American Mosquito Control Association
Board of Directors Meeting
Sunday, 27 February 2022

Minutes
Jacksonville, Florida

Present

AMCA Board Members in Attendance
President   Dr. Mark Breidenbaugh
President-Elect   Mr. Dennis Wallette
Vice President   Dr. Kristen Healy
Treasurer   Mr. Gary Hatch
Industry Director  Dr. Broox Boze
International Director  Dr. Catalina Alfonso-Parra
North Atlantic Director  Mrs. Priscilla Matton
Mid-Atlantic Director  Dr. Brian Byrd
South Atlantic Director  Mr. Robert Cartner
West Central Director  Dr. Lee Cohnstaedt
South Central Director  Mr. Herff Jones
North Central Director  Dr. Mark Clifton
North Pacific Director  Mr. Gregory Barron
South Pacific Director  Mr. Gary Goodman

Absences
Past President   Dr. Ary Faraji

Staff in Attendance
Ms. Megan MacNee, Executive Director; Ms. Natalie Perry, Events Manager

Guests in Attendance
Mr. David Brown, AMCA Technical Advisor
Ms. Angela Beehler, AMCA Legislative & Regulator Affairs Chair
Ms. Kristy Burkhalter, AMCA YP Advisor
Ms. Jennifer Henke, AMCA Science & Technology Committee Chair
Dr. Michelle Brown, JAMCA Editorial Board Chair
Dr. Whitney Qualls, AMCA Publications Committee Chair
Mr. Michael Doyle, Incoming AMCA Mid-Atlantic Director
Dr. Levi Zahn, Member

Call to Order/Agenda/Minutes

Meeting was called to order by President Mark Breidenbaugh at 9:04 am.

- **Motion** to approve the agenda was moved, seconded, and carried. (Mr. Goodman/Mr. Barron)
- **Motion** to approve the minutes from the January 27, 2022, Board of Directors Meeting, was moved, seconded, and carried. (Mr. Wallette/Mr. Goodman).
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Events Update

Annual Meeting Update

Meeting Manager Natalie Perry provided an update on registrations and the hotel room block information as of Monday and the overall financial projections. She also noted that the exhibit floor has sold out.

Discussions took place on the virtual/recording potential for this year and the future.

Washington Days

Ms. Perry noted that the fly-in event is on but will be taking a new shape, including extended programming and uncertainty around legislative visits. Ms. Perry will work with the hotel to reduce our room block.

Directors Reports

Reports were provided both in person and are available in writing. Verbal reports included Industry, North Atlantic, North Central, North Pacific, South Atlantic, South Central, and West Central.

Treasurer Update

Financial Statements Update

Treasurer Gary Hatch reviewed the January 2022 Financial Statements. Mr. Hatch particularly highlighted the revenue for membership, the annual meeting, and legislative advocacy. Discussion took place on the potential of additional Legislative Advocacy special projects before the end of the fiscal year.

Mr. Hatch provided an update on the 2022-2023 budget timeline to begin after the majority of the Annual Meeting financials are completed.

- **Motion:** To approve the Treasurer Report was moved by Mr. Goodman and seconded, by Mr. Jones.

Megan MacNee, Executive Director, presented two policy changes from AMG including the Bill.com subscriptions/fees will be the responsibility of AMCA moving forward similar to other subscriptions services.

Ms. MacNee provided the request for AMCA to obtain its own credit card for AMCA related expenses, this would replace the use of AMG card and reimbursing the expenses. Ms. MacNee reviewed an outline of what a credit card policy would entail.

- **Motion:** To approve an AMCA credit card in concept with the direction to the Executive Committee to formally approve a policy for the card was moved by Mr. Goodman and seconded, by Dr. Boze.

Latin American Group Update
Dr. Alfonso Parra provided an update on the group and symposium. Lee Cohnstaedt, current Latin American Symposium Coordinator is looking to step down after this year. The current recommendation is to ask Mark Breidenbaugh, outgoing AMCA President, to serve in the role.

