

American Mosquito Control Association
Board of Directors Meeting
Friday March 2, 2018

AMCA BOARD MEMBERS IN ATTENDANCE:

Bill Walton, President

Jason Kinley, President-Elect

Ary Faraji, Vice President

Wayne Gale, Past President

Gary Hatch, Treasurer

Jason Trumbetta, Industry Director

Robert Duryea, North Atlantic Director

Christopher Lesser, South Atlantic Director

Lee Cohnstaedt, West Central Director

Herff Jones, South Central Director

Gary Goodman, South Pacific Director

Gregory Barron, North Pacific Director

Catalina Alfonso-Parra- International Director

Mark Breidenbaugh, North Central Director (Called in)

AMCA STAFF IN ATTENDANCE

Heather Gosciniak, Executive Director

Britany Noll, Membership & Operations Coordinator

Joe Conlon, AMCA Technical Advisor

NOT IN ATTENDANCE:

Dennis Salmen- Mid-Atlantic Director

CALL TO ORDER & WELCOME:

Board President, Bill Walton called the AMCA Board of Directors Meeting to order at 8:00 AM CDT on Friday, March 2, 2018.

To start off the meeting, President Bill Walton asked all in attendance to introduce themselves.

CONFLICT OF INTEREST:

The Conflict of Interest form was discussed.

- **CHARGE:** The Conflict of Interest form will be signed by all board members at the Interim Board Meeting.

GOALS FOR 2018-2019:

President Walton presents the goals for the year. These goals include:

- Complete association management contract RFP
- Continue to move forward on the elimination of the NPDES requirement for vector control
- Improve communications among Standing Committees and other organizations
- Address AMCARF funding
- Enhance and revise the CDC-funded training program
- Rewrite the Awards and Nomination policies and procedures: ad hoc
- Resolve JAMCA issues: re-evaluate the business model
- Resolve issues remaining with Ent. Soc. of America certification program
- Review the impact of QualityPro certifications
- Address Karl Malamud-Roam proposal
- Address the request to reduce the meeting registration fee for retired members
- Improve the meeting experience for a diverse membership
- Improve AMCA's presence on social media

EXECUTIVE SESSION:

- **ACTION:** At 8:23 AM CDT, a motion was made for the board of directors to go into Executive Session. The motion was seconded and passed unanimously.

The board adjourned the Executive Session at 8:45 AM CDT.

COMMITTEES:

Bylaws and Policy Committee:

Committee Chair, Janet McAllister presented a committee update to the board. The subject of board performance and if board members can be removed if they are not fulfilling their duties was discussed. According to AMCA bylaws and policies, this is something that can be done but is a very lengthy legal process. However, there is nothing mentioned in the bylaws and policies that states board members have to be reelected for a second term. Another topic noted included reviewing/updating the exhibitor and attendee rules and regulations.

- **CHARGE:** A committee assignment was passed to create an ethics policy that board members would be required to sign, and to review the annual meeting exhibitor and attendee rules and regulations. Committees can work with AH to complete this task.

Legislative Committee:

Communication regarding NPDES is currently being distributed to AMCA membership. Another NPDES briefing is scheduled, and currently AMCA is waiting on more information.

Communication between Committees:

The board would like a platform where the committees can go to communicate. AMCA currently has a conference line available, but a web based meeting is not available. This topic was brought up on Sunday's board meeting. AMCA is currently looking for a new webinar provider which may be able to include a solution as part of their platform.

- **CHARGE:** When HQ searches for a new webinar provider, consider this also being used for committee meetings to alleviate costs.

Training and Member Education Committee:

Executive Director, Heather Gosciniak and Training and Member Education Committee Chair, Isik Unlu are working with the CDC on the funded program. A request was made for the board to view the financials on this program.

- **CHARGE:** Ms. Gosciniak to provide the financial breakdown on revenue and expenses and an estimation of remaining funds.

GENERAL UPDATES:

Journal of the American Mosquito Control Association:

A discussion took place regarding the upcoming open access business model of JAMCA. President Walton would like to take a look at this business model, as we may receive a drop in income as royalties from BioOne will now be eliminated with this new agreement with Allen Press. A suggestion was made to possibly increase member dues and meeting registration to help make up for this reduction in income. The finance committee suggests that the board should wait and see what income is made from this first year.

ESA Partnership:

As discussed in the board of directors meeting on Sunday, February, 25 ESA is putting together a public health certification program, and approached AMCA years ago about partnering for this program. A meeting was held this week with Executive Director, Heather Gosciniak, ESA Representative, Willet Hossfeld, President Bill Walton, Vice President, Ary Faraji, and Former South Pacific Director, Michelle Brown. A comment was made regarding this sidebar meeting. The scheduling of this meeting was discussed at the board meeting on Sunday, February 25, 2018.

- **CHARGE:** Ms. Gosciniak to have a call with Mr. Hossfeld in regards to a business plan for this partnership.

Executive Session:

- **ACTION:** At 9:41 AM CDT, a motion was made to go into Executive Session. The motion was seconded and passed unanimously.

The board adjourned the Executive Session at 9:58 AM CDT.

- **ACTION:** A motion was made to contract Mr. Malamoud-Roam to review documents from the federal government related to biological opinions regarding malathion, diazinon and chlorpyrifos. Mr. Malamoud-Roam will be contracted for a duration of one month at \$125 an hour up to \$5,000. He will need to deliver an announcement to be distributed to members by the end of March. The motion was seconded and passed unanimously.
- **CHARGE:** Executive Director, Heather Gosciniak to create an MOU for this.

