

**American Mosquito Control Association
March 19, 2011**

AMCA Board Members in Attendance

Janet McAllister, President
William Meredith, President-Elect
Tom Wilmot, Vice President
Doug Carlson, Past President
Allan Inman, Treasurer
Stephanie Whitman, Industry Director
William Reinert, North Atlantic
Stanton Cope, Mid-Atlantic
Roxanne Connelly, South Atlantic
Jim Stark, North Central
Dennis Walette, South Central
John Holick, West Central
James Lunders, North Pacific
Steve Mulligan, South Pacific

AMCA Staff

Sarah Gazi
Dan Lemyre
Alison Bohn
Kristin Brammell

Others in attendance

Joe Conlon
Gary Hatch
Larry Smith
Henry Lewandowski
Dave Brown
Karl Malamud-Roam
Mike Hudon

CALL TO ORDER:

President McAllister called the AMCA Board of Directors Meeting to order at 8:04 AM on March 19, 2011.

Introductions were made.

SILENT REFLECTION:

A brief moment of silent reflection was called for by the president for loved ones and colleagues who have passed away during the past year.

APPOINTMENT OF PARLIAMENTARIAN:

President McAllister appointed Mr. Lunders as parliamentarian.

APPROVAL OF THE AGENDA:

The Board of Directors added the following item to Old Business: event insurance.

The Board of Directors added the following items to New Business: IR4/needs assessment updated, AH survey results.

President McAllister called for a motion to approve the agenda.

- **ACTION:** A motion was made by Dr. Wilmot to approve the agenda with the suggested amendments. The motion was seconded by Mr. Reinert and passed unanimously.

MINUTES APPROVAL:

The Board of Directors reviewed the minutes from the January 20, 2011 conference call.

- **ACTION:** A motion was made by Mr. Lunders to approve the minutes of the Board of Directors Meeting held via conference call on January 20, 2011. The motion was seconded by Ms. Whitman and passed with one opposition.

HEADQUARTERS REPORT:

Ms. Gazi gave an update on overall AH staff activity including staff changes, meeting planning, website redesign, creation of the 2011-2012 budget and ballot counting.

TECHNICAL ADVISOR REPORT:

Mr. Conlon thanked Association Headquarters and President McAllister for their support during the course of the past year.

Mr. Conlon reported that he has been extremely busy with NPDES permit issues. Mr. Jeff Brown from North Carolina has been really involved in the process.

Mr. Conlon has also been busy compiling an "expert database" consisting of individuals within AMCA who have a specific expertise in the field of mosquito control or biology that he can reach out to if needed. There are currently 80 people with various areas of expertise included.

Mr. Conlon also reported on the many phone calls, emails, and articles he has made or written.

Mr. Conlon received an article from Dr. Meredith from the journal *Pediatrics* regarding prenatal exposure to piperonyl butoxide and permethrin. Mr. Conlon and Dr. Robert Peterson sent letters to the editor. *Pediatrics* did not accept Mr. Conlon's article because of his employment with AMCA. Dr. Peterson's letter was accepted.

EXECUTIVE COMMITTEE REPORT:

President McAllister indicated that the only action that was recently taken by the Executive Committee was a conference call to discuss event insurance. The Committee instructed Ms. Brammell to purchase insurance for this meeting, however, moving forward, the Board will need to discuss how this cost will be supplemented if the purchase of event insurance continues.

This discussion will continue under New Business.

NOMINATING COMMITTEE REPORT:

Mr. Carlson reviewed the results of the recent election:

Roxanne Connelly – Vice President
Gary Hatch – Treasurer
Larry Smith – Industry Director

Mr. Carlson also noted that Dr. Lewandowski will be serving as South Atlantic Regional Director on an interim basis.

Mr. Conlon stated that the following positions will appear on the ballots later this year: North Atlantic, South Pacific, South Central, and Latin America. These current directors are not eligible for re-election.

TREASURER'S REPORT:

Mr. Inman reported that AMCA currently has \$30,000 more than this time last year, on a cash basis. Mr. Inman indicated that AMCA should see a positive net income for the 2010-2011 fiscal year.

Mr. Inman pointed out that the 2011-2012 budget was drafted by Ms. Gazi. Mr. Inman and Mr. Hatch made a few minor changes to her version of the budget.

The *Culex* Symposium supplement will add another \$5,000 expense to the budget. A revised budget will be reviewed on March 24, 2011.

Mr. Inman reminded the Board of Directors that the Latin American Fund and the support for it will still need to be addressed. More sponsors will need to be secured if the fund is going to continue to support the registration costs of the Latin American Symposium speakers.

