Minutes
Zoom Meeting

Present

AMCA Board Members in Attendance
President           Mr. Dennis Wallette
President-Elect    Dr. Kristen Healy
Vice President     Dr. Rui-De Xue
Past President     Dr. Mark Breidenbaugh
Treasurer          Mr. Gary Hatch
Industry Director  Dr. Broox Boze
International Director Dr. Catalina Alfonso-Parra
North Atlantic Director Mrs. Priscilla Matton
Mid-Atlantic Director Mr. Michael Doyle
West Central Director  Dr. Levi Zahn
North Central Director   Dr. Mark Clifton
South Central Director   Mr. Herff Jones
South Pacific Director    Mr. Gary Goodman

Excused Absences
North Pacific Director    Mr. Gregory Barron
South Atlantic Director  Mr. Robert Cartner

Staff in Attendance
Ms. Megan MacNee, Executive Director; Ms. Natalie Perry, Events Manager; Ms. R’Mani White, Membership Coordinator

Guests
Dr. Dan Markowski, Technical Advisor; Mrs. Angela Beehler, Legislative & Regulatory Committee Chair

Call to Order/Agenda/Minutes
Meeting was called to order by President Dennis Wallette at 9:01 am.

- Motion to approve the agenda was moved, seconded, and carried. (Mr. Jones/Dr. Xue)
- Motion to approve the minutes of June 16, 2022 with amendments was moved, seconded, and carried. (Mr. Jones/Mr. Goodman)

Treasurers Report
Gary Hatch, Treasurer, provided a review of the June 2022 financial statements. He reviewed that our overall expenses were under budget and our revenues were notably above budgeted ending the year with just over $200,000 surplus.

Discussion took place regarding the CDC grant revenue and expenses, the board directed staff to break down all funds partially paid by grant funds – i.e. Technical Advisor or AMG for grant management – into the grant expenses GL code.
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Mr. Hatch went on to review the July 2022 financial reports. Both expenses and revenues are as expected one month into the fiscal year.

Megan MacNee, Executive Director presented the updated surplus guideline to further clarify the process. One edit was provided for the policy update.

- **Motion** to approve the Treasurer Report was moved, seconded, and carried. (Mr. Jones/Ms. Matton)

**Membership Update**

R’Mani White, AMCA’s new Membership Coordinator was introduced to the board. Ms. White provided the membership update as of August 1st. We are currently ahead of 2021 renewals. Including a notable increase in the number of Sustaining Government members who have been both invoiced and paid.

A discussion took place regarding the Sustaining Government Survey that is sent to create an invoice. While the process has improved, suggestion to make clear it is a required form for membership. Survey is not the correct word to use. Process will be updated for the 2023 renewal cycle.

Discussed took place on membership communications and frequency. The board requested updated statistics and to have a further discussion at the IBM.

**Events Update**

*Annual Meeting*

Rui-De Xue, Vice President, provided an update on the upcoming Annual Meeting program including keynotes, speakers, symposiums, and memorial lecture.

Natalie Perry, Events Manager, shared that abstracts are now open. She also provided updates on the exhibitor and sponsor process that will be opening in early October.

A discussion took place regarding the longer-term approach to the local arrangement committee. This included looking beyond areas with local arrangement committees as potential meeting locations as well as updating the contract with local arrangement committees to clarify expectations.

Ms. Perry provided an update on the trustee tour, that we have a volunteer secured to lead it and an approach for the tour. We’ll be locking down the details in the next month.

*Washington Days*

Ms. Perry confirmed that the event will be the week of May 15th, 2023 and that we will be finalizing the contract soon.

**Nominations & Awards Update**

Mark Breidenbaugh, Past President, provided an update on the nominations received and the candidates being placed on the ballot for the election.

Discussion took place regarding the Grassroots Awards and limiting the number of nominations made per district. Board will consider clarifying the policy at the IBM.
A discussion took place regarding best practices for elections and the pros/benefits of competitive elections vs. election slates.

**AMCA Research Fund Update**

Kristen Healy, President Election, provided an update on the AMCARF Proposal process. 23 preproposals were received, and 10 full proposals were requested. Dr. Healy discussed that the subcommittee used a new ranking system developed by Dr. Rebecca Heinig that was very helpful.

**Technical Advisor Update**

Dan Markowski, Technical Advisor, provided a quick update on his activities since the last board meeting. Specifically, he wanted to discuss the Technical Advisor’s role with meetings, he is looking to update the presentation for board members to include more L&R success and touch of Fish & Wildlife issue. Dr. Markowski would like to work with the regional directors to find a collaborative approach to getting the messages our to our regions and members.

Dr. Markowski also provided an update on the federal funding requests and our initial success, along with the next steps for the effort.

**Executive Director Update**

*Wing Beats MOU*

Ms. MacNee updated the board that AMCA’s MOU with FMCA regarding Wing Beats is significantly out of date. There has been interest to renew this agreement and it was provided in the packet. FMCA has already approved the MOU.

- **Motion** to approve the MOU with FMCA was moved, seconded, and carried. (Dr. Xue/Mr. Goodman)

*CDC Grant Update*

Ms. MacNee informed the board the AMCA was awarded an additional $250,000 for the third year of the CDC grant. This will be focused on both a needs assessment workshop at the AMCA Annual Meeting with the CDC on pesticide resistance and developing and launching online trainings for existing and new BMPs.

*Strategic Planning Update*

Ms. MacNee provided an overview on the Strategic Planning effort taking place this fall, including the upcoming survey of AMCA members, strategic analysis workshop in October, and the strategic planning session at IBM. Ms. MacNee let the board know to expect materials for the sessions about two weeks prior to the respective meetings.

*Digital Infrastructure Update*

Ms. MacNee updated the board that staff has been conducting demonstrations with various software providers for both the Association Management System (database) and the Learning Management System. Ms. MacNee will have a formal recommendation for the board at IBM.
Adjourn

The meeting was adjourned by President Wallette at 10:53 am.