

**American Mosquito Control Association  
October 28, 2011**

AMCA Board Members in Attendance

William Meredith, President  
Tom Wilmot, President-Elect  
Roxanne Connelly, Vice President  
Janet McAllister, Past President  
Gary Hatch, Treasurer  
Larry Smith, Industry Director  
William Reinert, North Atlantic  
Stanton Cope, Mid-Atlantic  
Henry Lewandowski, South Atlantic  
Jim Stark, North Central  
Dennis Walette, South Central  
John Holick, West Central  
James Lunders, North Pacific  
Steve Mulligan, South Pacific

Not Present

Yasmin Rubio-Palis, Latin-America

AMCA Staff

Sarah Gazi  
Kristin Brammell  
Andrea Stagliano

Others in Attendance

Joe Conlon

**CALL TO ORDER:**

President Meredith called the AMCA Interim Board of Directors meeting to order at 8:02 AM on October 28, 2011.

**SILENT REFLECTION:**

A brief moment of silent reflection was called for by the president for loved ones and colleagues who have passed away during the past year, including Jimmy Olsen's wife and Ike Dyles.

**APPOINTMENT OF PARLIAMENTARIAN:**

President Meredith appointed Mr. Lunders as parliamentarian.

**APPROVAL OF THE AGENDA:**

Members of the Board requested that an update on the AMCA Young Professionals Group be added under Old Business and the NJMCA anniversary booklet be added under New Business.

President Meredith called for a motion to approve the agenda.

- **ACTION:** A motion was made by Mr. Hatch to approve the agenda as presented. The motion was seconded by Dr. Cope and passed unanimously.

**REVIEW OF THE CONFLICT OF INTEREST POLICY:**

President Meredith asked the members of the board to review the conflict of interest policy and to disclose any conflicts at this time.

Mr. Holick disclosed that he is now working for Central Life Sciences and has moved out of his region to California.

**APPROVAL OF THE MINUTES:**

President Meredith presented the minutes from the July 18, 2011, Board Meeting.

- Change "Greyson" to "Grayson" on page 3.
- **ACTION:** A motion was made by Dr. Wilmot to approve the minutes from the July 18, 2011, Board of Directors Meeting with the recommended changes. The motion was seconded by Dr. Connelly and passed unanimously.

**RACE FOR RELEVANCE BOOK DISCUSSION:**

Ms. Gazi led a discussion on the *Race for Relevance* which was distributed to the Board to read prior to the Board Meeting.

The first radical change presented in the book regarding reducing the number of Board Members was discussed.

Most members of the Board felt the need to remain geocentric. Mr. Mulligan stated that the Board should represent the entire industry and not just a region since decisions are national in scope.

Mr. Smith stated that we should not fix what isn't broken. Mr. Reinert stated that getting rid of regional representation could increase disconnect with members.

A discussion was held regarding the overhaul of committees. Mr. Hatch stated that the Finance Committee is almost irrelevant. Mr. Smith stated that there is little need for an Industry Committee.

Mr. Stark recommended that a subgroup of the Board look at committee overhaul.

- **CHARGE:** A charge was issued to the Executive Committee to examine the current committee structure.

The second radical change in the book was discussed, empowering the CEO and staff. A discussion was held regarding the Annual Meeting site selection process and the involvement of staff. The Board of Directors recommended that an article that describes the process be written and published in *Wing Beats*.

The third radical change was skipped due to time restraints.

The fourth radical change was discussed regarding programs, products, and services. A discussion was held about public education. Mr. Stark recommended that an article be published in *Wing Beats* stressing the importance of PR. Dr. McAllister suggested that more information for the public be accessible on the website.

- **CHARGE:** A charge was issued to Mr. Conlon, Dr. Connelly, and Association Headquarters to develop a public education/public relations plan.

#### **REVIEW OF 2011 MEMBER SURVEY:**

Ms. Gazi led the board in a discussion of the recent survey results.

Dr. McAllister recommended that a room share bulletin be added to the website for the Annual Meeting.

It was suggested that the Student Competition prize money be added to the AMCA update slides that are used at the state/regional meetings.

