

Minutes of the Interim Board of Directors Meeting
American Mosquito Control Association
September 20, 2016

**American Mosquito Control Association
September 20, 2016
Town and Country Resort & Convention Center**

AMCA Board Members in Attendance

Stan Cope, President
Wayne Gale, President-Elect
Bill Walton, Vice President
Ken Linthicum, Past President
Gary Hatch, Treasurer
Larry Smith, Industry Director
Paul Capotosto, North Atlantic Director
Dennis Salmen, Mid-Atlantic Director
Chris Lesser (via conference line), South Atlantic Director
Jason Kinley, North Pacific Director
Ary Faraji, West Central Director
Becky Cline, South Pacific Director
Mark Breidenbaugh, North Central Director
Rick Duhrkopf, South Central Director

AMCA Staff

Kelly Mariotti
Dan Lemyre
Bill Schankel
Heather Gosciniak
Joe Conlon

Not in Attendance

Ildefonso Fernandez-Salas, International Director

CALL TO ORDER:

President Cope called the AMCA Interim Board of Directors Meeting to order at 7:59 AM on September 20, 2016. Dr. Breidenbaugh was appointed as parliamentarian.

APPROVAL OF AGENDA:

President Cope reviewed the items on the agenda. Three items were modified , including the addition of the Publications Committee Report, Moving the YP Report to follow the Treasurer’s Report, and adding the Technical Advisor Review.

- **ACTION:** A motion was made to approve the revised agenda. The motion was seconded. The motion passed unanimously.

CONFLICT OF INTEREST POLICY:

President Cope presented the Conflict of Interest Policy that was provided in the packet. It was requested that each director read and sign this form, and return it to Mr. Schankel.

CONSENT AGENDA:

The board reviewed the items on the Consent Agenda. Per the Agenda change, the Publications Committee Report was added to the Consent Agenda.

- **ACTION:** As there were no questions, or any suggestions to remove an item from the consent agenda, a motion to approve the agenda was made and seconded. The motion passed unanimously.

APPROVAL OF MINUTES:

President Cope directed the board to the minutes of the August 11, 2016 meeting. A discussion was had regarding the Board Members in attendance during the call. Bill Walton was in attendance and Dennis Salmen, Ken Linthicum and Wayne Gale were not in attendance.

- **ACTION:** A motion was made to approve the August 11, 2016 minutes with updated AMCA Board Members in Attendance. The motion was seconded. The motion passed unanimously.

STAFF INTRODUCTIONS:

President Cope welcomed Mr. Dan Lemyre and Ms. Kelly Mariotti to the meeting.

CDC GRANT OVERVIEW:

President Cope and Mr. Schankel presented the Board with an overview of the CDC contract, Establishment of Training and Certificate Programs for Mosquito Surveillance and Control, which was awarded to AMCA. The key six Tasks were presented to the Board. Mr. Schankel also provided an overview of who will be serving on the Expert Advisory Panel that will drive the content and curriculum to be developed under the contract.

Mr. Gregg Jones and Mr. Paul Silverman (both via conference call), of ACTIVATE, presented an overview of their firm and their role in the creation of the training program. ACTIVATE will moderate the Expert Advisory Panel and develop the curriculum and training for both the onsite and online courses.

The Board discussed the contract, next steps and the process for receiving the CDC funds from the contract. Mr. Schankel and President Cope told the Board that they would provide regular updates on the progress.

MOSQUITO RESEARCH FOUNDATION (MRF) OVERVIEW:

Mr. Lemyre presented an update on the current status of the Mosquito Research Foundation (MRF). Mr. Lemyre explained that AMCA is currently in control of the MRF funds, technology accounts and files.

Mr. Lemyre presented the AH proposal for next steps, which included a recommendation to obtain a legal review of the merger of the two organizations, financial audit of the MRF finances, and AH management proposal and fees.

The Board discussed the MRF history, current activity and management needs. President Cope mentioned that the AMCA

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President-Elect should lead the MRF, with a committee, to ensure the MRF adds value and aligns with AMCA goals.

- **ACTION:** A motion was made to accept the AH recommendation to begin with a legal review of joining the two organizations, a financial audit of the MRF funds, and sign an agreement for AH to manage the MRF for a fee of \$15,000 annually, as well as a transition fee of up to \$4,000. The motion was seconded. The motion passed. Two Board members abstained .