Mr. Inman reviewed the three goals he set for the Association when he became AMCA Treasurer:

1. To increase the Student Competition Fund to over \$50,000. This goal was close to being achieved.
2. To increase the number of Sustaining Members. This was achieved.
3. To increase the AMCA reserves. This was achieved.

FINANCE COMMITTEE REPORT:

Mr. Hatch also pointed out that he reviewed the draft 2011-2012 budget with Mr. Inman and Ms. Gazi. Ms. Gazi had originally recommended a dues increase. Mr. Hatch and Mr. Inman did not feel that the timing was right for an increase.

Mr. Hatch reported that he had discussed finances with Mr. Brown and that this could be a tough year in regard to high legislative expenses.

Mr. Conlon mentioned that some Regional Director candidates are dropping out of running because of the lack of funding.

A discussion was held. Mr. Mulligan stated that funding would have to be available for all Regional Directors and not just for a select few if the Board went in this direction.

MEMBERSHIP COMMITTEE REPORT:

Ms. Gazi indicated that membership is slightly down but still stable.

The Membership Committee recommended to the Board of Directors that the period for journal subscriptions be changed to January-December rather than July-June to coincide with the period of the Journal. This has caused difficulties between staff and subscription agencies.

- **ACTION:** A motion was made by Dr. Connelly to approve the recommendation to change the period for journal subscription to January - December. The motion was seconded by Ms. Whitman and passed with four oppositions.
- **CHARGE:** A charge was issued to the Membership Committee to review membership for sustaining members in regard to how many individuals it includes and purchasing additional memberships at a potentially discounted cost.

INDUSTRY COMMITTEE REPORT:

Ms. Whitman indicated that there was nothing new to report except that Mr. Smith would now be the new Industry Committee Chair since he will be the new Industry Director.

Dr. McAllister inquired about the committee's charge to work with the academic members to advance new products. She indicated that this was an odd charge.

- **CHARGE:** A charge was issued to the Bylaws and Policy Committee to remove the Industry Committee's third standing charge (work with the academic members to advance new products) from the Policies and Procedures Manual.

AWARDS COMMITTEE:

Mr. Carlson read the list of award recipients that were approved at the Interim Board of Directors Meeting.

BYLAWS COMMITTEE REPORT:

No report was submitted.

The Board of Directors Meeting broke for 30 minutes.

PUBLICATIONS COMMITTEE REPORT:

The Board of Directors reviewed the report and concluded that charge #1, look at author instructions in regard to units of measure and toxicology units, should be charged to the Science & Technology Committee rather than the Publications Committee.

The report of the *JAMCA* Editor was reviewed. The budget submitted is \$100 less than the previous year. Dr. Wilmot thanked Dr. Mian for all of his hard work and dedication. In addition, \$494.09 was returned to AMCA by Dr. Mian as these funds were not used.

Dr. Connelly presented the Wing Beats Editorial Board report. The FMCA Board of Directors would like to revise the original agreement with AMCA that was created in 1998. Dr. McAllister stated that the agreement does not need to be signed each year but should include wording that addresses changes that either party may want to make at any time.

Dr. Connelly reported that FMCA will be editing section 3d of the agreement, which pertains to the mailing list. Instead of the mailing list coming from AMCA, FMCA wants to direct AMCA members to the FMCA website to sign up to continue receiving Wing Beats. Other sections of the agreement will be reworded or removed as needed.

Ms. Gazi requested that the profit share be spelled out in the agreement. Dr. Connelly reported that AMCA can now get credit for the articles submitted by Joe Conlon. This will be included in the agreement.

Ms. Gazi presented the Newsletter Editorial Board report. All previous sponsors continue to sponsor the 2011 issues.

Mr. Brown submitted a budget request to the Board of Directors for a special publication of Global Perspective on the *Culex pipiens* Complex in the 21st Century. The requested amount was \$15,000.

Ms. Gazi receive a quote from Allan Press in the amount of \$2,398. This dollar amount was based on the number of pages from a previous supplement to the journal. Mr. Brown stated that a committee is in place and the editing process has been started.

- **ACTION:** A motion was made by Mr. Inman to publish Global Perspective on the *Culex pipiens* Complex in the 21st Century with a budgeted amount of \$5,000. The motion was seconded by Mr. Carlson and passed with one opposition.

ARCHIVES COMMITTEE:

Mr. Reinert reported that Mr. Crans has students taking inventory of the archives boxes.

LEGISLATIVE & REGULATORY COMMITTEE REPORT:

Mr. Brown announced that Dr. Malamud-Roam will serve as the new Chemical Control Subcommittee Chair.

