Minutes
Jacksonville, Florida

Present

AMCA Board Members in Attendance
President   Mr. Dennis Wallette
President-Elect   Dr. Kristen Healy
Vice President   Dr. Rui-De Xue
Treasurer   Mr. Gary Hatch
Past President   Dr. Mark Breidenbaugh
Industry Director  Dr. Broox Boze
International Director  Dr. Catalina Alfonso-Parra
North Atlantic Director  Mrs. Priscilla Matton
Mid-Atlantic Director  Mr. Michael Doyle
South Atlantic Director  Mr. Robert Cartner
West Central Director  Dr. Levi Zahn
South Central Director  Mr. Herff Jones
North Central Director  Dr. Mark Clifton
North Pacific Director  Mr. Gregory Barron
South Pacific Director  Mr. Gary Goodman

Staff in Attendance
Ms. Megan MacNee, Executive Director; Ms. Natalie Perry, Events Manager

Call to Order/Agenda/Minutes

Meeting was called to order by President Dennis Wallette at 9:33 am.

• Motion to approve the agenda was moved, seconded, and carried. (Mr. Jones/Dr. Xue)

Welcome & Introduction

President Wallette welcomed the new board, provided opening comments, and introduced the new board members. Megan MacNee, Executive Director, reminded the board of our annual conflict of interest policy and passed out forms for the board to complete.

Events Update

Annual Meeting Review

Meeting Manager Natalie Perry provided an update on the meeting, registration numbers, and the process. Ms. Perry noted the concerns and working through issues with AV, the success of field day, and how volunteers went. Ms. Perry then requested feedback from the board.

The board provided comments on the highlights and the areas needing improvement for the meeting.

Discussions included potential of field day in Reno or not, headcounts for seated meals like the banquet and how we can improve. Concerns over quality of AV and how we can improve the speaker/moderator experience.
Vacancy of the Board

President Wallette recommended Dr. Levi Zahn to fill the vacant position of West Central Director.

- **Motion:** To approve Dr. Levi Zahn as West Central Director was moved, seconded, and carried.
  (Mr. Goodman/Dr. Boze)

Board Liaisons

President Wallette provided an overview on the vacant liaison positions and which board members still need to take roles. The following positions were filled:

- Training & Member Education – Michael Doyle
- Science & Technology – Levi Zahn

Directors Mrs. Matton and Mr. Carter still need liaison position.

Executive Committee

The directors discussed who should be appointed to the vacant term on the Executive Committee. Mrs. Priscilla Matton was recommended and approved.

Annual Meeting 2026 Proposals

Ms. Perry reviewed the three cities/locations which submitted viable proposals for the 2026 AMCA Annual Meeting including Anaheim, California; Palm Springs, California; and Portland, Oregon.

The board took a break and when returned discussed the pros and cons of the various locations. The board took a vote and approved Portland, Oregon for the 2026 Annual Meeting.

AMCA Membership Timeline

President Wallette reviewed that this past year, we saw a notable amount of membership that had not renewed with AMCA in time to participate in the election this past year.

Potential options include, changing the dues timeline, changing the grace period, and changing the election timeline.

There was a thorough discussion on this issue at the Membership committee. Pros and cons were discussed of each approached.

- **Action Item:** The board directed staff to track this issue and potential factors, additionally to work to improve the communications to encourage members to renew by the election.

2022-2023 Planning & Schedule

President Wallette presented the idea of holding the long discussed strategic planning session at the 2022 Interim Board Meeting. Discussion took place that the board would like to one but in a cost-effective manner with focused goals.

- **Action Item:** The board directed the Executive Director to work with the Technical Advisor to hold a one day planning session with the direction of goals from the President at the 2022 IBM.
The board also discussed the timing of the Interim Board Meeting.

**New Business**

Dr. Levi Zahn, West Central Director, brought to the attention of the board that individuals had disclosed the issue of harassment, while no specific details were provided.

The board noted serious concerns that any members/attendees have experienced anything that could be considered harassment and that it is not acceptable. The board discussed that it is necessary to have a formalize policy and process to both set expectations of conduct and a process for any future complaints.

The board requested the Executive Director to reach out for follow up on the disclosed issue to ensure the individuals know all options they have for potential complaints.

The board noted the following actions to be taken:

- By the May Board of Directors Meeting, direct the Bylaws Committee to formally recommend the Code of Ethics policy that has been discussed including a defined course of action for reporting and dealing with any incidents.

- Develop and include in the 2023 Annual Meeting registration a code of conduct for all attendees.

- Work to reinvigorate the Diversity & Inclusivity Subcommittee including appointing a new chair by the May meeting.

Additionally, Vice President, Dr. Rui-De Xue, provided an update that the World Mosquito Association has voted to be abolished.

**Adjourn**

The meeting was adjourned by President Wallette at 12:21 pm.