

Minutes of the Board of Directors Meeting  
American Mosquito Control Association  
February 6, 2016

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**AMCA Board Members in Attendance**

Ken Linthicum, President  
Stanton Cope, President-Elect  
Wayne Gale, Vice President  
Steve Mulligan, Past President  
Gary Hatch, Treasurer  
Larry Smith, Industry Director  
Paul Capotosto, North Atlantic  
Dennis Salmen, Mid-Atlantic  
Chris Lesser, South Atlantic  
Jason Kinley, North Pacific  
Zane McCallister, West Central  
Rick Duhrkopf, South Central  
Mike Szyska, North Central  
Becky Cline, South Pacific  
Ary Farajii, Incoming West Central Director

**AMCA Staff**

Dan Lemyre  
Lori Jensen  
Joe Conlon

**Not in Attendance**

Ildefonso Fernandez-Salas, Latin America

**CALL TO ORDER:**

President Linthicum called the AMCA Board of Directors Meeting to order at 8:07 AM on February 6, 2016.

**STAFF INTRODUCTIONS:**

Ms. Lori Jensen introduced the AH team to the board.

**APPROVAL OF AGENDA:**

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President Linthicum reviewed the items on the agenda.

- **ACTION:** A motion was made to approve the agenda as presented. The motion was seconded. The motion passed unanimously.

**APPROVAL OF MINUTES:**

President Linthicum directed the board to the minutes of the October 19, 2015 and December 2, 2015 meetings. A correction to the October 19, 2015 minutes was noted (the removal of Jason Kinley as being present, as he was not).

- **ACTION:** A motion was made to approve the minutes as amended. The motion was seconded. The motion passed unanimously.

**CONSENT AGENDA:**

The board reviewed the items on the Consent Agenda.

- **ACTION:** As there were no questions, or any suggestions to remove an item from the consent agenda, a motion to approve the agenda was made and seconded. The motion was approved unanimously.

**TREASURER'S REPORT:**

The year-end audit has been completed.

Mr. Gary Hatch summarized the financial statement provided to the board (Financials as of 12/31/15). Based on the Legislative Advocacy Fund policy, \$26,153.25 should be transferred to the Legislative Advocacy Fund. The amount received to-date for Sustaining membership is lower than expected. The board requested that AH determine if there has been a loss of any Sustaining Members.

- **CHARGE:** Headquarters will research the renewal of Sustaining members, comparing 2014/15 to 2015/16.
- **CHARGE:** Headquarters was requested to determine when royalties for JAMCA are received.

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- **ACTION:** A motion was made to allocate, per the Legislative Funds Policy, excess legislative funds in the amount of \$26,153.25 into the General Fund. The motion was seconded and approved.
- **ACTION:** A motion was made to approve the Treasurers Report. The motion was seconded and approved.

**PUBLICATIONS COMMITTEE:**

A discussion on transitioning to an online journal will take place on Thursday. Mr. Steve Mulligan wanted to remind the board that the journal is not being produced to increase revenue, but that it should be promoted as a benefit to our members.

The board reviewed the Journal budget and Memorandum of Understanding as provided by the editor.

- **ACTION:** A motion was made to approve the JAMCA budget and Memorandum of Understanding as presented. The motion was seconded and passed.

**2016 ANNUAL MEETING UPDATE:**

Mr. Bill Schankel and Ms. Heather Gosciniak gave the board an update on the planning for the upcoming Annual Meeting. There are currently 787 people registered and 83 exhibitor booths secured, with \$86,400 in revenue. Total sponsorship income is \$97,000. All exhibitor conflicts have been resolved.

**ANNUAL MEETING SITE SELECTION CYCLE:**

Prior to a discussion on considering a change to the number of years out that site selection is done, the board requested information on RFP responses from Orlando for the 2019 site selection process.

- **CHARGE:** Mr. Bill Schankel was asked to check into why AMCA didn't receive many RFPs from Orlando. He was asked to determine if the RFPs were sent out too late for consideration.

The process of selecting a location for the annual meeting was reviewed by the board, including how a location is selected; if it should be based on where people want to go or geographically dispersed (central, west coast, central, east coast).