AMCAREF:

A discussion took place on options to increase contributions for the AMCAREF. Ideas discussed included: Amazon Smile, adding \$25 to Annual Meeting registration that will be allocated directly to AMCAREF, and Legislative Advocacy excess revenue go to AMCAREF.

- **CHARGE:** Financial Committee to develop a report on ways to increase revenue contributions to the AMCAREF.

SCHEDULING FALL INTERIM BOARD MEETING:

Meeting Manager, Heidi Jetter provided dates in September-October 2018 for the IBM and site visit in Orlando, FL. Initial options included the Monday-Wednesday schedule. The board is willing to alter the date pattern to other days including Tuesday-Thursday, and Wednesday-Friday to provide additional available dates.

- **CHARGE:** Meeting Manager, Heidi Jetter to provide additional possible dates for the Interim Board Meeting.

ANNUAL MEETING DEBRIEF & FUTURE SUGGESTIONS:

A discussion was held regarding this year's Annual Meeting. Remarks included: symposiums were excellent and the presentations were great; the AH team did a wonderful job organizing the LA Symposium and Student Competition; positive feedback on the hurricane discussion panel, but attendees recommended a Q&A portion after the panel discussion. Some suggestions included: front screen projection going forward - this year the projection of presentations from the back was dark and hard to read; because many people leave the meeting on Friday, a lot of those presentations are missed - a suggestion was made about rescheduling these for Thursday next year; Include a list of sustaining members and past presidents in the meeting program. It is also mentioned that this was our last year of AMCA's contract with PRG. We now have the option to renew our contract, or bid for other AV services.

REGIONAL DIRECTORS REPORTS:

North Central Director Regional Report:

North Central Director, Mark Breidenbaugh presented an update to the board. His update included the North Central regional meeting is scheduled for this April, and he will have a Science and Technology Committee update and an update for the Poster Competition at the IBM.

North Atlantic Director Regional Report:

North Atlantic Director, Bob Duryea presented an update to the board. The update included his attendance at the North East Mosquito Control meeting where he gave an update on AMCA, and he will also be giving an update at the upcoming New Jersey meeting. He also stated that he has completed most of the e-Modules and attended the Train the Trainer Workshop in New Jersey.

South Central Director Regional Report:

South Central Director, Herff Jones presented an update to the board. The update included that he will be going to the NACCHO meeting in Florida, and that he attended the CST meeting in NOLA.

South Atlantic Director Regional Report:

South Atlantic Director, Chris Lesser presented an update to the board. The update included, that Mr. Lesser has attended several meetings this past year to represent AMCA and he has stayed well informed through email communications with his region.

West Central Director Regional Report:

Past West Central Director, Ary Faraji presented an update to the board. The update included only Utah and Wyoming have state control mosquito associations, and he attended both meetings this year. He recommends the current West Central Director, Lee Cohnstaedt attend these meetings as well. The West Central Annual Meeting will occur on 3/14/18-3/15/18. The Colorado Train the Trainer Workshop will be held right before the meeting on 3/14/18.

South Pacific Director Regional Report:

South Pacific Director, Gary Goodman presented an update to the board. The update included Mr. Goodman will be going to Hawaii this May to give an AMCA presentation, and he plans on reaching out to this contacts in Arizona and Nevada.

International Director Regional Report:

International Director, Catalina Alfonso-Parra presented an update to the board. She states her main concern right now is fundraising. Dr. Alfonso-Parra is also in discussion right now with the Student Competition organizer, Brian Byrd about combining the Student Competition and the LA Student Competition.

Industry Report:

Industry Director, Jason Trumbetta presented an update to the board. Mr. Trumbetta states that he received a lot of positive feedback from exhibitors about this year's meeting. He would like to start previewing the sponsorship prospectus ahead of time for sponsorship for the 2019 Annual Meeting.

North Pacific Director Regional Report:

North Pacific Director, Greg Barron presented an update to the board. He states the North West Spring Workshop is scheduled for 4/11/18-4/12/18 and the Washington Train the Trainer will be occurring during this meeting. Mr. Barron will also be attending the Montana annual meeting on 5/30/18.

Former South Pacific Director, Michelle Brown offered to compile lists of contact information for the regions. She will contact board members about this. Email lists will be sent out to board members for their region from HQ. In addition to the emails, she will work on a regional packet for each regional director that highlights duties, districts, etc. that can be passed on to future directors of that region.

- **CHARGE:** After Dr. Brown compiles these reports, it will be distributed to the current regional directors by the Membership Committee.

BOARD LIAISONS:

The current list of Board Liaisons was stated: North Atlantic Director, Bob Duryea for the Archives Committee, South Pacific Director, Gary Goodman for the Legislative and Regulatory Committee, International Director Catalina Alfonso-Parra for the Publications Committee, North Central Director, Mark Breidenbaugh for the Science and Technology Committee, Vice President, Ary Faraji for the Public Relations Committee, and Executive Director, Heather Gosciniak for the Membership Committee.

- **CHARGE:** A board liaison to be assigned to the Bylaws & Policy committee.
- **CHARGE:** AH to make correspondence with the committee chairs to send updated member lists and action items.
- **CHARGE:** Executive Director, Heather Gosciniak to reach out to all new board members to schedule their board orientation.

A comment was made that the CDC meeting on Thursday, March 1 was very successful thanks to Executive Director, Heather Gosciniak who did an amazing job representing the board.

- **ACTION:** A motion was made by President, Bill Walton to adjourn the Board of Directors Meeting. The motion was seconded and approved unanimously.

The meeting adjourned at 10:58 AM CDT.