TREASURER'S REPORT:

Treasurer Hatch summarized the fiscal year-end financial statement. He addressed several areas where he and Mr. Schankel will be reviewing prior to the year-end audit. The year-end audit is scheduled for late October.

Treasurer Hatch also presented the draft 2016/2017 budget, as well as a CDC contract budget, to the Board. The 2016/2017 budget, excluding the CDC portion, shows a loss of \$29,760.

- **ACTION:** A motion was made to accept the 2016/2017 budget as presented. The motion was seconded. The motion passed unanimously.

YOUNG PROFESSIONALS (YP) GROUP:

Ms. Kristy Burkhalter, via conference call, reviewed the committee report, including plans for the upcoming annual meeting. The group is currently working with the existing 9 YP travel stipend sponsor organizations from last year, as well as 3 new ones. AMVAC has agreed to continue to sponsor the YP General Fund.

2016 ANNUAL MEETING UPDATE:

Vice President Walton gave an update on plans for the 2017 Annual Meeting, including highlights of selected presentations. He stated there were 14 invited symposia and approximately 250 abstracts submitted. Ms. Gosciniak also reported that we have received 22 exhibitor applications to date and that the lottery will happen in mid-October.

2020 and 2021 ANNUAL MEETING SITE SELECTION:

Ms. Gosciniak presented the board with one proposal for the 2020 Annual Meeting and three for the 2021 event.

During the 2020 discussion, Ms. Anna Liberty from the Portland CVB, presented a brief overview of Portland and their proposal. The Oregon Mosquito & Vector Control Association, with support from the Northwest Mosquito and Vector Control Association, will serve as the Local Arrangements Committee (LAC) .

- **ACTION:** A motion was made to accept Portland as the venue for the 2020 Annual Meeting and Oregon Mosquito & Vector Control Association as the host LAC. The motion was seconded. The motion passed unanimously.

During the 2021 discussion, presentations were made for three potential venues.

The first was Mr. Shaun Murphy of the Gaylord Opryland Resort in Nashville, TN. The Tennessee Mosquito and Vector Control Association (TMVCA) was the proposed LAC.

The second presentation was by Ms. Elke Opsahl of the Salt Lake City Salt Palace Convention Center, Salt Lake City, UT. The Salt Lake City Mosquito Abatement District was the proposed LAC.

The third presentation was by Ms. Virginia DeVisser, of Tourism Winnipeg, and Mr. Ken Nawolsky, of the Insect Control District of Winnipeg. The Insect Control District of Winnipeg was also the proposed LAC.

The Board discussed the three options and voted to eliminate one city, then voted for the final venue selection.

- **ACTION:** A motion was made to accept Salt Lake City as the venue for the 2021 Annual Meeting and Salt Lake City

Mosquito Abatement District as the host LAC. The motion was seconded. The motion passed unanimously.

EPA BOOTH REQUEST:

Ms. Susan Jennings of the Environmental Protection Agency requested free booth space at the annual meeting so they can reach out to operational mosquito control professionals and discuss real world pesticide use patterns (droplet size, rates, aerial release heights, etc.). The Board discussed the pros and cons of this request.

- **ACTION:** A motion was made to approve a complimentary booth space for the EPA at the 2017 Annual Meeting in San Diego, predicated on the following conditions:
 - The EPA will provide AMCA with a pre-meeting plan that we may use to publicize the EPA's participation at the Annual Meeting. This plan should be in a concise paragraph or two that makes it clear what the EPA's objective is at the meeting, while also providing our members with an opportunity to ensure they are prepared to best support the EPA's efforts.
 - The EPA will provide a follow up report on its findings at a small group session with select AMCA leadership, to be held on the final day of the Annual Meeting.
 - The EPA will register their attendees and pay the associated rate (member or non-member) as outlined in the Annual Meeting Registration system.

The motion was seconded. The motion passed – 12 Yes, 2 No.

AWARDS COMMITTEE UPDATE:

Past President Linthicum reviewed the current list of submitted nominations for all of the awards. The Awards Committee will be making recommendations to the Board in the near future pending final committee approval. The Board decided that the number of nominees should be limited for certain awards to maintain the prestige of the awards.

- **CHARGE:** Past President Linthicum will send the Board a full slate of recommended award nominees for a Board vote.
- **ACTION:** A motion was made to approve only one Industry Award winner per year. The motion was seconded. Motion failed – 6 Yes, 7 No, 1 Abstention.

