION:** A motion was made by Stephanie Whitman to approve the minutes from the April 9, 2009, Board of Directors Meetings with the recommended changes. The motion was seconded by William Reinert and passed unanimously.

HEADQUARTERS REPORT:

Ms. Gazi reported on the Association Headquarters staff activity and the 2009 management contract amendment.

- **ACTION:** A motion was made by Roxanne Connelly to approve the Headquarters Report. The motion was seconded by Janet McAllister and passed unanimously.

TECHNICAL ADVISOR REPORT:

Mr. Conlon updated the Board on his activities as Technical Advisor. Updates included media outreach and appearances, conference he has attended, the public relations webinar, articles written for various publications and legislative activity.

- **ACTION:** A motion was made by Steve Mulligan to approve the Technical Advisor report. The motion was seconded by Tom Wilmot and passed unanimously.

EXECUTIVE COMMITTEE:

President Carlson reviewed the conference calls that were held with the Committee and the topics that were discussed.

- **ACTION:** A motion was made by Roxanne Connelly to approve the Executive Committee report as presented. The motion was seconded by William Reinert and passed unanimously.

NOMINATING COMMITTEE:

The Board reviewed the candidates for Vice President, Tom Wilmot and Steve Mulligan. Nominees were previously approved by email vote.

Jim Stark has been presented as the candidate for the North Central Regional Director position.

- **ACTION:** A motion was made by Dennis Walette to approve the Nominating Committee report as presented. The motion was seconded by Stephanie Whitman and passed unanimously.

TREASURER'S REPORT:

Mr. Inman presented the 2008-2009 income and expenses and the 2008-2009 audit. The association received excess revenue of \$25,418 based on accrual account and \$69,820 based on cash basis accounting.

- **ACTION:** A motion was made by Janet McAllister to approve the 2008-2009 audit. The motion was seconded by Steve Mulligan and passed unanimously.

Mr. Inman also reviewed the investments of the association and the restricted accounts.

Mr. Inman reported it is predicted that the Legislative & Regulatory expenses will exceed budget in the 2009-2010 budget year.

A discussion was held regarding 2010 Annual Meeting registration rates.

Dr. McAllister, Annual Meeting Committee Chair, reviewed the idea of a reduced Annual Meeting registration rate for attendees from developing countries.

- **ACTION:** A motion was made by Steve Mulligan to reduce the registration fee by \$100 for attendees from developing countries (Members rate would be \$195, Non-Member rate would be \$345). The motion was seconded by John Holick. The motion failed with 5 ayes and 7 nays.

A discussion was held on a potential international travel fund.

- **NEW AD HOC COMMITTEE:** The Board decided to create an ad hoc committee to look into the options and possibility of creating an international travel fund. Dr. Connelly will chair the ad hoc committee. The committee members will include: Dr. Cope, Ms. Whitman, Dr. McAllister, and Mr. Carlson.

A discussion was held on registration rates for 2010.

- **ACTION:** A motion was made by Stephanie Whitman to keep the Annual Meeting registration rates the same in 2010 as they were in 2009. The motion was seconded by William Reinert and passed unanimously.

Mr. Inman discussed the inability for fund interest to cover costs in 2010 for the Belkin Award recipient's travel nor the Student Competition Award. There is approximately \$90 available in interest to pay for the Belkin Award recipient's travel and approximately \$283 in interest to pay for Student Competition winners. There is a need to subsidize both awards with the general fund.

- **ACTION:** A motion was made by Stephanie Whitman to supplement the Belkin Award and the Student Competition with money from the

general fund. The motion was seconded by Roxanne Connelly and passed unanimously.

- **ACTION:** A motion was made by Steve Mulligan to approve the Treasurer's report. The motion was seconded by Stanton Cope and passed unanimously.

FINANCE COMMITTEE:

No report was submitted.

MEMBERSHIP COMMITTEE:

Ms. Gazi reported that as of September 30, 2009, there are 1442 current AMCA members, however, renewals are still being received for the 2009-2010 membership year.

- **ACTION:** A motion was made by William Reinert to approve the Membership Committee report. The motion was seconded by Janet McAllister and passed unanimously.