Dr. Connelly recommended that we hold a session on the benefits of membership. Discussion was held. It was decided that this would be

appropriate for the membership booth and on the AMCA update slides. We can also look in to securing a meeting room for an hour or so during the Annual Meeting if anyone wants to stop in to find out about the benefits of membership.

Ms. Gazi will also incorporate the satisfaction graphs from the survey into the AMCA Updates presentation.

**HEADQUARTERS REPORT:**

Ms. Gazi reported on the Association Headquarters staff activity and the changes of staff.

**TECHNICAL ADVISOR REPORT:**

Mr. Conlon updated the Board on his activities as Technical Advisor. Updates included media outreach and appearances, review of nominee bios, conferences he has attended, public relations, articles written for various publications and legislative activity.

**EXECUTIVE COMMITTEE:**

President Meredith indicated that there is nothing to report. The Committee did receive an invite from Grayson Brown regarding a joint meeting with ESA in 2016. The Executive Committee declined this invitation.

**NOMINATING COMMITTEE:**

Dr. McAllister reported that the nominations were received and the ballots sent out.

Ms. Gazi announced that the electronic ballot was working out well so far and more votes have been received that in some previous years.

Dr. McAllister pointed out that the Nominating/Awards Committee needs to be separated since the members of the committees are different.

**AWARDS COMMITTEE:**

The committee recommends the following or similar wording changes for page 17 of the policy manual. Changes are in red and made to the current wording in the manual:

- (e) Advisory Committee: The Dr. John N. Belkin Memorial Award Sub-Committee consists of at least three individuals noteworthy in the field of mosquito systematics and biology. The Advisory Committee will be appointed annually by the AMCA Awards Committee **Chair**. The John M. Belkin Memorial Fund Advisory Committee will be chaired by the chairman

of the AMCA Awards Committee. However, the AMCA Awards Committee Chairman will not have a vote on the Advisory Committee. Mr. Paul Belkin, John Belkin's brother, is an honorary member of the committee.

- (f) Rules of Eligibility: A nominee should be chosen for having made meritorious contributions to the field of mosquito systematics and/or mosquito biology, in the broad, inclusive meaning of the term. Previous recipients of this award are not eligible to be re-nominated.
- (g) Nominations for Award: Any AMCA member, including individual **Advisory** committee members, may nominate individuals. The nominating letter shall include a brief biographical sketch of the nominee, a list of published papers, and a specified identifying statement upon which the nomination is based, giving special emphasis on the work to be recognized by the award.
- (h) Selection of Award Winner: **Voting** Members of the Belkin Memorial Award **Advisory** Committee will individually evaluate the list of nominees and submit a rank order of nominees. The three leading nominees will be re-evaluated by the committee and the top nominee will be named. In cases of lack of agreement in the selection (or non-selection) of a nominee, the final decision will be made by a majority vote of **eligible voting members of the Advisory** committee. If a qualified recipient does not exist for a particular year, no award will be made and the interest will be left in the fund until such a time as a qualified recipient is chosen. **Individual voting members of the Advisory committee that make a nomination may participate in the ranking and vote on all of the nominees.**

Dr. McAllister presented the awards nominees which if approved would be presented at the 2012 Annual Meeting.

The Committee is pursuing John Welch as the Memorial Lecturer but this is not yet finalized.

- a. Medal of Honor – Sammie Dickson
  - b. Meritorious Service – Lal Mian and Edsel Fussell
  - c. Presidential Citation - Truc Dever
  - d. Industry – Stephanie Whitman
  - e. Boyd-Ariaz Grass Roots – Mike Smith
  - f. Belkin – Maureen Coetzee
  - g. Memorial Lecture – Jimmie Long honoree, lecturer TBD
- **ACTION:** A motion was made by Mr. Lunders to approve the Awards Committee report. The motion was seconded by Mr. Walette and passed unanimously.

**TREASURER'S REPORT:**

Mr. Hatch presented the 2010-2011 income and expenses and the 2010-2011 audit. AMCA had an approximate increase in assets of \$4,000 from the previous year.

Mr. Hatch reviewed the August 2011 financial statement however it is too early into our fiscal year to make any real projections.