LEGISLATIVE COMMITTEE REPORT:

Ms. Angela Beehler and Dr. Karl Malamud-Roam (via conference call) summarized the activities of the Legislative & Regulatory Committee.

MEMBERSHIP COMMITTEE REPORT:

Mr. Schankel summarized the results of the last Membership Committee call and stated that the group would like to promote individual membership to pest control companies, but should wait to potentially utilize the CDC training as a hook and benefit for this group.

COMMUNICATION PIECES FROM ADAPCO:

Mr. Jason Trumbetta, Vice President of Sales, ADAPCO, (via conference call) presented a partnered communication piece titled, *Mosquito Control: What we are doing & the science behind it*, to be shared with local Mosquito Control Districts. He presented a brief overview of the initiative and presented two draft versions of the communication.

CHARGE: Mr. Schankel will provide the Board with the two electronic drafts and ask for feedback from them. The feedback will be compiled and presented to ADAPCO to adjust the selected draft and finalize the communication.

EMAIL SECURITY DISCUSSION:

Mr. George Rears, AH Vice President, Technology Solutions, (via conference call) presented an overview of solutions for a recent email security concern received by the AMCA Board of Directors.

ACTION: A Motion was made for AH to create and set up email aliases for all Board members to be published online. The motion was seconded. The motion passed unanimously.

HONORARY MEMBERSHIP DISCUSSION:

President Cope presented a request from a member to be removed as an honorary member in order to allow others to receive the honor. The current by-laws state there is a limit of 15 members who can hold this distinction.

- **CHARGE:** The Membership Committee should review the current status of the Honorary Members and propose a by-laws change to address removing the limit on this category. The by-laws change should be forwarded to the Bylaws & Policy Committee for a vote during the Board Meeting at the 2017 Annual Meeting.

NATIONAL MOSQUITO Control AWARENESS WEEK:

President Cope presented the Board with request to investigate changing the dates of the National Mosquito Control Awareness Week from June to a date when schools were in session. The Board debated the subject but decided to leave the dates as the same time they are now and no further action is required.

REGIONAL DIRECTOR REPORTS:

The Regional Directors gave a brief overview of their activities and events that they have attended or plan on attending in the near future. A brief summary is as follows:

- Mr. Duhrkopf, South Central Director, reported that he attended the Arkansas Meeting for Zika Preparedness, Texas Mosquito Control meeting and will attend the Louisiana Mosquito Control Meeting in October. He also stated he will be retiring in the Spring of 2017.

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- Dr. Faraji, West Central Director, reported that he is compiling a list of all organized mosquito control organizations in his area. He has also been involved with training for Native American areas with limited funds. He continues to attend the Utah Mosquito Control meetings.
- Dr. Breidenbaugh, North Central Director, reported that he is working with the Emergency Operations Center and CDC to address questions, specifically around Puerto Rico activities.
- Paul Capotosto, North Atlantic Director, reported that he retired September 1. He attended both the PA and NJ Mosquito Control Meetings. He provided dates for upcoming meetings for the Northeast Mosquito Control (Dec. 5-7) and NJ Mosquito Control (March 15-17).
- Mr. Salmen, Mid-Atlantic Director, reported that he attended the Virginia Mosquito Control Meeting, North Carolina Vector Borne Disease Task Force, and provided an AMCA update at the Mid-Atlantic Mosquito Control meeting. He plans to attend the North Carolina and Virginia events, as well as re-establish contacts within the DC area. He is also looking to expand his efforts with Maryland, Delaware and West Virginia.
- Mr. Kinley, North Pacific Director, reported that he attended the Northwest Spring Workshop in Mid-April and the Oregon MVC and Idaho VC events. He plans on attending the Northwest Annual Meeting, where Angela Beehler will provide a legislative update, the Oregon meeting on November 9-10, and Idaho meeting in mid-January.
- Ms. Cline, South Pacific Director, reported that she continues to engage members through email and submits quarterly updates.

EXECUTIVE SESSION:

The board went into Executive Session.

- **ACTION:** A motion was made to provide the Technical Advisor with a bonus of \$15,000, and raise his salary to \$70,000/annually. The motion was seconded and approved unanimously.

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ADJOURNMENT:

- **ACTION:** After returning from executive session, a motion was made to adjourn. The motion was seconded and approved unanimously.

The meeting adjourned at 3:48 PM. Upon Adjournment, the Board did a walk-through of the Town and Country Resort. The group viewed the various venues and rooms that would be utilized for the 2017 Annual Meeting.