Dr. Malamud-Roam reviewed the following topics with the AMCA Board of Directors: non-traditional chemical control, retaining existing chemical tools, and the idea of a pest management strategic plan in conjunction with USDA.

The Board of Directors Meeting broke for lunch.

Mr. Brown reported that Mr. Wassmer is retiring and a new chair is needed for the PESP subcommittee. He also indicated that the PESP program might be dropped by EPA.

Mr. Brown stated that Ms. Beehler will now serve as co-chair with Mr. Hudon on the Endangered Species Act Subcommittee.

A question was posed from the subcommittee inquiring about the budget situation for filing an amicus. The Board advised the subcommittee that \$10,000 could be used for amicus.

The Board is allotting \$15,000 in the 2011-2012 budget for NPDES. A discussion was held regarding spending.

Concerning NPDES and the Clean Water Act, EPA has asked for an extension, stating that states won't meet April 9 deadline.

Mr. Brown has requested that all Regional Directors provide him with a contact from each state in their region so that we have a contact should help be needed.

Mr. Brown stated that AMCA should support HR872 as strongly as possible.

Federal funding is in continuing resolution process.

The Federal Lands Subcommittee will be discussing this week the status of the mosquito control policy manual.

Mr. Carlson is working on the Washington Conference program and has handed out the position papers for editing.

PUBLIC RELATIONS COMMITTEE REPORT:

Mr. Conlon worked with Ms. Pett and Ms. Dever to develop a press release for the 2011 Annual Meeting as well as for Education Day.

Mr. Conlon will draft a press release on NPDES costs.

The committee will also discuss developing a press release regarding the benefit of public health pesticides.

SCIENCE AND TECHNOLOGY COMMITTEE REPORT:

Several new committee members were added to the committee as listed in the report.

- **ACTION:** A motion was made by Mr. Lunders to accept the Science & Technology Committee report and the recommendations. The motion was seconded by Mr. Stark.

The motion was withdrawn.

The committee will look further at barrier spraying.

OLD BUSINESS:

Customizable Outreach Materials

Ms. Gazi reported that this program will launch at the 2011 Annual Meeting. A representative from the printer will be present at the AMCA to answer questions and give out sample literature.

The Board of Directors Meeting broke for 30 minutes.

TRAINING & MEMBER EDUCATION COMMITTEE REPORT:

Dr. Connelly stated that she has several topics and speakers lined up for webinars. Several suggestions were given from the Board including tick control.

OLD BUSINESS:

Website

Ms. Gazi reported that the new website is coming along well and should launch in 4-6 weeks. The Board of Directors will have the ability to test and make recommendations

prior to launch. Ms. Gazi thanked the Website Task Force for all of their assistance with the redesign.

ANNUAL MEETING COMMITTEE REPORT:

Dr. Wilmot stated that the program for the 2011 Annual Meeting was easy to put together with all of the help he received.

Ms. Brammell announced that there are currently 971 registrants. This number includes comped attendees, comped exhibitors, and single day attendees as well as all other registration categories.

The 2011 Annual Meeting has 40 exhibitors registered. This is a great turnout for the exhibit hall.

Revenue for exhibits is \$8,200 more than budgeted and revenue for sponsorship is \$26,000 more than budgeted.

Over 300 abstracts were submitted.

OLD BUSINESS:

Young Professionals Group

Dr. Cope reported that the Young Professionals Group will have a booth and will have hats and t-shirts. Also, the Career Symposium will be held on Tuesday.

OLD BUSINESS:

Event Insurance

Dr. McAllister explained the history to the Board of Directors. Event insurance was purchased for the 2011 meeting but a plan should be in place to offset this additional cost. A discussion was held.

- **ACTION:** A motion was made by Dr. Cope to consider event insurance at each Interim Board of Directors Meeting. The motion was seconded by Mr. Reinert and passed unanimously.

NEW BUSINESS:

AH Survey

Mr. Lemyre reported the results of the survey that we completed by the Board of Directors evaluating the services provided by Association Headquarters.

The results were some of the best he has seen. Areas for improvement included: local arrangements involvement and meeting membership numbers.

Mr. Carlson thanked the members of the Board for their support during his time on the AMCA Board of Directors.

NEW BUSINESS:

Regional Director Activity Updates

Brief updates were given regarding activity in each region.

ADJOURNMENT:

- **ACTION:** A motion was made by Mr. Lunders to adjourn. The motion was seconded by Mr. Walette and approved unanimously.

The meeting adjourned at 5:05 PM.