INDUSTRY COMMITTEE:

Stephanie Whitman stated that there was nothing to report at this time.

AWARDS COMMITTEE:

President Carlson presented the awards to be given at the 2009 Annual Meeting.

| | |
|----------------------------|--|
| Presidential Citation: | Gordon Patterson Ph.D. |
| Presidential Citation: | Gary Clark Ph.D. |
| Meritorious Service award: | Norbert Becker Ph.D. |
| Medal of Honor: | Mir Mulla Ph.D. |
| John Belkin Award : | Daniel Strickman Ph.D. |
| Industry Award : | Peter Connelly |
| Grassroots Awards : | Gary Hillsdale; Metro. MCD, MN Jessica Fales ; Midland Co. MC. MI Elizabeth Vice, Butte Co. MVCD, CA |
| Memorial Lecture Honoree: | Harold Chapman, Ph D. |
| Memorial Lecturer: | Tokuo Fukuda |

- **ACTION:** A motion was made by Stephanie Whitman to approve the awards recipients recommended by the Awards Committee. The motion was seconded by Stanton Cope and passed unanimously.
- **ACTION:** A motion was made by Janet McAllister to honor Yasmin Rubio-Palis with the Presidential Citation Award, in addition to the

recipients already approved. The motion was seconded by Steve Mulligan. The motion passed.

A discussion was held on a Latin American Student Competition at the 2010 Annual Meeting.

- **ACTION:** A motion was made by Roxanne Connelly to approve Yasmin Rubio-Palis and Gary Clark's request to find commercial sponsors from the Latin and South American vendors to support prize money for the Latin American Student Competition. The money will be deposited into the Latin American Fund and AMCA will write the checks for the winners. The motion was seconded by James Lunders and passed unanimously.

BYLAWS & POLICY COMMITTEE:

The record retention policy was added to the Policy & Procedures Manual per the charge to the committee.

- **CHARGE:** The Board charged the Bylaws & Policy Committee with cross-checking the revised bylaws against the Policy & Procedures Manual, paying special attention to the Past-Past President position.
- **ACTION:** A motion was made by Stephanie Whitman to approve the Bylaws & Policy Committee report. The motion was seconded by Tom Wilmot and passed unanimously.

PUBLICATIONS COMMITTEE:

The Publications Committee report was presented by Dr. Connelly. Committee recommendations included:

1. Because both the Bylaws and Minutes of the Board of Directors Meetings are published and available on the AMCA website, and due to the costs associated with the printing of both documents, the Publications Committee recommends the following: (1) The Bylaws be published once annually in the AMCA Newsletter; (2) The Minutes of the Board of Directors Meetings (both from the annual meeting and the interim meeting) be published in the *WingBeats* editions immediately following said Board of Directors Meetings. (3) Increase the effort to inform the AMCA membership of the availability of both documents by way of the internet, as well as in the Newsletter and *WingBeats*.
2. Formation and appointment of an *ad hoc* committee to investigate and produce a document to provide standardized guidance on the use of

toxicology-related terminology and units of measure, to be approved by the Board of Directors and appended to the JAMCA Guide for Authors. *Ad hoc* committee to be chaired by the Chairman of the JAMCA Editorial Board.

3. Special Publications/*WingBeats* Editorial Board Subcommittees, in an effort to reduce duplicate mailings and therefore reduce mailing costs are in the process of merging the mailing lists into the USPS NCOA (United States Postal Service National Change of Address) standards format. FMCA has made this change. Tom (Special Publications Subcommittee Chair) & Teri Floore are working on this – modifying the AMCA list to conform to the NCOA standard, configuring each list into the slightly different one the printer uses to mail out the magazine [not all the fields are required] and checking and eliminating duplicate names and addresses. We expect that the Fall issue will be mailed with the corrected list. For the future they will design a method of adding/deleting members from both associations as needed and supplying the printer with an updated and correct mailing label list.

A discussion was held in regard to where the AMCA minutes should be published.

