

Minutes of the Board of Directors Meeting
American Mosquito Control Association
July 14, 2015
Via Conference Call

**American Mosquito Control Association
July 14, 2015**

AMCA Board Members in Attendance

Ken Linthicum, President
Stanton Cope, President-Elect
Wayne Gale, Vice President
Steve Mulligan, Past President
Gary Hatch, Treasurer
Paul Capotosto, North Atlantic
Dennis Salmen, Mid-Atlantic
Chris Lesser, South Atlantic
Zane McCallister, West Central
Jason Kinley, North Pacific
Becky Cline, South Pacific

AMCA Staff

Dan Lemyre
Lori Jenssen
Joe Conlon
Sarah Mercer
Quinn Cummings

Not in Attendance

Larry Smith, Industry Director
Ildefonso Fernandez-Salas, Latin America
Rick Duhrkopf, South Central
Mike Szyska, North Central

CALL TO ORDER:

President Linthicum called the AMCA Board of Directors Meeting to order at 2:00 PM on July 14, 2015.

APPROVAL OF AGENDA:

President Linthicum reviewed the items on the agenda.
Items on the agenda included:

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- Approval of minutes (3/28/15 & 4/2/15)
- Review/Update of 2015 Action Items
- 2015-16 Draft Budget
- Site Selection Status – 2019 Annual Meeting
- Annual Meeting & Washington Conference Evaluations
- Mosquito Research Foundation

- **ACTION:** A motion was made to approve the agenda as presented. The motion was seconded. The motion passed unanimously.

APPROVAL OF MINUTES:

President Linthicum directed the board to the minutes of both the March 28, 2015 and April 2, 2015 meetings.

- **ACTION:** A motion was made to approve the two sets of minutes as provided. The motion was seconded. The motion passed unanimously.

2015 ACTION ITEMS:

A brief review of the Action Items that were previously submitted was conducted by President Linthicum. Additionally, a status report of all action items was reviewed. The board was asked if they had any questions or comments.

- The ArcGIS subscription remains as an open issue.
- **CHARGE:** Mr. Hatch has been asked to investigate if AMCA could use this subscription.
- *WingBeats* – discussion took place on AMCA having the final review of the publication. Mr. Lesser spoke with the editor, and they believe the final review is accomplished through the editorial review board, which consists of several AMCA board members. Additional editing would reduce efficiency. Some members of the board felt that a quick review by AMCA would help to:

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- make sure nothing inaccurate is being written
- make sure all dates are accurate

A suggestion was made that Mr. Mulligan, who is on the editorial review board, could send the draft over to AMCA for review with 24-hour turnaround. It was decided to defer this issue to the Interim Board Meeting in October.

- **CHARGE:** The board has asked for a copy of the Memorandum of Agreement with FMCA. Ms. Jenssen will obtain this and distribute to the board.
- Social Media – Ms. Jenssen reported that HQ staff has started a social media campaign for AMCA that includes regularly-scheduled posts to Facebook and Twitter. The program is going well so far.
- By-laws – Ms. Jenssen reported that Committee Chair McAllister is aware of the previously-requested changes to the by-laws and policy manual. A report on the status will be made available by the Interim Board Meeting.
- Policy & Procedures Manual – Headquarters staff will be reviewing the past two years' board minutes to insure all changes are included in the manual as well as insuring that the formatting is consistent.

With no further questions or comments being given, this concluded the discussion of Action Items.

2015-16 DRAFT BUDGET:

Mr. Hatch presented the 2015-16 draft budget. He reviewed the proposed revenues and expenses regarding membership, annual meeting, publications and legislative advocacy. The guidelines for the legislative fund were reviewed, and Mr. Hatch explained how, since the cap has been achieved, the difference can be used to offset a loss.

The three-year contract with PRG for audio/visual services was discussed. These fees are increased for the Savannah Convention Center as many of the concessions cannot be given at this center.

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This should be kept in mind for future negotiations. The YP social went over budget in 2015, and it was reported that this was due to over 60 people attending, much more than expected, and additional food needed to be ordered.

- **ACTION:** A motion was made by Mr. Mulligan to approve the 2015-16 budget as presented. The motion was seconded by Mr. Capotosto. The motion passed unanimously.

2019 ANNUAL MEETING PROPOSALS:

Ms. Mercer presented the board with a grid of possible sites in Florida to hold the 2019 Annual Meeting. There was concern about going out so far with a contract; that better deals might be made later. It was explained that, the more specific your requirements are, the more in advance you need to plan. The proposals that have been received to date were reviewed.

- **CHARGE:** Headquarters meeting staff will continue to explore options in Florida for the 2019 meeting, including Fort Meyers. This will be further discussed at the Interim Board Meeting in October.

ANNUAL MEETING & WASHINGTON CONFERENCE EVALUATIONS:

President Linthicum and Ms. Jenssen summarized the evaluations from the 2015 Annual Meeting and Washington Conference. Of the evaluations submitted for the Annual Meeting, there were four respondents with a "fair" response. It was suggested that these four be contacted.

- **CHARGE:** Headquarters staff will contact the four attendees that responded "fair" to the Annual Meeting evaluation.

The costs for the Annual Meeting were higher than budgeted, but it was a concern that was considered ahead of time. There was still a good profit recognized from the meeting.

The Washington Conference was held during recess, which should be avoided for next year. Often, this is not known too far in advance, making planning the conference more difficult.

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MOSQUITO RESEARCH FOUNDATION:

President Linthicum disclosed that his lab has received funding from the MRF, and therefore has experience with them. In addition, Mr. Gale is a member of the MRF board.

The MRF currently distributes approximately \$200,000/year in research funding. There are 5-6 organizations, regionally located, that contribute funding. AMCA has been asked to consider taking over the MRF. The board has asked Headquarters to provide a draft of the costs involved to administer this.

- **CHARGE:** AH will research the costs involved in running the MRF and provide the AMCA board with a proposal to administer the funds that are currently available. This will be provided in time for the Interim Board Meeting.

The board did express concern that managing the Foundation would result in an expense, not a benefit. There are only a few districts that currently benefit from the grant funding; can this be expanded? There was also concern about regional areas contributing, but the funds being used in other areas. It was also stated that the quality of the projects funded was more important, and that, if AMCA took over, the funding would need to be applied nationally (and internationally).

MRF is currently a California-based organization, but funding has been received from other states, such as Florida. There is very little research being done and the benefit of having a foundation would be that smaller districts can pool funds and have applied research done that would benefit everyone.

The current management firm for MRF is charging too high for administration and was supposed to generate additional sources of funding. If AMCA decided to take on the MRF, research funding would be able to continue.

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ADDITIONAL COMMENTS:

President Linthicum provided the board an opportunity for additional comments. There being none, a motion for adjournment was made.

ADJOURNMENT:

- **ACTION:** A motion was made to adjourn. The motion was seconded and approved unanimously.

The meeting adjourned at 4:00 PM.