- **ACTION:** A motion was made to change to a five-year cycle for annual meeting site selection. The proposed locations of both the 2020 and 2021 meetings should be provided by AH to the board by the Interim Board Meeting.

#### **LEGISLATIVE & REGULATORY COMMITTEE UPDATE:**

Ms. Angela Beehler joined the board meeting via conference call and provided the board with an update on the many issues that they have been working on. The #1 issue continues to be NPDES. The Federal Wildlife Refuge handbook is also a concern. Planning for the Washington Conference has begun and it has been suggested that an early-morning Monday meeting be added for new attendees.

#### **YOUNG PROFESSIONALS GROUP UPDATE:**

Ms. Kristy Burkhalter joined the meeting and a review of the YP accounts was discussed. Charges for the creation and printing of the YP Travel Stipend brochure, and the timeline for production, resulted in a request for a refund for a portion of the cost.

- **CHARGE:** AH will look into the timeline for the production/printing of the brochure as well as the charges, and will report back to the board.
- **CHARGE:** AH will work with Ms. Kristy Burkhalter to provide the board with a report on the number of YP members over the past few years.
- **CHARGE:** Ms. Kristy Burkhalter, Mr. Stan Cope and Mr. T. Wayne Gale will review the YP Fund Policy and recommend changes to the policy that will provide additional discretion on spending for the YP Advisor.
- **ACTION:** A motion was made to transfer funds from the AMCA operating account to the YP General Fund to cover any

remaining cost of the YP Brochure that is not refunded by AH.  
The motion was seconded and approved.

**CHEMICAL CONTROL DISCUSSION:**

Mr. Karl Malamud-Roam provided the board with an update on some of the concerns facing the industry relating to chemical control. Suggested actions were also provided. The board thanked Mr. Malamud-Roam for his time and for the information.

**OLD BUSINESS:**

Action items from previous meetings of the board were reviewed:

- George B. Craig Award – Ms. Lori Jenssen was asked to research this award to determine if it still exists and/or is funded. Based on research, this fund is no longer active.
  - **ACTION:** A motion was made to remove the George B. Craig Award from the AMCA website. The motion was seconded and approved.
- By-laws (inclusion of Retired Member Subcategory) and Honorary Member Award vote results – a report on the results of this vote were provided to the board by Ms. Lori Jenssen. The board was advised that the announcement of the approved Honorary Member (Sammie Lee Dickson) has been delayed to the 2017 Annual Meeting, as Mr. Dickson is out of the country and will not be attending the 2016 meeting.
- ArcGIS Subscription – Mr. Gary Hatch is seeking members throughout the country to assist with this initiative. He will follow-up and report to the board at the Interim Board Meeting.

**EXECUTIVE SESSION:**

The board went into Executive Session to discuss the annual staff evaluation and Technical Advisor expense reimbursement policies.

**SPECIAL PROJECTS/TASK FORCES:**

**Zika Virus** - Ms. Janet McAllister joined the board meeting to provide the AMCA board with updates from the CDC on Zika Virus. The CDC is seeking partners and will be funding for vector control and surveillance, research and development and to disseminate information on Zika Virus.

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The AMCA has been assisting the CDC by asking for accurate information on districts with existing programs and will continue to assist as needed.

**Proposed Credentialing Program** - Mr. Chris Stelzig of the ESA joined the board meeting via conference call to update the board of progress being made towards a certification/credentialing program between AMCA and ESA. A memorandum of understanding was submitted to AMCA by ESA and will be reviewed on Thursday at the board meeting. Mr. Chris Stelzig will be at the AMCA Annual Meeting from Sunday thru Wednesday and will be assisting the the "town hall" type meeting that is on the agenda for Tuesday.

Mr. Chris Stelzig also advised the board of an upcoming Summit on Zika Virus in Brazil.

**NEXT STEPS/ACTION ITEMS:**

The board reviewed the Strategic Plan Action items from 2015.

- **CHARGE:** AH will update the Action Plan and will distribute to the board.

The board thanked Mr. Zane McCallister and Mr. Mike Szyska for their service to the board.

The board was reminded that Regional Directors are to provide reports of their activity and future plans for activity in their regions for the Thursday board meeting.

The meeting adjourned at 4:46 PM.