- **ACTION:** A motion was made by William Reinert to post minutes on the AMCA website with notices in the *AMCA Newsletter* and *Wing Beats* directing members to the website to view them. The motion was seconded by Janet McAllister and passed unanimously.
- **CHARGE:** The Board charged the *Wing Beats* subcommittee with setting up a meeting at the 2010 Annual Meeting to discuss the mailing list with Headquarters.
- **ACTION:** A motion was made by Steve Mulligan to approve the Publications Committee report. The motion was seconded by Dennis Walette and passed unanimously.

LEGISLATIVE & REGULATORY COMMITTEE:

Karl Malamud-Roam updated the board on legislative and regulatory activity, focusing primarily on the status and implications of the Clean Water Act/NPDES permit issues.

2014 ANNUAL MEETING SITE SELECTION:

Kristin Brammell presented proposals from Denver, Salt Lake City, and Seattle.

- **ACTION:** Anonymous voting was held at this time to vote for the 2014 meeting site. The vote resulted in the selection of Seattle, Washington.

PUBLIC RELATIONS COMMITTEE:

Joseph Conlon presented the Public Relations report.

- **ACTION:** A motion was made by Roxanne Connelly to approve the Public Relations Committee report. The motion was seconded by Tom Wilmot and passed unanimously.

LEGISLATIVE & REGULATORY COMMITTEE:

Karl Malamud-Roam continued his update on legislative and regulatory activity.

- **ACTION:** A motion was made by William Reinert to approve the Legislative & Regulatory Committee report. The motion was seconded by Roxanne Connelly and passed unanimously.

ANNUAL MEETING COMMITTEE:

Dr. McAllister reviewed the committee's charges.

Dr. Meredith updated the Board on the progress of the 2010 Annual Meeting program.

Dr. McAllister indicated that Appendix E of the Procedures Manual is still being updated.

- **ACTION:** A motion was made by Stephanie Whitman to approve the Annual Meeting Committee report, including purchasing a new laptop for Salvador Rico. The motion was seconded by Tom Wilmot and passed unanimously.

TRAINING & MEMBER EDUCATION COMMITTEE:

The Board reviewed the committee recommendation of continuing to work on a national database of certification contact information for each state to be placed on the AMCA website.

- **ACTION:** A motion was made by Steve Mulligan to accept the Training & Member Education Committee report. The motion was seconded by Bill Reinert and passed unanimously.

PUBLIC EDUCATION COMMITTEE:

- **ACTION:** A motion was made by Dennis Walette to accept the Public Education Committee report with the \$300 budget request. The motion was seconded by Stephanie Whitman and passed unanimously.

SCIENCE & TECHNOLOGY COMMITTEE:

Dr. McAllister presented the Science & Technology Committee report. A discussion was held on a serology survey being developed.

- **ACTION:** A motion was made by Janet McAllister to accept the Science & Technology Committee report. The motion was seconded by Roxanne Connelly and passed unanimously.

REVIEW OF THE TECHNICAL ADVISOR:

The Board of Directors went into Executive Session.

- **ACTION:** A motion was made to provide Joe Conlon with a \$3,500 bonus. The motion passed.

NEW BUSINESS:

Mr. Mulligan updated the Board on the World Mosquito Control Association.

Ms. Gazi updated the Board on the AMCA website redesign. It is predicted that it won't launch until late 2010.

- **ACTION:** A motion was made by Tom Wilmot to approve the \$13,500 budget request for the 75th Anniversary. These expenses will come from line items: Publications and 75th Anniversary and will go toward the Gordon Patterson book, a 75th Anniversary book, and a 75th Anniversary video. The motion was seconded by Stephanie Whitman and passed unanimously.

A discussion was held in regard to how much money AMCA should donate when a member passes away. It was decided that it would be at the President's discretion.

Dr. Cope updated the Board on the Public Health Pesticide Consortium.

Dr. Cope updated the Board on the International Public Health Pesticide Workshop #2.

Mr. Conlon updated the Board on the National Mosquito Control Practices survey.

Mr. Conlon presented the Board with a proposal from Bob Peterson for funding. A discussion was held.

Each Regional Director updated the Board on their activities within their region.

ADJOURNMENT:

- **ACTION:** A motion was made by Stephanie Whitman to adjourn. The motion was seconded by Roxanne Connelly and passed unanimously.

The meeting adjourned at 5:37 PM.