

Minutes of the Board of Directors Meeting
American Mosquito Control Association
July 8, 2014
Conference Call

**American Mosquito Control Association
July 8, 2014**

AMCA Board Members in Attendance

Steve Mulligan, President
Ken Linthicum, President-Elect
Stanton Cope, Vice President
Roxanne Connelly, Past President
Gary Hatch, Treasurer
Larry Smith, Industry
Paul Capotosto, North Atlantic
Dennis Salmen, Mid-Atlantic
Henry Lewandowski, South Atlantic
Mike Szyska, North Central
Zane McCallister, West Central
Jason Kinley, North Pacific
Becky Cline, South Pacific

AMCA Staff

Sarah Gazi
Joe Conlon
Shay McClain
Cara McCarthy

Call to Order:

President Mulligan called the meeting to order at 2:04 ET.

Approval of Agenda:

ACTION: A motion was made to approve the agenda. The motion was seconded and passed unanimously.

Approval of Minutes:

ACTION: A motion was made to approve the minutes of the February 1, 2014 Board of Directors Meeting minutes. The motion was seconded and passed unanimously.

ACTION: A motion was made to approve the minutes of the February 6, 2014 Board of Directors Meeting minutes. The motion was seconded and passed unanimously.

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Review/Update of 2014 Action Items:

The development of a legislative liaison list has been on the action item list for some time.

ACTION: Staff will create a form for distribution to the Regional Directors to assist with compilation of legislative liaison list.

No action has yet been taken in setting a cap on the funds in the Board Restricted Legislative Fund.

ACTION: Remove table top display action item.

ACTION: Inform LMCA Local Arrangements Committee that an AP biology class should be invited to Student Competition.

Dr. Connelly indicated that a conference call was being held in a few weeks regarding ESA Certification. Members of this task force include: Ms. Cline, Mr. Lesser, and Mr. Salmen, in addition to Dr. Connelly.

Dr. Connelly reported that FMCA will cover international postage for rest of the budget year then at that point will go electronic only for international recipients.

Mr. Hatch is working with RBC, the investment company to outline the details of the draft investment policy.

Ms. Gazi provided an update on the new structure of the Young Professionals. The \$1,000 stipend from AMCA will now help fund the Chair of the YP Committee rather than the President of the YPs.

Executive Committee Report:

ACTION: A motion was made to approve the following site selection recommendations:

1. Contracting for Annual Meeting Timeline - To continue with the Board approval of 4 years out for Annual Meeting site selection for the current year on a trial basis. In 2015, continue the site selection process for 2019 and document results. Include additional protection in contract for room block, Food & Beverage pricing and concessions - this to be completed by Meeting Manager and reviewed with the Board during the site selection process. Re-evaluate after the process once complete and host venue has been chosen to see if the process can

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continue for 4 years out or if it needs to be adjusted back to 5 years out.

2. Rotation Schedule – In addition to continuing with the current rotation schedule of West, Central, East, we will include Arizona and Utah within the Central Region. The Central region will now encompass Arizona and Utah and these states will be included during the central region site selection process.
3. Venue Types – AMCA will continue to consider hotels as well as resort properties as host venues for the Annual Meeting. Convention Centers will continue to be a secondary option in the event that a hotel or resort property is not able to accommodate the entire meeting. Convention Centers must be in walking distance (adjacent to or less than 2 blocks) from the hotel in order to be considered for the Annual Meeting location.
4. Host Involvement and Compensation – During the site selection process, an organized association must be identified and verbally confirmed to host as the Local Arrangements Committee. If association is recognized, the current host involvement and manual will be presented and confirmed. The standard compensation of \$10,000 will be provided at the conclusion of the Annual Meeting. If no organized association is found, AMCA will offer a call for volunteers and volunteers will receive complimentary registration for their services. AMCA will coordinate schedules for the volunteers. No host compensation will be given.

The motion was seconded and passed unanimously.

ACTION: A motion was made to approve the Young Professionals Fund Policy as presented. The motion was seconded and passed unanimously.

ACTION: A motion was made to approve the following recommendations as presented.

1. To hold off on making change to bylaws in regard to Wing Beats for a few years and monitor FMCA situation and relationship. Get an update from FMCA at IBM and look at occasionally over the years.
2. To request that the YP Advisor and YP Chair attend the Saturday Board Meeting during the Annual Conference. The Chair to provide an update to the Board. The Chair will be responsible for communicating timely issues to the YPs. Advisor is welcome to call into IBM, however, attendance will not be funded by AMCA.

The motion was seconded and passed unanimously.

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Science & Technology Committee Report:

Discussion was held regarding the prize(s) for the Poster Session Competition winner(s).

ACTION: A motion was made to approve the proposed guidelines for the Poster Session Competition and provide winner with a \$250 prize (best overall), certificate and ribbon. Runner up and third place winners to receive certificate and ribbon only. Best overall winner will also publish in *Wing Beats*. Winners will be published in *AMCA Newsletter*. The motion was seconded and passed with one opposition.

2015 Annual Meeting Budget Amendment:

ACTION: A motion was made to amend the previously approved 2014-2015 budget to reflect an increase in the registration pricing by \$30, with the exception of single day and student registrations. The motion was seconded and passed unanimously.

ACTION: A motion was made to approve the amended 2015 Annual Meeting budget as presented by staff, which will now include the registration fee increase as stated above. The motion was seconded and passed unanimously.

ADJOURNMENT:

A motion was made to adjourn. The motion was seconded and passed unanimously.

Adjourned at 4:11 PM ET.