Overall, the group is looking to expand support and leadership for the group. They would also like the board to consider discounted rates for the Annual Meeting registration.

- **Action Item**: Directs the development of a steering committee/core group to make a recommendation on what to do financially and our approach to market/invite/present research.

**Legislative & Regulatory Update**

Angela Beehler, Legislative & Regulatory Affairs Committee Chair, provided an update to the board including reviewing the PESP survey, efforts working with RISE CropLife, modeling efforts and setting BMPs with EPA, as well as discussions on the impact on hemp.

Additionally, the Federal Funding efforts including a pitch out to membership earlier this week.

A discussion took place on NPDES federal and state permits.

**Technical Advisor Update**

Dave Brown, Technical Advisor, noted on the various recent efforts including letters on the Centers of Excellence, working on the modeling project, and an update on the PR committee’s symposium.

**YP Group Update**

Kristy Burkhalter, YP Group Advisor provided an update on the YP Group, the upcoming workshop, symposium, social, and dinner. Ms. Burkhalter also updated the board on the transition of the new YP Group leaders Kyndall Dye-Braumuller (University of South Carolina) has accepted the position of YP advisor and Chloe Wang (University of CA, Irvine) has accepted the position of Operations Coordinator.

The group is working on a final proposal to create a standing committee and a standing board liaison. This includes the potential of requiring membership and a proposal of a YP membership level.

**Publication Committee Report**

Whitney Qualls, Publications Committee Chair, presented recommendations from the JAMCA editorial board to add three additional subject matter editors and to establish formal evaluation metrics for the journal.

- **Motion**: To approve the additional subject matter editor positions and evaluation metrics was moved by Mr. Goodman and seconded, by Mr. Wallette.

Additionally, Dr. Qualls provided an update that the committee will be discussing potential guidelines for papers related to essential oils.

**Membership Report**

Ms. MacNee introduced Amanda Walton, Membership Coordinator who presented the membership number and legislative advocacy fund update.
Additionally, a discussion took place on investing in the near future in technology upgrades including our membership database and website.

Science & Technology Committee Report

Jennifer Henke, Science & Technology Committee Chair, presented an update on the AMCA Research Fund request for proposals including the 2023 proposals focusing on communications, examples and suggestions included the report.

- **Motion:** To approve the 2023 AMCA Research Fund request for proposals was moved by Dr. Boze and seconded by Mr. Goodman.

Additionally, Dr. Henke highlighted the updated GIS map of AMCA leadership and directors. The discussion took place on where to place the map on the website and regarding contact information. The consensus was to make the map public but limit the contact information to the Technical Advisor.

A discussion took place regarding the potential of an Agency Member Map that could cover capacity for areas. The discussion covered the pros and cons of a map including how it could benefit L&R activities.

S&T Committee to work with AMG to get an understanding of the current data and how we can gather the needed information.

Member Education & Training Report

Ms. MacNee provided an update on the next steps of the CDC grant project including the development of the Emergency Response supplemental BMP as well as beginning the efforts to plan and implement both in person and online training opportunities.

Additionally, there was a discussion for potential future subjects to be covered as the BMP resources are expanded in future years.

Executive Director Report

Ms. MacNee updated the board on the next steps for the renewal of the management contract with AMG by the beginning of the next fiscal year. The board directed staff to work with the Executive Committee to draft a contract renewal.

Ms. MacNee updated the board on the status of the contract with our incoming Technical Advisor.

A discussion took place on the plan to update AMCA’s digital infrastructure, primarily the database and the website, as well as the development of a Learning Management System. The board directed staff to work on a proposed budget for accomplishing this in the 2022-2023 year.

Adjourn

Dr. Breidenbaugh thanked the board for their service this year, in particular the outgoing board members. The meeting was adjourned by Dr. Breidenbaugh at 3:20 pm.

- The **motion** to adjourn was moved, seconded, and carried. (Mr. Goodman/ Dr. Boze)