**FINANCE COMMITTEE:**

Mr. Hatch stated that two main issues had been discussed amongst the Finance Committee members: the interest generated from the Student Competition Fund, the inability to spend principal, donations to the fund, and the subsidy from general revenues to provide \$3,500 in awards, and the number of complimentary meeting registrations given out.

- **ACTION:** A motion was made by Mr. Holick to take out of Student Competition Fund interest and subsidize with the general fund in order to award the Student Paper Competition winners with a total combined amount of \$3,500. The motion was seconded by Dr. Connelly. The motion failed with nine oppositions.
- **ACTION:** A motion was made by Mr. Mulligan to take principle out of Student Competition Fund, in the amount of \$3,500, for the 2012 Student Competition. The motion was seconded by Dr. McAllister. The motion was passed with two oppositions.
- **ACTION:** A motion was made by Mr. Walette to approve the Treasurer's Report and the Finance Committee Report. The motion was seconded by Mr. Reinert and passed unanimously.

**LEGISLATIVE & REGULATORY COMMITTEE:**

Mr. Brown presented the Board of Directors with the Legislative & Regulatory Committee Report via conference call.

Mr. Brown discussed a conference call that he was on that morning regarding the NPDES permitting process. The deadline is October 31.

Discussion was held regarding having someone from Disney contact Senator Nelson to contact Senator Boxer.

Dr. Meredith stated that he is going to Washington, DC on Monday to observe the first session of the National Academy of Science and let them know that AMCA stands ready to provide any information if needed.

Dr. McAllister reported that she hopes to have FEMA folks speak at Washington Conference.

- **ACTION:** A motion was made by Mr. Mulligan to approve the Legislative & Regulatory Committee report. The motion was seconded by Dr. Wilmot and passed unanimously.

#### **PUBLIC RELATIONS COMMITTEE:**

Mr. Conlon presented the Public Relations Committee report.

AMCA will have a 10x10 booth at the USA Science & Engineering Festival in Washington, DC, April 27-29. There is a possibility that our booth will be chosen for what is termed "Sneak Peek". Sneak Peek is Friday, April 27, 2012 and is by invitation only.

- **ACTION:** A motion was made by Dr. Cope to approve the Public Relations Committee report. The motion was seconded by Mr. Walette and passed unanimously.

#### **2016 ANNUAL MEETING SITE SELECTION:**

Ms. Brammell and Ms. Stagliano presented proposals from Atlanta (Hyatt Regency), Boston (Hynes Convention Center), Orlando (Disney Contemporary Resort), and Savannah (Convention Center).

The first round of anonymous voting was held and Atlanta was eliminated. A second round of anonymous voting was held and Boston was eliminated second.

- **ACTION:** Anonymous voting was held at this time to vote for the 2016 meeting site. The vote resulted in the selection of the Savannah Convention Center.

#### **ANNUAL MEETING COMMITTEE:**

Dr. Wilmot indicated that AMCA will be bringing back the Silent Auction in 2012 but it would not be a separate event and would most likely be in the exhibit hall.

Ms. Brammell reviewed the cost per attendee and recommended to the Board of Directors that registration prices remain as they were in 2011.

Ms. Brammell reported that exhibit sales are doing very well.

Ms. Brammell reviewed the proposed amended budget. The bottom line is now increased after the \$8 rebate per room night. She also pointed out that AMCA will be using Event Rebels to handle our registration processing.

- **ACTION:** A motion was made by Mr. Stark to approve the amended Annual Meeting budget. The motion was seconded by Mr. Reinert. Discussion was held regarding event insurance.
- **ACTION:** A motion was made by Mr. Mulligan to decline the event insurance. The motion was seconded by Dr. Wilmot. Seven opposed. The motion failed.
- **ACTION:** The first motion goes to a vote. Two opposed. The amended budget is approved.

#### **MEMBERSHIP COMMITTEE:**

Ms. Gazi presented the committee's recommendation that all Sustaining Members continue to receive the same number of complimentary memberships.

It was recommended that membership upgrade information be included on renewal forms.

- **ACTION:** A motion was made by Dr. McAllister to approve the Membership Committee report. The motion was seconded by Dr. Wilmot and passed with one opposition.

#### **INDUSTRY COMMITTEE:**

Mr. Smith had nothing to report and stated that he is unsure if we need the Industry Committee to remain as a standing committee.

#### **BYLAWS & POLICY COMMITTEE:**

Mr. Lunders, Ms. Gazi, and Dr. McAllister led the discussion on the Procedures Manual changes that were submitted by the Committee.

- **ACTION:** A motion was made by Dr. Wilmot to approve the Bylaws & Policy Committee report. The motion was seconded by Mr. Walette and passed unanimously.

#### **PUBLICATIONS COMMITTEE:**

The Publications Committee report was presented by Dr. Connelly.

Dr. Connelly reported that Mr. Sickerman continues to serve as Wing Beats editor despite his change in employment.

Ms. Gazi presented the Board of Directors with an agreement from Allen Press, similar to the BioOne agreement, which would help bring in additional royalties.

- **ACTION:** A motion was made by Mr. Holick to approve the Allen Press agreement. The motion was seconded by Mr. Mulligan and passed unanimously.

#### **ARCHIVES COMMITTEE:**

Mr. Reinert stated that there is very little to report. Mr. Crans continues to inventory the archives at Rutgers University.

#### **TRAINING & MEMBER EDUCATION COMMITTEE:**

Dr. Connelly stated that there are two webinars lined up for November and December 2011.

#### **SCIENCE & TECHNOLOGY COMMITTEE:**

Nothing to report.

#### **REVIEW OF THE TECHNICAL ADVISOR:**

- **ACTION:** A motion was made by Mr. Stark to go into Executive Session. The motion was seconded by Mr. Reinert and passed unanimously.
- **ACTION:** A motion was made to provide Mr. Conlon with a \$5,000 bonus. The motion passed unanimously.

Open Session resumed.

#### **OLD BUSINESS:**

Mr. Mulligan reported on the status of the World Mosquito Control Association (WMCA). The bylaws are a work in progress. They will also be registering as a 501(c)3 later this year. A Pan African MCA is being formed. There is also the possibility of a Brazilian MCA being formed.

At the February Board Meeting the AMCA Board of Directors will need to appoint two representatives to sit on the WMCA Board.

A discussion was held regarding the purpose of the WMCA.

Ms. Gazi reported that the new website launch went very smoothly and that updates are continuously being made.

Ms. Gazi stated that the Young Professionals Group contributed to the "Benefit of the Benefits" exercise and the results will be used in future marketing.

Dr. Connelly stated that the Young Professionals Group elected their own officers. Another YP article will be in Wing Beats in the coming months. Also, the Young Professionals Symposium in 2012 will feature some new professions that were not featured in 2011.

### **NEW BUSINESS:**

Ms. Gazi stated that members have requested to use the registered AMCA logo but there is no policy in place.

The Board of Directors stated that members must submit a written request to use the AMCA logo.

- **ACTION:** A motion was made by Dr. McAllister that members must submit a written request to use the AMCA logo. The motion was seconded by Mr. Hatch and passed unanimously.

Mr. Holick announced that he is moving out of the West Central region.

- **ACTION:** A motion was made by Mr. Holick that he step down as West Central Regional Director. The motion was seconded by Mr. Hatch and passed unanimously.
- **ACTION:** A motion was made by Mr. Hatch that the West Central Regional Director position be filled by Zane McCallister on an interim basis. The motion was seconded by Dr. McAllister and passed unanimously.

Dr. Connelly stated that she will be stepping down as Student Competition organizer after the 2012 Annual Meeting. Brian Byrd will take on this responsibility moving forward.

Mr. Reinert stated that the New Jersey Mosquito Control Association (NJMCA) is requesting that AMCA pay for 50% of the cost of a 100<sup>th</sup> Anniversary booklet for the 2013 meeting.

- **ACTION:** A motion was made by Mr. Lunders for AMCA to pay 50%, capped at \$5,000, of the NJMCA 100<sup>th</sup> Anniversary booklet. The motion was seconded by Dr. McAllister. Mr. Lunders withdrew his motion and the item was deferred to February.

**ADJOURNMENT:**

- **ACTION:** A motion was made by Mr. Lunders to adjourn. The motion was seconded by Dr. Wilmot and passed unanimously.

The meeting adjourned at 5:03 PM.